# Credit Amendment User Guide

# **Oracle Banking Credit Facilities Process Management**

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# 1. Welcome to Oracle Banking Credit Facilities Process Management

Welcome to the Oracle Banking Credit Facilities Process Management (OBCFPM) User Manual. This manual provides an overview on the OBCFPM application and guides you through the various steps involved in creating, modifying and processing collaterals and credit facilities transactions. If you need any information, look out for the help icon.

This document is intended for helping you to conveniently create, modify and process collaterals and credit facilities transactions in OBCFPM

# **Overview of OBCFPM**

OBCFPM is a collateral and credit facilities middle office platform which enables your bank to streamline the Collateral and Credit facilities operations.

#### **Benefits**

OBCFPM application provides service for the customers and financial institutions. This service helps the financial institutions to manage the Collaterals and Credit Facilities of the corporate clients.

OBCFPM allows you to:

- Handle Collateral Evaluation, Collateral Perfection, Collateral Review and Collateral Release process
- Handle Credit Proposal with Customer on-boarding
- Handle Credit Amendment
- Financial Document Upload of the corporate clients.
- Quantitative and Qualitative analysis of the corporate clients
- Handle Credit Exceptions

#### **Key Features**

- Stand-alone system agnostic to back office application
- Requires very little change to bank's existing core systems
- Faster time to market
- Highly configurable based on corporate specific needs
- Flexibility in modifying processes
- Roll Based Dashboards

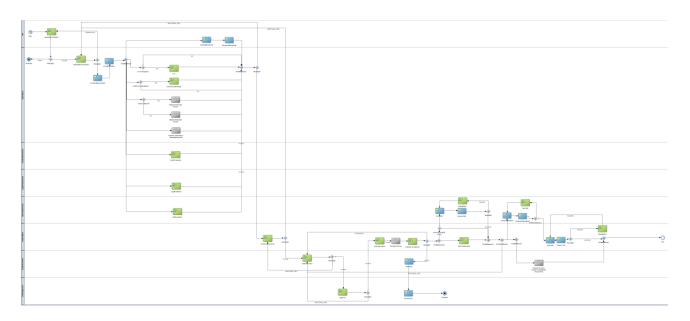
# 1. Credit Amendment

Credit amendment is the process of evaluating a customer's worthiness of being provided with the type of credit facility the borrower has asked for or enhancement request made on. This includes the evaluation of current financial status, appraisal of projected cash flows, fund flows, P&L and Balance sheets, purpose for which the facility is availed, technical and financial feasibility of the project, credit history..

The various activities performed for Credit amendment are

- Input Application Details
- Upload of related Mandatory and Non Mandatory documents
- Verify Documents and Capture Details
- Legal Evaluation
- Risk Evaluation
- Financial Document Upload
- Quantitative Analysis
- Qualitative Analysis
- Proposal Structuring
- Generate Credit Amendment Proposal
- Receive the customer acceptance of the Credit Amendment Proposal
- Limit Configuration

# 1.1 Credit Amendment - Process Flow Diagram



The Credit Amendment process has the following stages handled by users authorized to perform the task under those stages.

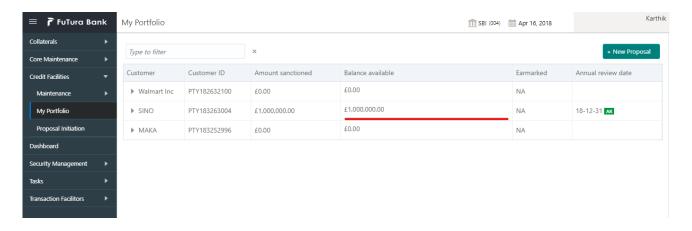
- 1. Initiation
- 2. Data Enrichment
- 3. Legal Evaluation
- 4. Risk Evaluation
- 5. Credit Evaluation6. Proposal Structuring
- 7. Review & Recommendation
- 8. Approval
- 9. Draft Generation
- 10. Customer Acceptance
- 11. Limit Configuration
- 12. Manual Retry

# 1.2 Initiation

Credit Amendment Initiation is initiated when a customer approaches the bank and provides the application for credit amendment or when the Relationship Manager visits the customer location and Initiates the Credit Amendment on behalf of the customer.

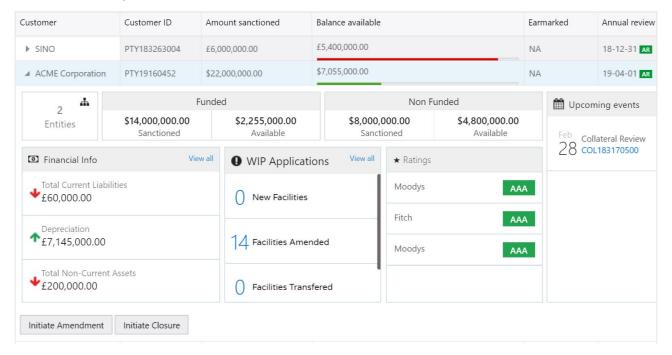
As a user, you will be able to login to the OBCFPM application with appropriate credentials. On login, you will be able to view the dashboard screen with dashboards, widgets mapped for your user profile.

#### Menu→Credit Facilities →My Portfolio



From the 'menu bar', you can view the portfolio of customers linked to your id.

On expanding, further details on the customer selected furnished for review.

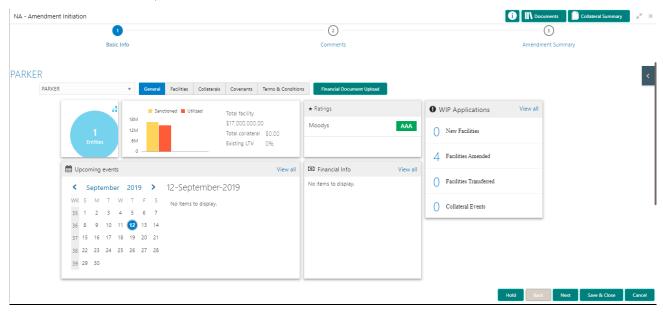


Click on "Initiate Amendment" will create a new Credit Amendment Task for the selected customer and redirect you to Credit Amendment Initiation screen.

#### 1.2.1 Basic Information

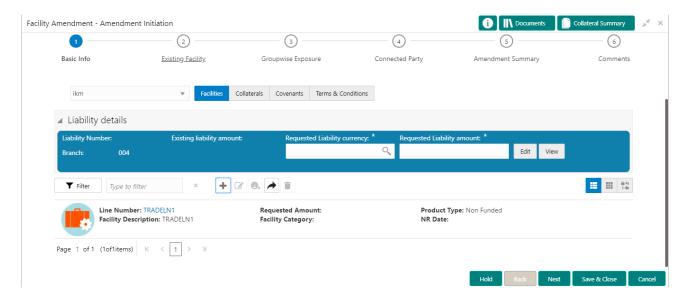
The Relationship Manager can capture the basic information of the credit amendment request.

#### Generate Info Tab:

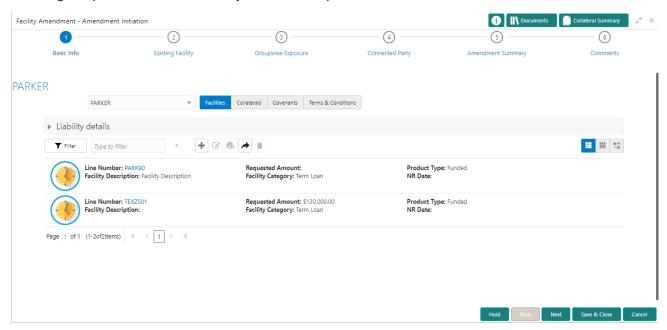


#### Facilities Tab:

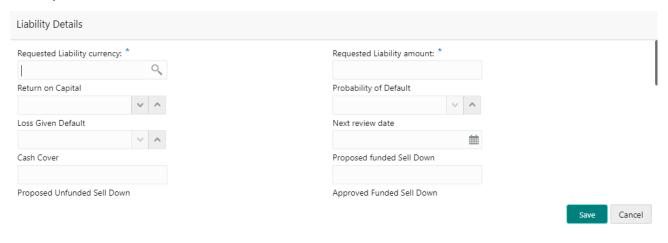
Facilities with Liability Details expanded:

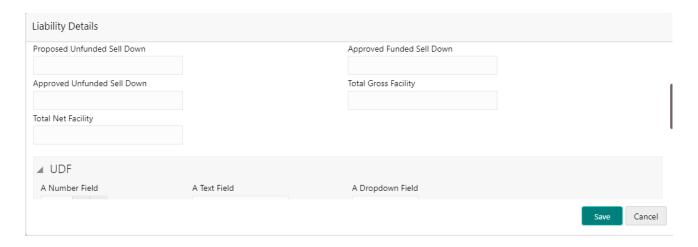


#### Funding Requirements with Liability Details collapsed:



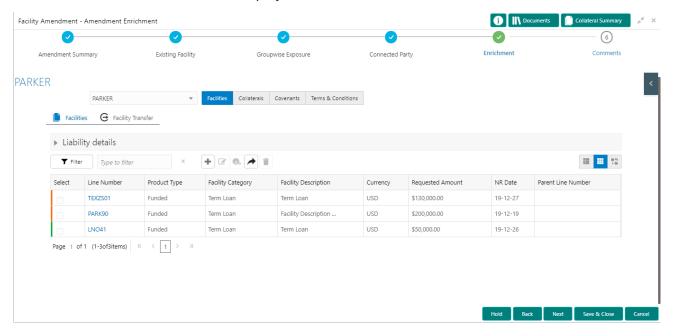
#### **Liability Details:**







#### **Table mode:** An alternate view to display all facilities.



#### Diagram Mode - User can click on the Diagram mode to view in the diagram Mode



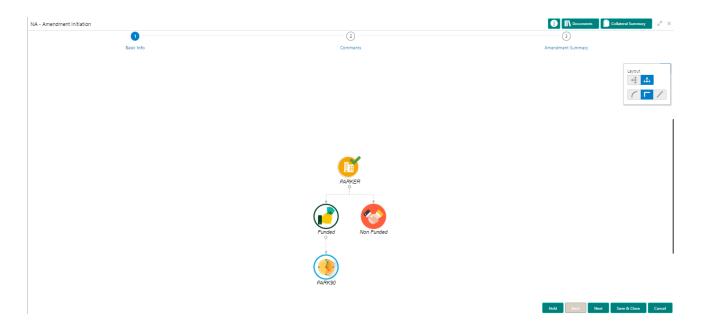
#### Tree View - Vertical and Horizontal View

Click on "Tree view" will open the screen to view the facilities list as a tree view. There are two options to view the Tree view of facilities vis-à-vis Vertical and Horizontal view. User can toggle between the two views.

#### Horizontal view:



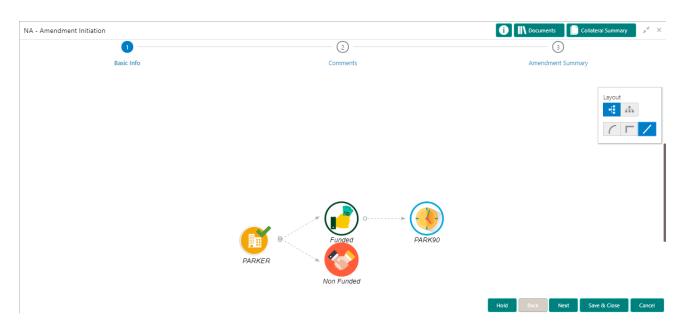
#### Vertical view:



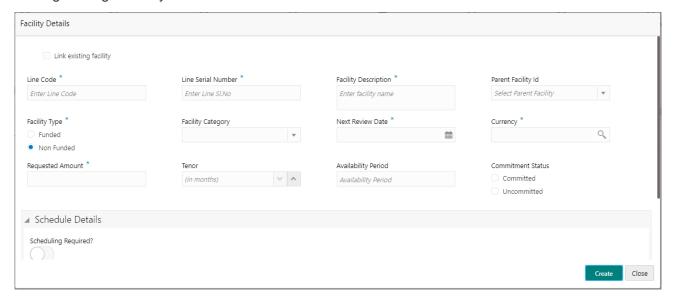
#### **Curved view:**

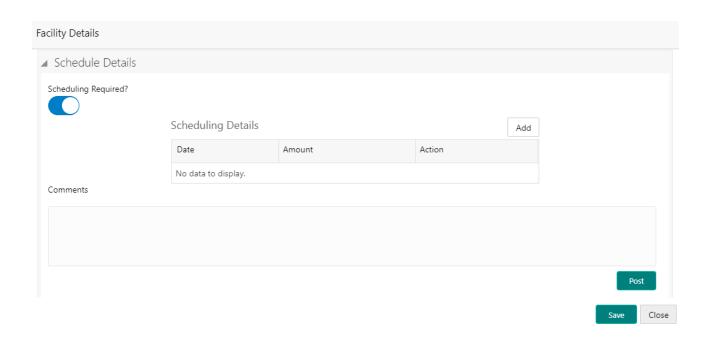


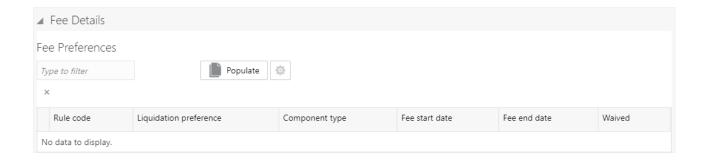
#### Straight Line view:



# Adding/Editing a facility:





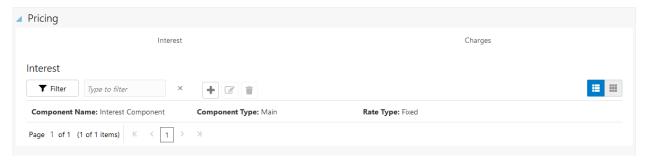




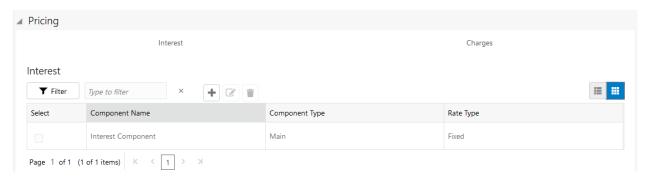
#### **Pricing Details:**

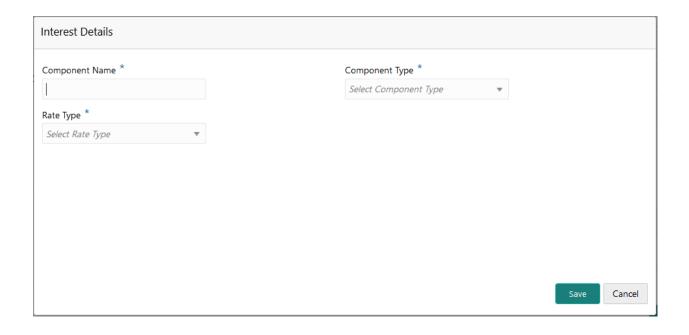
#### **Interest:**

List mode: An alternate view to display all interest details.

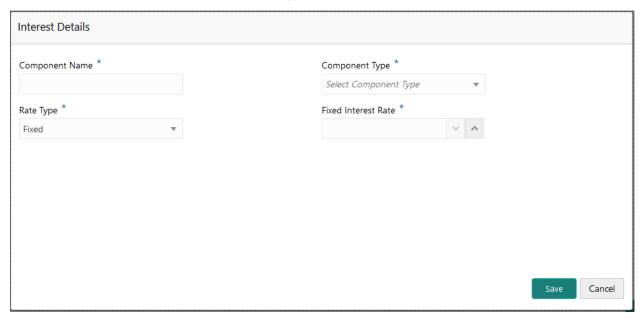


#### **Table Mode** – Another view to display all interest details.

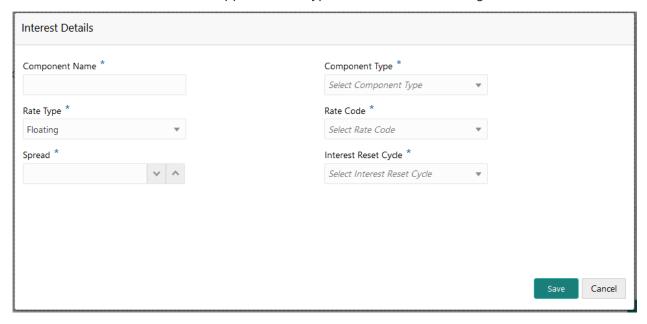




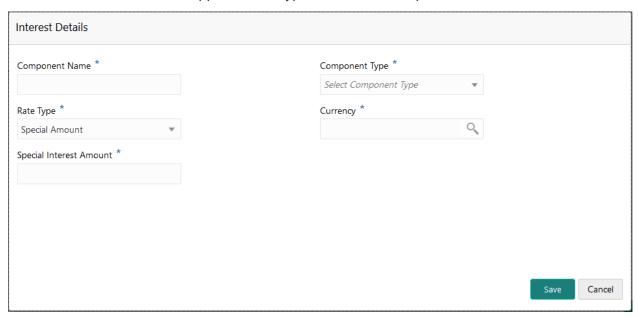
The screen show below will appear if rate type is selected as Fixed.



The screen show below will appear if rate type is selected as Floating.

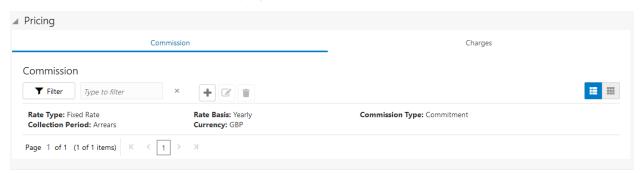


The screen show below will appear if rate type is selected as Special Amount.

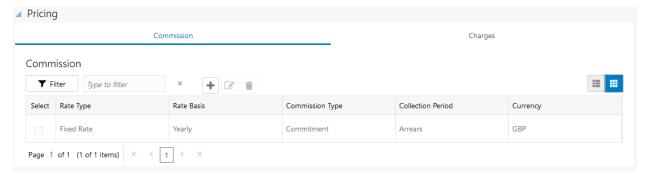


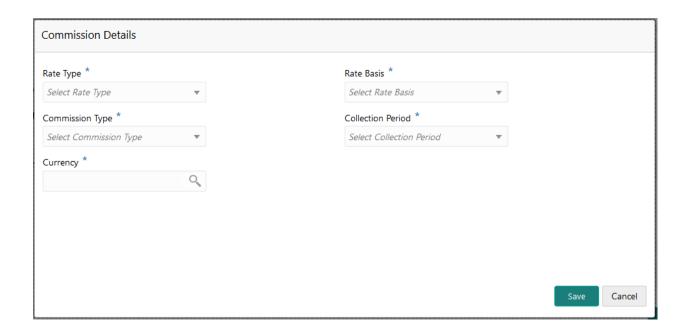
#### **Commission:**

List mode: An alternate view to display all commission details.

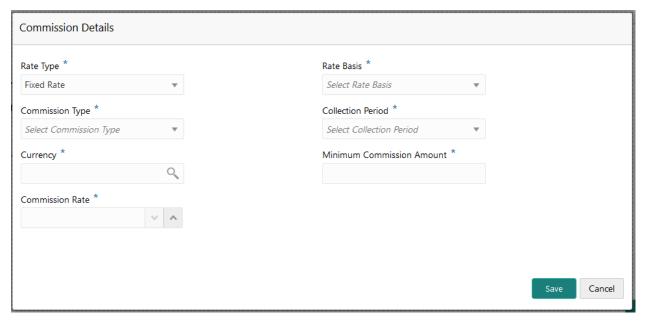


**Table Mode** – Another view to display all commission details.

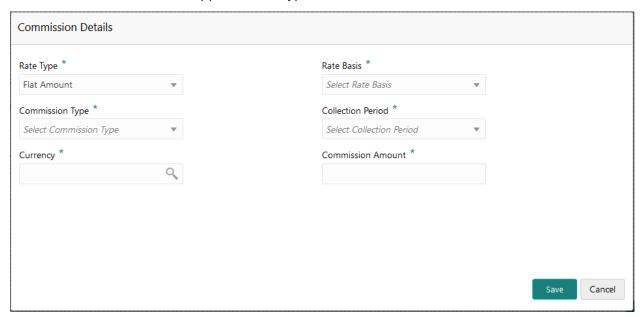




The screen show below will appear if rate type is selected as Fixed Rate.

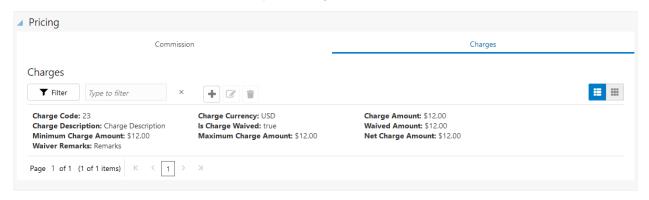


The screen show below will appear if rate type is selected as Flat Amount.

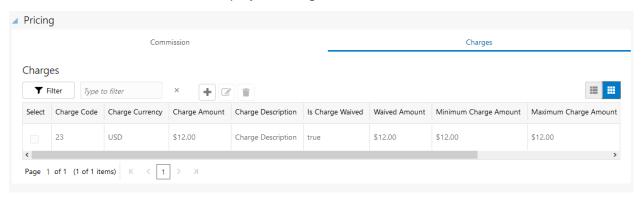


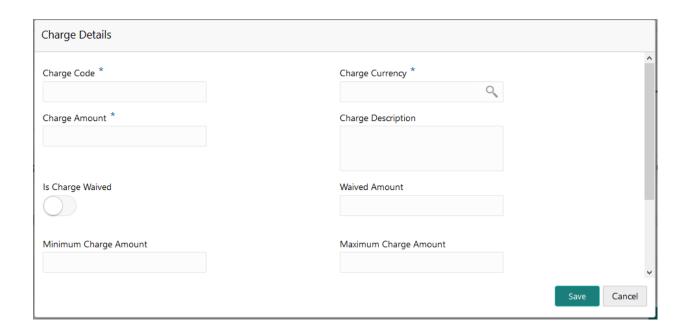
#### **Charges:**

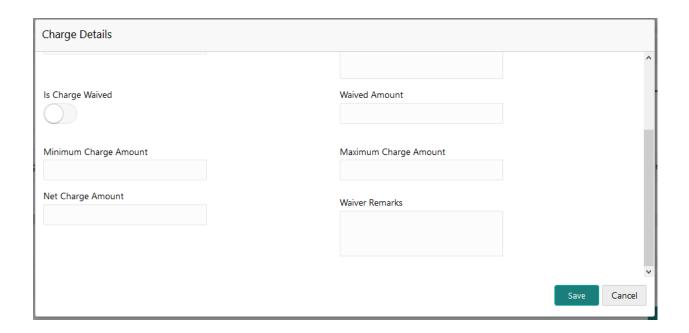
List mode: An alternate view to display all charge details.



#### Table Mode – Another view to display all charge details.

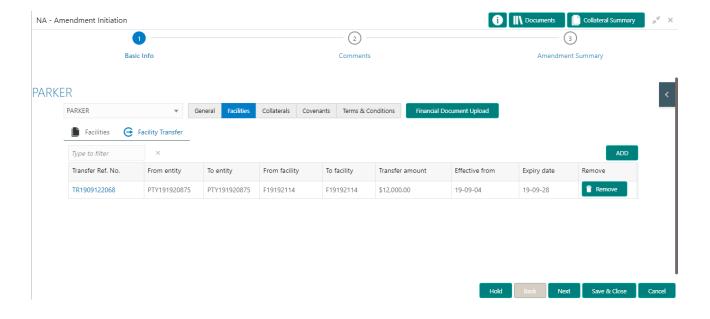






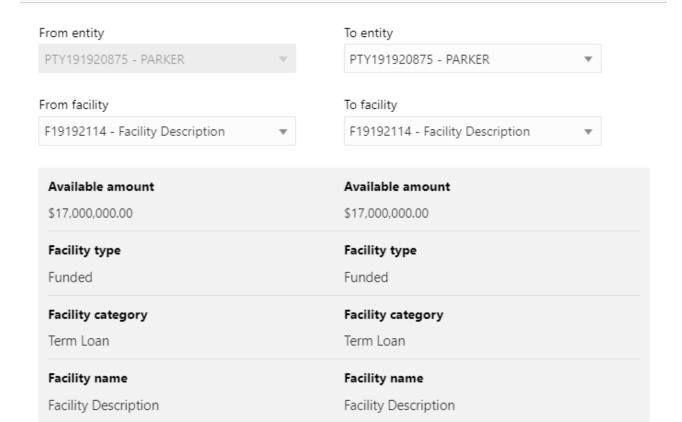


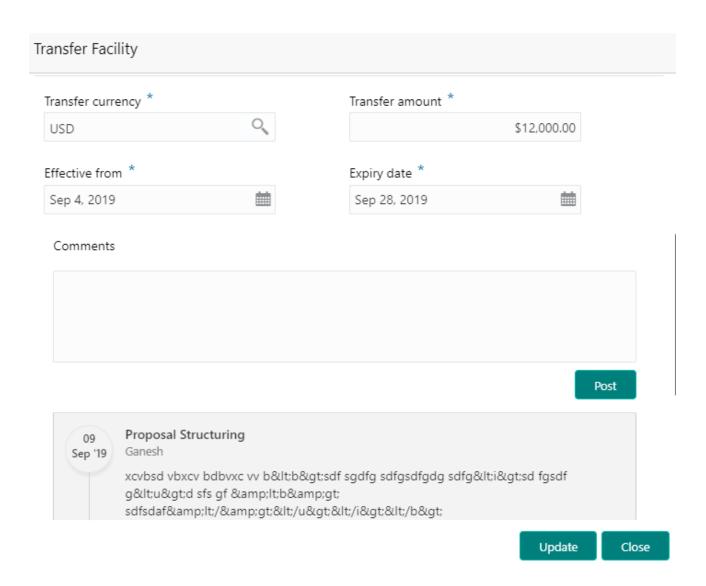
#### Transfer Section under Facilities Tab:



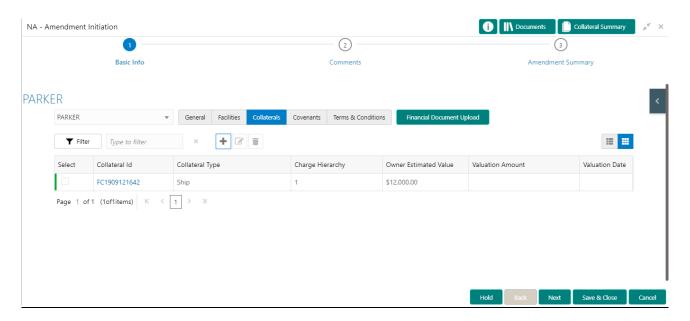
#### Add Transfer:

# Transfer Facility

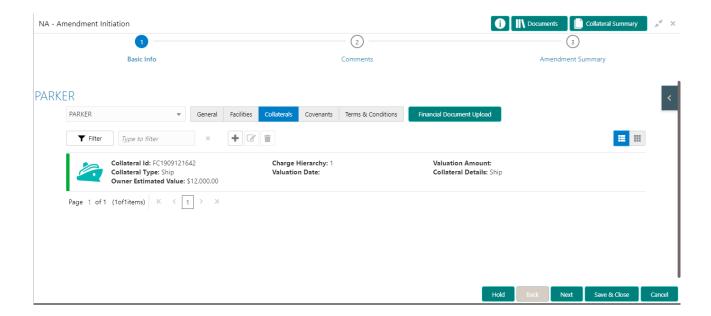




#### Collateral Tab:



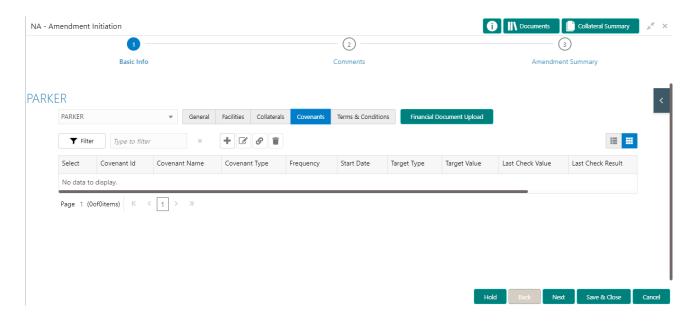
#### List Mode - User can click on the List mode to view in the list Mode



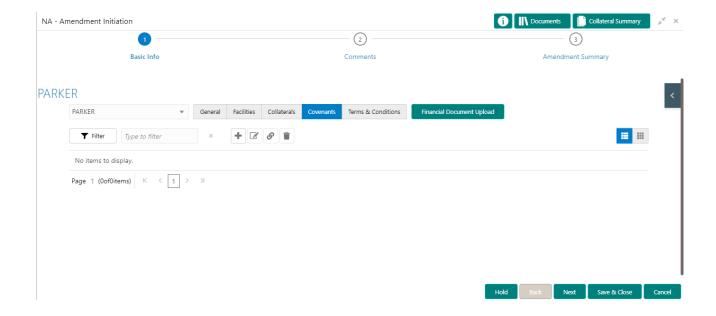
#### Add/Modify Collateral:



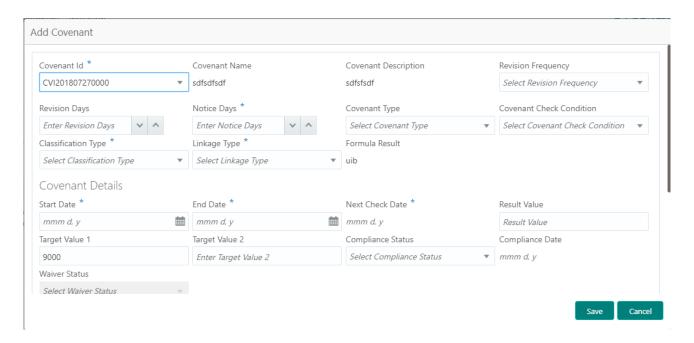
#### Covenant Tab:



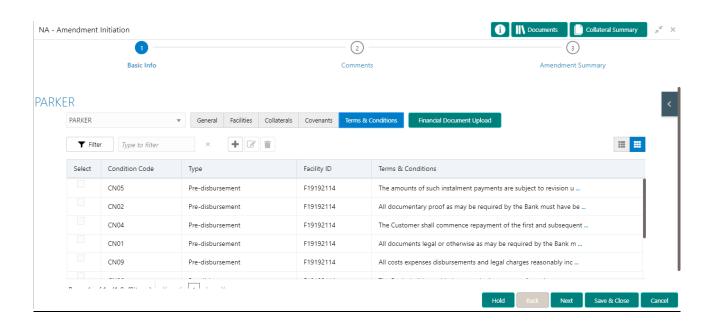
#### List Mode - User can click on the List mode to view in the list Mode



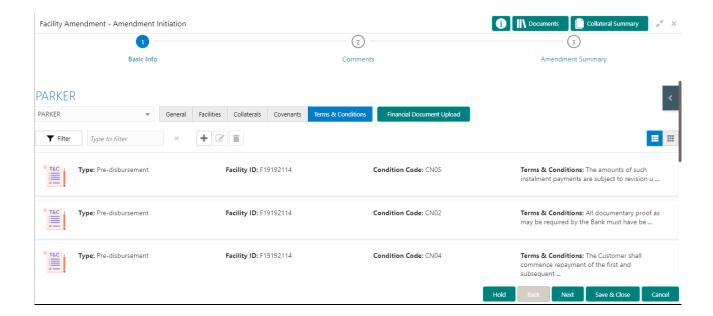
#### Add Covenant:



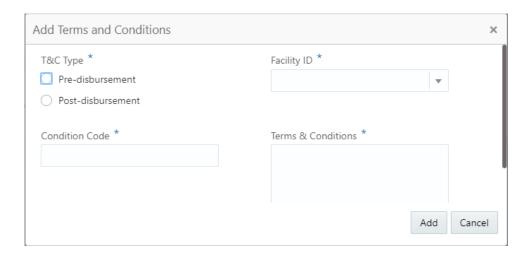
#### Terms & Conditions Tab:



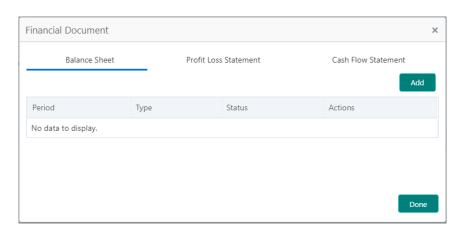
#### List Mode - User can click on the List mode to view in the list Mode



#### Add Terms & Condition:

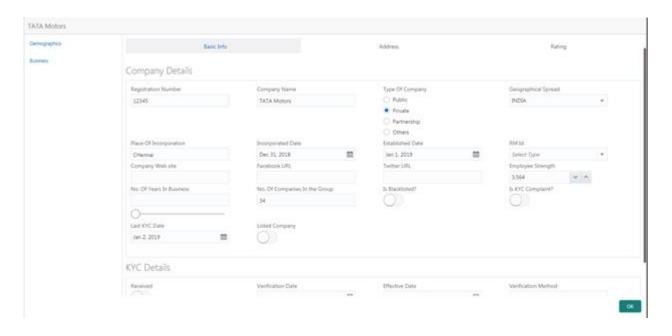


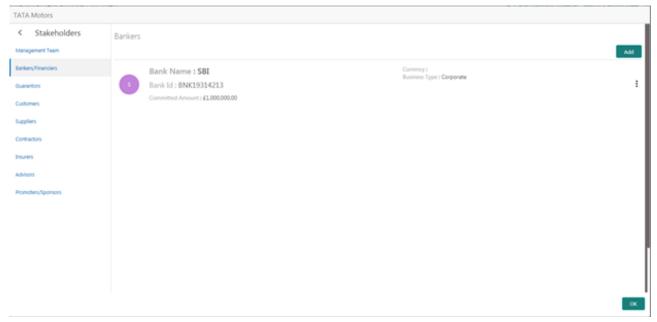
#### Financial Document Upload:



#### **Entity Addition:**

Entity hierarchy screen will show all the customers in tree view in both Vertical and Horizontal view. This page gives an overall view of all the subsidiaries and the projects of the customer in a tree view structure. User can toggle between horizontal and vertical views. It also allows the user to add new entities. Only addition of customer is supported.





#### Add New/ Modify Facility Details:

#### 1. Facility Details

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Requested Lia- bility Currency	Capture the requested liability currency	Input	LOV	3	М	
Requested Lia- bility Amount	Capture the requested Liability amount	Input	Text	22	М	Captured values should be greater than or equal to zero
Return on Capi- tal	Capture the return on capital in percentage	Input	Number (percentage)	22	0	
Probability of Default	Capture the probability of default in percentage	Input	Number (percentage)	22	0	Minimum 0% Maximum 100%
Loss Given De- fault	Capture the loss given default in percentage	Input	Number (percentage)	22	0	Minimum 0% Maximum 100%
Next Review Date	Capture the next review date	Input	Date	22	0	Minimum date is the current date.
Cash Cover	Capture the cash cover	Input	Number	22	0	Minimum is 0
Proposed Funded Sell Down	Capture the pro- posed funded sell down	Input	Number	22	0	Minimum is 0
Proposed Un- funded Sell Down	Capture the un- funded sell down	Input	Number	22	0	Minimum is
Approved Funded Sell Down	Capture the ap- proved funded sell down	Input	Number	22	0	Minimum is
Approved Un- funded Sell Down	Capture the approved unfunded sell down	Input	Number	22	0	Minimum is 0
Total Gross Fa- cility	Capture the to- tal gross facility	Input	Number	22	0	Minimum is 0
Total Net Facil- ity	Capture the to- tal net facility	Input	Number	22	0	Minimum is 0
Additional Fields (Section)	Please refer to the Additional					

	Fields user man- ual for further details					
Line Code	Capture the Line Code	Input	Text	11	М	Max-length is 9 and Special Characters are not allowed
Line Serial Number	Capture the Line Serial Number	Input	Text	2	М	2 digit nu- meric val- ues are only al- lowed
Facility Description	Enter the de- scription of the facility	Input	Text area	255	М	
Parent Facility Id	Selects the parent facility id	Input	Dropdown	21	0	
Facility Type	Select the type of the facility	Input	Radio button	21	0	Funded Non Funded
Facility Cate- gory	Select the Facil- ity Category	Input	Dropdown	25	0	
Currency	Select the facil- ity currency	Input	LOV	3	М	
Requested Amount	Capture the requested amount for the facility	Input	Text	22	М	Entered value should be greater than zero
Tenor	Capture the tenor of the facility in months	Input	Number	22	О	
Availability Pe-	Capture the availability period	Input	Text	22	О	
Commitment Status	Capture the commitment status	Input	Radio button	22	0	

# Facility Details -> Facility Schedule

Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Scheduling Required	Capture whether scheduling details required or not	Input	Switch	1	0	

Scheduling Date	Capture the scheduling date	Input	Date		M	
Scheduling Amount	Capture the scheduling amount	Input	Text	22	М	

# 2. Pricing Details

Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Component Name	Capture the Component Name	Input	Text	22	Mandatory	
Component Type	Select the Component Type	Input	Dropdown	22	Mandatory	Main Penal Prepay
Rate Type	Select the rate type	Input	Dropdown	22	Mandatory	Fixed Floating Special Amount
Rate Code	Capture the rate code	Input	Dropdown	22	Mandatory	LIBOR SIBOR This is applicable only for Floating Rate Type
Spread	Capture the spread	Input	Number	22,7	Mandatory	This can be either positive or negative and This is applicable only for Floating Rate Type
Fixed Interest Rate	Capture the Fixed Interest rate	Input	Number	22,7	Mandatory	This is applicable only for Fixed Rate Type
Currency	Capture the Currency	Input	LOV	3	Mandatory	This is applicable only for Rate type: Special Amount
Special Interest Amount	Capture the Special Interest Amount	Input	Number	22	Mandatory	This is applicable only for Rate type: Special Amount
Interest Reset Cycle	Select the interest reset cycle	Input	Dropdown	22	Mandatory	This is applicable only for Floating Rate Type
Rate Type	Select the rate type	Input	Dropdown	22	Mandatory	Fixed Rate Flat Amount

Rate Basis	Select the rate basis	Input	Dropdown	22	Mandatory	Daily/Monthly/ Quarterly/Half- yearly/Yearly/A uto Commit- ment Fee
Commission Type	Select the commission type	Input	Dropdown	22	Mandatory	Usance/Com- mitment
Collection Period	Select the Collection Period	Input	Dropdown	22	Mandatory	Advance/Ar- rears
Currency	Capture the Currency	Input	LOV	3	Mandatory	
Minimum Commission Amount	Capture the minimum commission amount	Input	Number	22	Mandatory	This is applicable only for Fixed Rate Type
Commission Rate	Capture the commission rate	Input	Number	22	Mandatory	This is applicable only for Fixed Rate Type
Commission Amount	Capture the commission amount	Input	Number	22	Mandatory	This is applicable only for Rate type: Flat Amount
Charge Code	Capture the charge code	Input	Text	22	Mandatory	
Charge Currency	Capture the charge currency	Input	LOV	3	Mandatory	
Charge Amount	Capture the charge amount	Input	Number	22	Mandatory	
Charge Description	Capture the charge description	Input	Text area	255	Optional	
Is Charge waived	Capture whether the charge is waived or not	Input	Switch	1	Optional	
Waived Amount	Capture the waived amount	Input	Number	22	Optional	
Minimum Charge Amount	Capture the minimum charge amount	Input	Number	22	Optional	
Maximum Charge Amount	Capture the maximum charge amount	Input	Number	22	Optional	
Net Charge Amount	Capture the net charge amount	Input	Number	22	Optional	
Waiver Remarks	Capture the waiver remarks	Input	Text area	255	Optional	

#### 3. Add/Modify Covenant Details

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Covenant Id	Select the Covenant Id	Input	Drop Down	М	
Revision Frequency	Select the revision frequency	Input	Drop Down	0	Weekly/Fort- nightly/Monthly/Quar- terly/SemiAnnual/Annua
Revision Days	Enter the revision days	Input	Number	0	
Notice Days	Enter the notice days	Input	Number	М	Value should be less tha equal to -1
Revision Days	Enter the revision days	Input	Number	О	
Covenant Type	Select the Covenant Type	Input	Drop Down	0	Financial/Operating Acti ity/Reporting and Disclo- sure/Preservation of coll- eral or seniority/Investmexpenditure/Asset sale contacts nants/cash payout cove- nants/management, Cortand ownership
Covenant Check Con- dition	Select the covenant check con- dition	Input	Drop Down	0	> >= < < <= = = Between
Start Date	Enter the start date	Input	Date	М	Date should be on or become current date.
End Date	Enter the end date	Input	Date	М	Date should be on or aft current date.
Result Value	Enter the result value	Input	Text	0	

Target Value 1	Enter the target value 1	Input	Text	0	
Target Value 2	Enter the target value 2	Input	Text	0	
Compli- ance Status	Select the compliance status	Input	Drop down	0	Due/Overdue/Waived/Com- plied

# 4. Add/Modify Facility Transfer Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
To Entity	Select the value of To Entity	Input	Drop Down	0	
From Facil- ity	Select the value of From Facility	Input	Drop Down	0	
To Facility	Select the value of To Facility	Input	Drop Down	0	
Transfer Currency	Select the transfer currency	Input	Drop Down	М	
Transfer Amount	Enter the value of the transfer amount	Input	Number	М	Value should be greater than or equal to 0
Effective From	Select the effective date	Input	Date	М	
Expiry Date	Select the expiry date	Input	Date	М	

# 5. Add/Modify Collateral Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
------------	------------------	------------------------	----------------	-------------------------	------------------

Collateral Type	Select the collateral type	Input	Drop Down	М	Machine/Depos- its/Bond/Stock/Fund/Vehi- cle/Guarantee/Property/Air- craft/Insurance/Precious Metals/Ship/Account Receiv- ables/Cash Collaterals/Inven- tory
Collateral Description	Enter the collateral description	Input	Text Area	M	
Charge Hi- erarchy	Select the charge hi- erarchy	Input	Radio Button	М	1 2 3
Collateral Currency	Select the collateral currency	Input	Drop Down	М	
Collateral Value	Enter the collateral value	Input	Text Area	М	

# 6. Add/Modify Covenant Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Covenant Id	Select the Covenant Id	Input	Drop Down	М	
Revision Frequency	Select the revision frequency	Input	Drop Down	0	Weekly/Fort- nightly/Monthly/Quar- terly/SemiAnnual/Annual
Revision Days	Enter the revision days	Input	Number	0	
Notice Days	Enter the notice days	Input	Number	М	Value should be less than or equal to -1
Revision Days	Enter the revision days	Input	Number	0	
Covenant Type	Select the Covenant Type	Input	Drop Down	0	Financial/Operating Activity/Reporting and Disclosure/Preservation of collateral or seniority/Investment expenditure/Asset sale cove-

					nants/cash payout cove- nants/management, Control and ownership
Covenant Check Con- dition	Select the covenant check condition	Input	Drop Down	0	> >= < < <= = = Between
Start Date	Enter the start date	Input	Date	М	Date should be on or before current date.
End Date	Enter the end date	Input	Date	М	Date should be on or after current date.
Result Value	Enter the result value	Input	Text	0	
Target Value 1	Enter the target value 1	Input	Text	0	
Target Value 2	Enter the target value 2	Input	Text	0	
Compli- ance Status	Select the compliance status	Input	Drop down	0	Due/Over Due/Waived/Complied

# 7. Add/Modify Terms and Conditions Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Т & С Туре	Select the terms & conditions type	Input	Radio Button	М	Pre-disbursement/Post-dis- bursement
Facility ID	Select the Facility ID	Input	Drop down	М	
Condition Code	Enter the condition code	Input	Text	М	

Terms & Conditions	Enter the Terms & Input Conditions	Text Area	М		
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## 8. Financial Info Details:

Field Name	Description	Attribute Type	Object Type	Size	Manda- tory/Optional	Field Vali- dation
Currency	Select the Currency	Input	Dropdown	3	М	
Year	Current Year	Display	Text	4	М	
Balance Sheet Size	Capture the Balance Sheet size	Input	Numeric	22,3	М	
Operating Profit	Capture the Operating Profit of the Year	Input	Numeric	22,3	М	
Net Profit	Capture the Net Profit of the Year	Input	Numeric	22,3	М	
Year over Year Growth	Capture Year over Year Growth %	Input	Numeric	6,3	М	
Return on Investment	Capture the Return on Investment	Input	Numeric	6,3	М	
Return on Equity	Capture the Return on Equity	Input	Numeric	6,3	М	
Return on As- set	Capture the Return on Asset	Input	Numeric	6,3	М	

# 9. Entity Addition

Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Registration Number	Display Registration Number	Display	Free Text			
Company Name	Specify the company name	Display	Free Text		NA	
Type of Company	Specify company	Radio	Radio option			
Geographical Speed	Specify geographical spread	Select Box	Drop down			
Place of Incorporation	Specify place of incorporation	Display	Free Text			
Incorporated Date	Specify Date of incorporation	Display	Date field			

Established Date	Specify Established date	Display	Date field		
RM ID	Specify RM ID	Select Box	Drop down		
Company Web site	Specify company web site	Display	Free Text		
Facebook url	Specify Facebook url	Display	Free Text		
Twitter url	Specify Twitter url	Display	Free Text		
Employee Strength	Specify Employee Strength	Input number	Number field		Only Number values are allowed
No of Years in Business	Specify No of years in business	Display	Free Text		
No of companies in group	Specify No of companies in group	Display	Free text		
IsBlacklisted	Specify isblacklisted field	Switch	True or False		
IsKYCCompliant	Specify isKycCompliant	Switch	True or False		
LastKYCDate	Specify Last Kyc date	Date Field	Date		
Listed Company	Specify Listed company	Display	Free text		

### **Action Buttons on the footer**

- a. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.2.2 Existing Facilities

Existing facilities of the customer that are held with other banks can be captured here. Once captured, each facility can also be taken over.

List view - The default view in which the existing facilities are displayed.

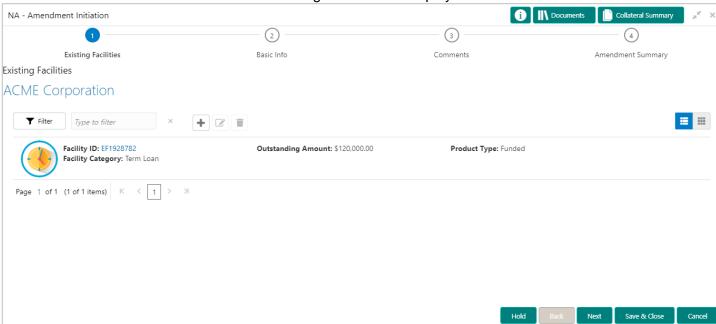
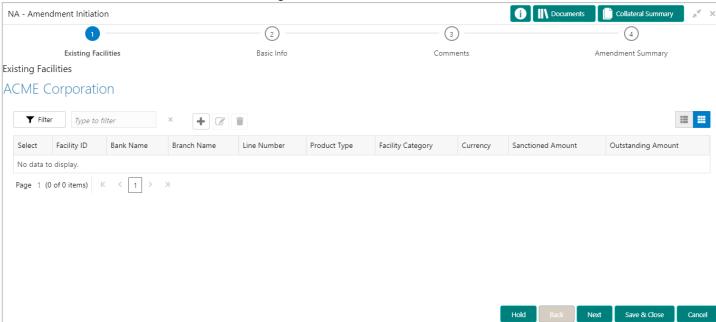
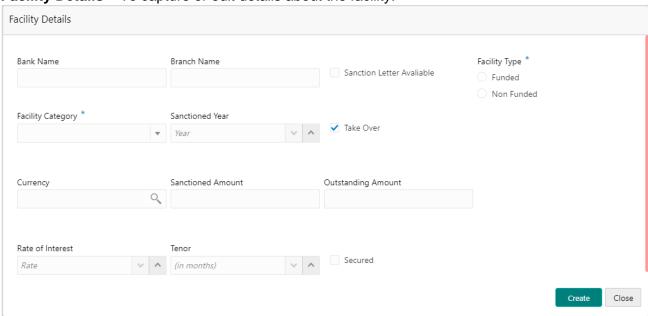


Table view - An alternate mode for viewing the list of facilities.



## Facility Details - To capture or edit details about the facility.



### **Action Buttons for Existing Facilities:**

- a. Add It is used to create a new record of an existing facility with another bank.
- b. **Edit** On selecting any record, this action allows the user to edit details about the record.
- c. **Delete** It is used to delete an existing facility record.

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Bank Name	Capture the bank name	Input	Text	3	Optional	
Branch Name	Capture the branch name	Input	Text	22	Optional	
Sanction Letter Available	State whether the sanction letter is available	Input	Checkbox	-	Optional	
Facility Type	Select the type of the facility	Input	Radio button	21	Mandatory	Funded Non Funded
Facility Cate- gory	Select the Facil- ity Category	Input	Dropdown	25	Mandatory	
Sanctioned Year	Capture the year in which the facility was sanctioned	Input	Number		Optional	Value has to be greater than 1899

						and less than 2101
Take Over	State whether this facility is being taken over	Input	Checkbox		Optional	
Currency	Select the facil- ity currency	Input	LOV	3	Mandatory	
Sanctioned Amount	Capture the sanctioned amount for the facility	Input	Text	22	Mandatory	
Outstanding Amount	Capture the out- standing amount for the facility	Input	Text	22	Optional	
Rate of Interest	Capture the rate of interest for the facility	Input	Number		Optional	
Tenor	Capture the tenor as number of months	Input	Number		Optional	
Secured	State whether the facility is secured	Input	Checkbox		Optional	

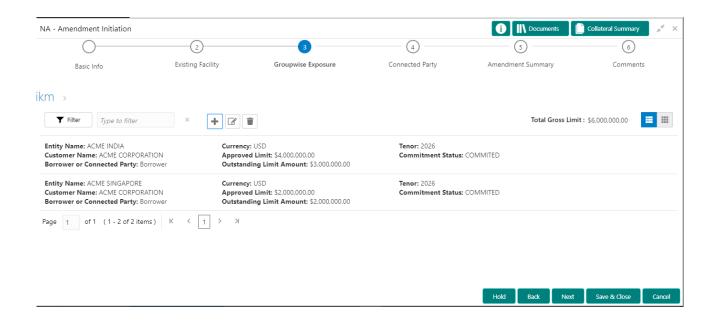
#### **Action Buttons on the footer:**

- a. Save & Close On click of Save & Close, the details of the captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details of the captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

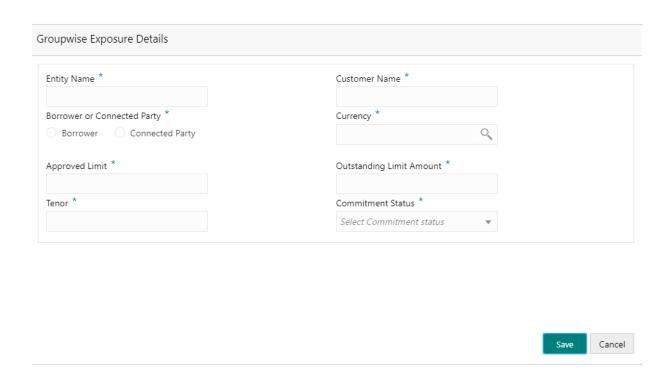
# 1.2.3 Group Wise Exposure

A new data segment introduced to capture group wise exposure of the customer or related customer in other entities and to provide the group exposure details.

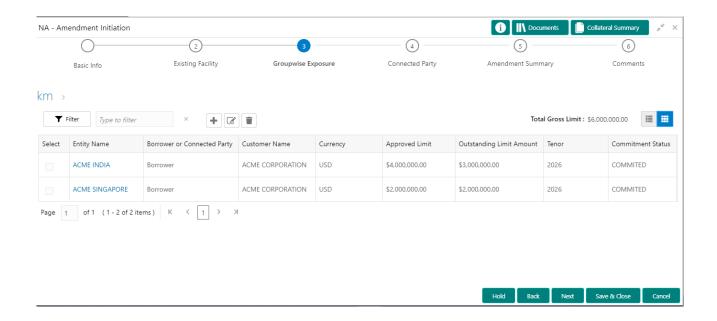
**List view –** The default view in which the group wise exposure details are displayed.



**Group wise exposure Details –** To capture or edit group wise exposure



### Table view - An alternate mode for viewing the group wise exposure list



### **Action Buttons for Group wise Exposure:**

- d. Add It is used to create a new record of an group wise exposure
- e. Edit On selecting any record, this action allows the user to edit details about the record.
- f. **Delete** It is used to delete a selected group wise exposure record.

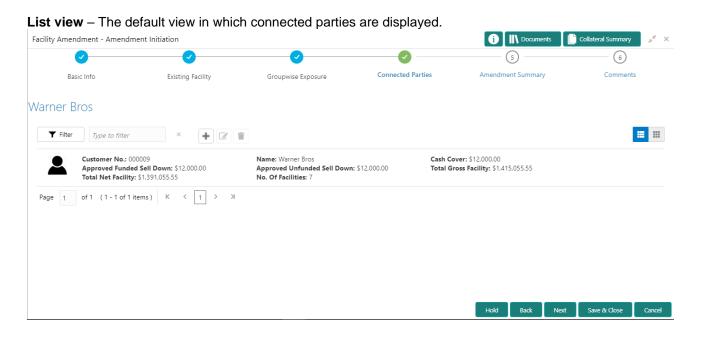
Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Entity Name	Capture the entity name	Input	Text	100	Mandatory	
Customer Name	Capture the customer name	Input	Text	100	Mandatory	
Borrower or Connected Party	State whether entity is a borrower or a connected party	Input	Radio	1	Mandatory	
Currency	Select the liabil- ity currency	Input	LOV	3	Mandatory	
Approved Limit	Capture the approved limit for the facility	Input	Text	22	Mandatory	
Outstanding Limit	Capture the outstanding limit for the facility	Input	Text	22	Mandatory	
Tenor	Capture the tenor as number of months	Input	Number		Mandatory	
Commitment status	State whether the commitment status	Input	dropdown		Mandatory	

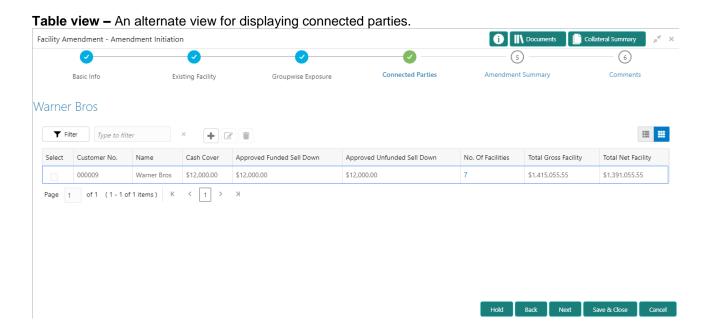
### **Action Buttons on the footer:**

- a. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

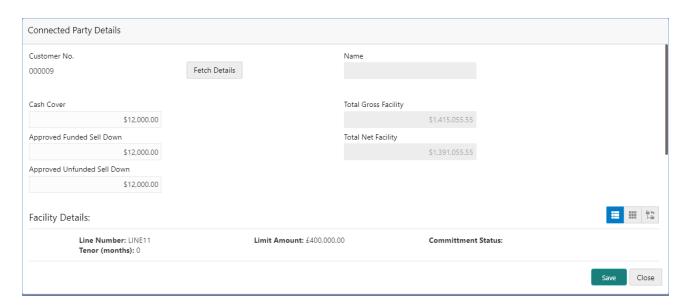
# 1.2.4 Connected Parties

This data segment will allow capture of all the related parties to the customer. It will also fetch all main limit set for the related party from Back office system (interfaced with ELCM). The user can further enhance by capturing cash cover, approved funded sell down and unfunded sell down for the related party.

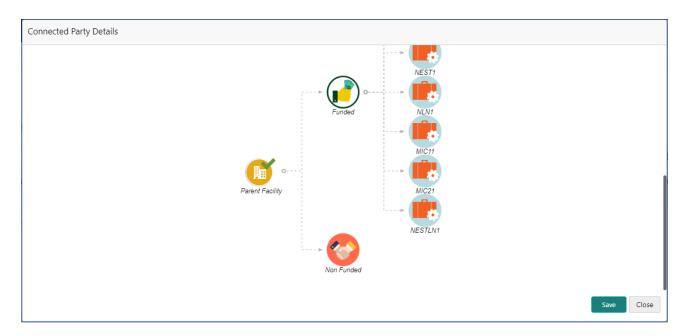




### Adding/Editing a connected party:



Alternate views: The facilities of each connected parties can be viewed in table and tree view as well.



### **Action Buttons for Connected Parties:**

- g. Add It is used to create a new record of a connected party.
- h. Edit On selecting any record, this action allows the user to edit details about the record.
- i. **Delete** It is used to delete a connected party record.

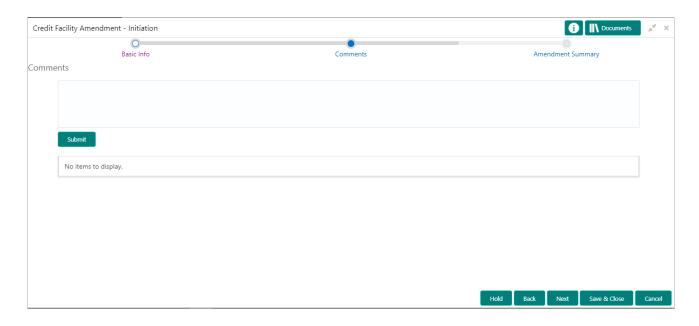
Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Op- tional	Field Vali- dation
Customer No	The Id/number of the customer account, whose details have to be fetched	In- put/LOV	Text	36	Mandatory	
Customer Name	The name of the customer recorded in the related account	Input (readonly mode)	Text	55	N.A.	
Cash Cover	Enter the cash covered by this related account	Input	Number	22	Optional	Value must be greater than 0
Total Gross Fa- cility	Total gross facility amount of this related account	Input (readonly mode)	Number	22	N.A.	
Approved Funded Sell- Down	Enter the amount of approved funded sell-down for this account	Input	Number	22	Optional	Value must be greater than 0
Total Net Facil- ity	Total net facility amount of this related account	Input (readonly mode)	Number	22	N.A.	
Approved Un- funded Sell- Down	Enter the amount of approved unfunded sell-down for this account	Input	Number	22	Optional	Value must be greater than 0

# **Action Buttons on the footer:**

- c. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - c. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.2.5Comments

The User can capture the stage wise comments and the user will be able to view the comments captured in the other stages.



Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	M	

#### **Action Buttons on the footer**

a. Save & Close - On click of Save & Close, the details captured will be saved.

If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

b. **Hold** – On Click of Hold the task status will be suspended and the task will be available in the Hold queue.

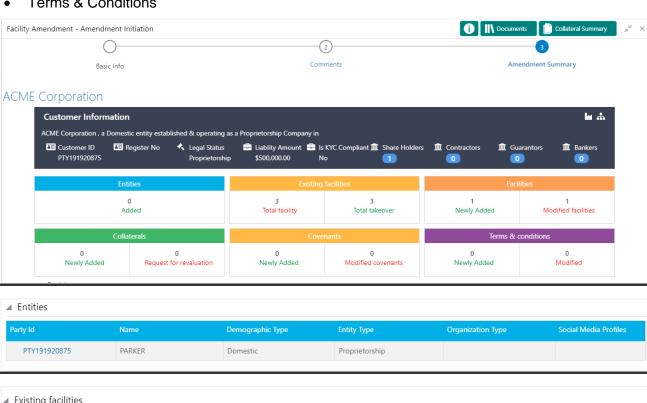
If mandatory fields have not been captured, system will display error until the

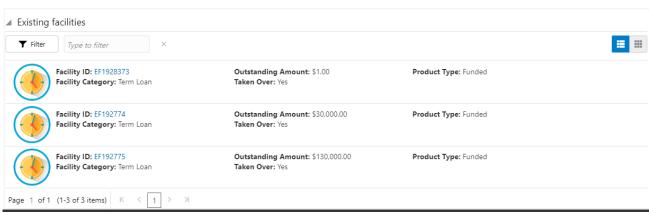
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- **e. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

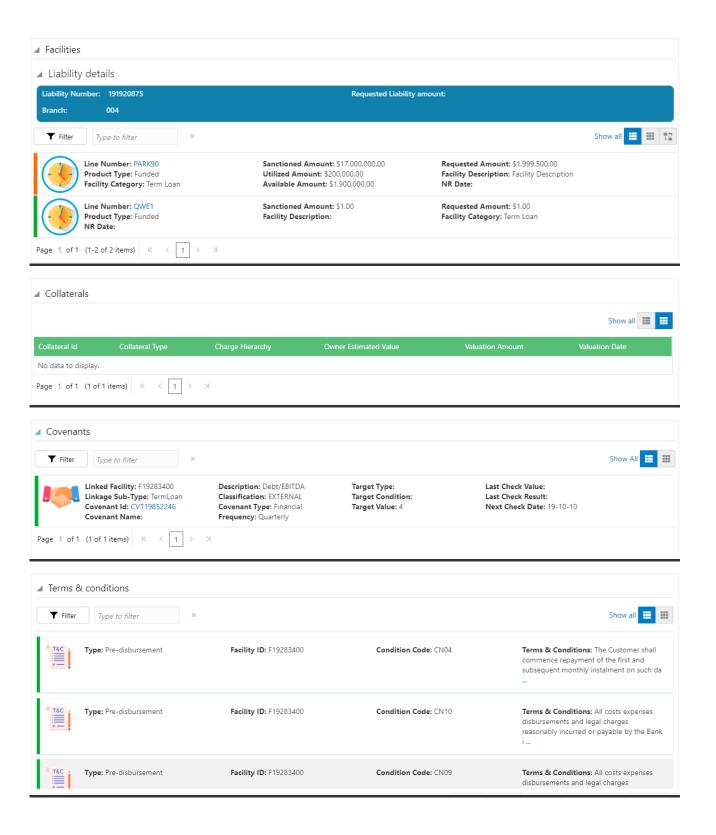
# 1.2.6Amendment Summary

The summary of various changes captured as a part of this application is listed in this screen for review before submitting the request. The User will be able to review the following

- **Facilities**
- Collaterals
- Covenants
- Terms & Conditions







#### **Action Buttons on the footer**

- a. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.

- a. If mandatory fields have not been captured, system will display error until the
- ${f c.}$  Cancel On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Back** On Click of Back, the previous screen will be opened.
- **e. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.3 Credit Amendment Proposal Data Enrichment

#### Menu→Task →Free task

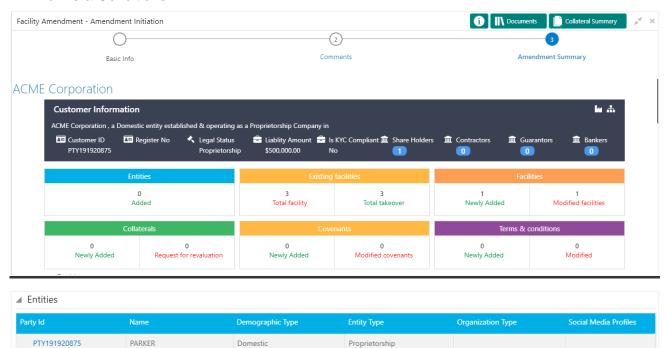
#### (Screen)

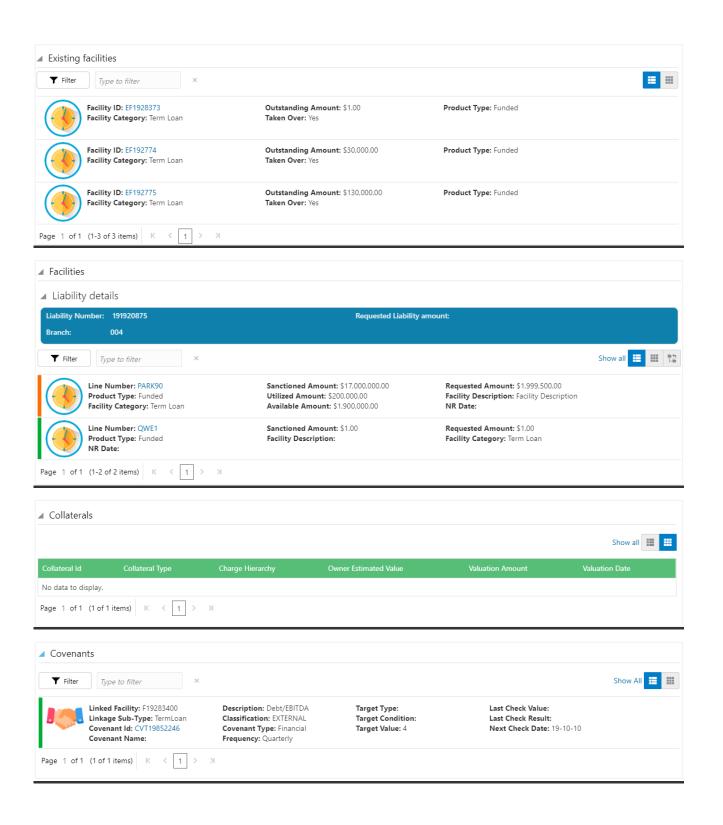
Credit Amendment Proposal is enriched by capturing the additional details of the Funding Requirements of the customer and the collaterals of the customer.

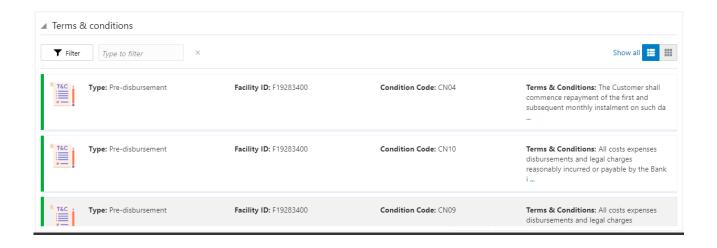
# 1.3.1 Amendment Summary

The summary of various changes captured as a part of this application is listed in this screen for review before submitting the request. The User will be able to review the following

- Facilities
- Collaterals
- Covenants
- Terms & Conditions





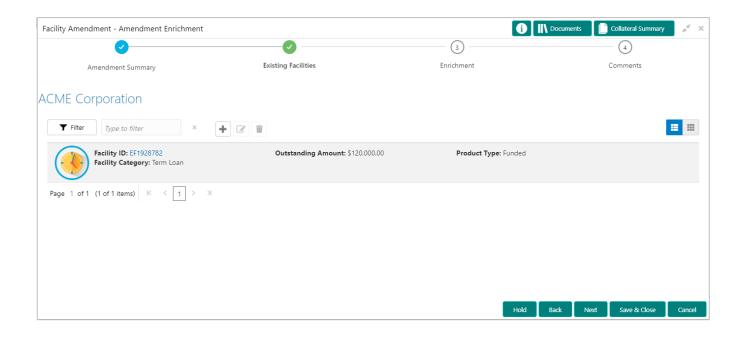


### **Action Buttons on the footer**

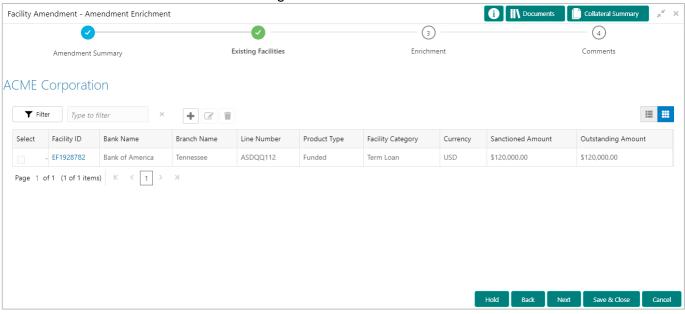
- a. Save & Close On click of Save & Close, the details captured will be saved.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

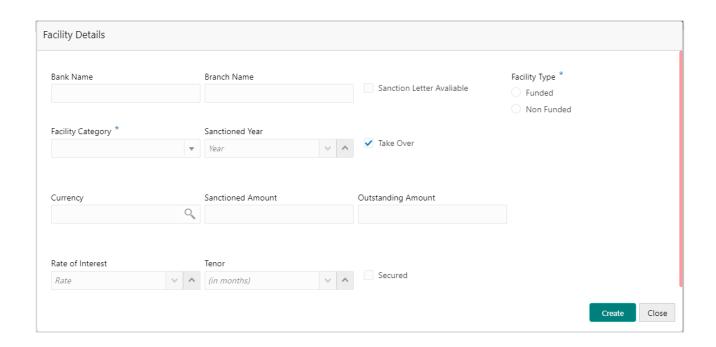
# 1.3.2Existing Facilities

Existing facilities of the customer held with other banks can be captured here. The facilities captured as part of Proposal Initiation will be defaulted and user can modify it.



**Table view –** An alternate mode for viewing the list of facilities.





### **Action Buttons for Existing Facilities:**

- j. Add It is used to create a new record of an existing facility with another bank.
- k. **Edit** On selecting any record, this action allows the user to edit details about the record.
- I. **Delete** It is used to delete an existing facility record.

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Bank Name	Capture the bank name	Input	Text	3	Optional	
Branch Name	Capture the branch name	Input	Text	22	Optional	
Sanction Letter Available	State whether the sanction letter is available	Input	Checkbox	-	Optional	
Facility Type	Select the type of the facility	Input	Radio button	21	Mandatory	Funded Non Funded
Facility Cate- gory	Select the Facil- ity Category	Input	Dropdown	25	Mandatory	
Sanctioned Year	Capture the year in which the fa- cility was sanc- tioned	Input	Number		Optional	Value has to be greater than 1899 and less than 2101

Take Over	State whether this facility is being taken over	Input	Checkbox		Optional	
Currency	Select the facil- ity currency	Input	LOV	3	Mandatory	
Sanctioned Amount	Capture the sanctioned amount for the facility	Input	Text	22	Mandatory	
Outstanding Amount	Capture the out- standing amount for the facility	Input	Text	22	Optional	
Rate of Interest	Capture the rate of interest for the facility	Input	Number		Optional	
Tenor	Capture the tenor as number of months	Input	Number		Optional	
Secured	State whether the facility is secured	Input	Checkbox		Optional	

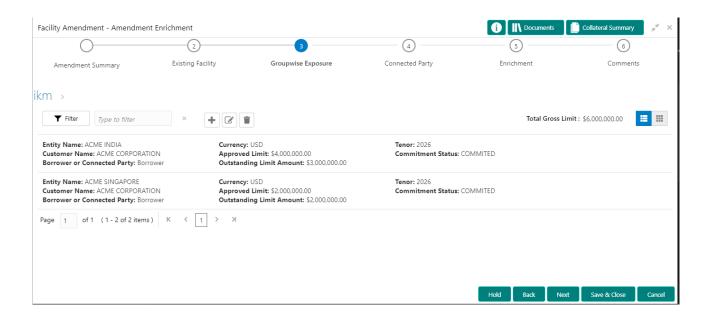
#### **Action Buttons on the footer:**

- e. Save & Close On click of Save & Close, the details of the captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- f. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details of the captured will be saved and then system will move to the Next Screen.
  - d. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

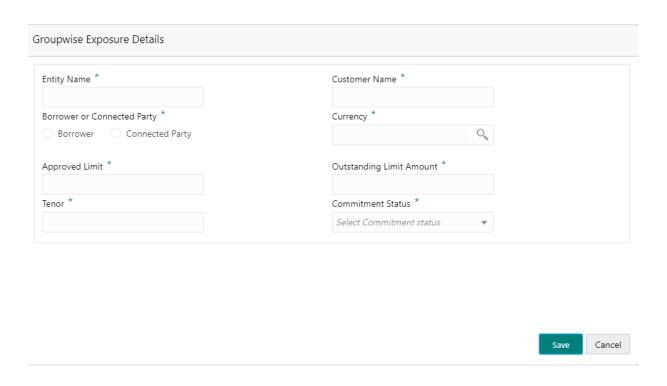
# 1.3.3 Group Wise Exposure

A new data segment introduced to capture group wise exposure of the customer or related customer in other entities and to provide the group exposure details.

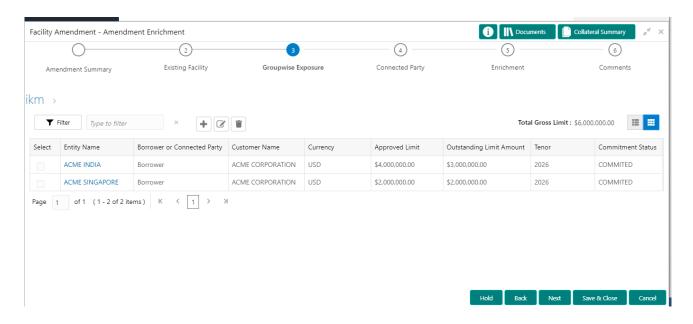
### List view - The default view in which the group wise exposure details are displayed.



### Group wise exposure Details - To capture or edit group wise exposure



### Table view - An alternate mode for viewing the group wise exposure list



### **Action Buttons for Group wise Exposure:**

- m. Add It is used to create a new record of an group wise exposure
- n. Edit On selecting any record, this action allows the user to edit details about the record.
- o. **Delete** It is used to delete a selected group wise exposure record.

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Entity Name	Capture the entity name	Input	Text	100	Mandatory	
Customer Name	Capture the customer name	Input	Text	100	Mandatory	
Borrower or Connected Party	State whether entity is a borrower or a connected party	Input	Radio	-	Mandatory	
Currency	Select the liabil- ity currency	Input	LOV	3	Mandatory	
Approved Limit	Capture the approved limit for the facility	Input	Text	22	Mandatory	

Outstanding Limit	Capture the out- standing limit for the facility	Input	Text	22	Mandatory	
Tenor	Capture the tenor as number of months	Input	Number		Mandatory	
Commitment status	State whether the commitment status	Input	dropdown		Mandatory	

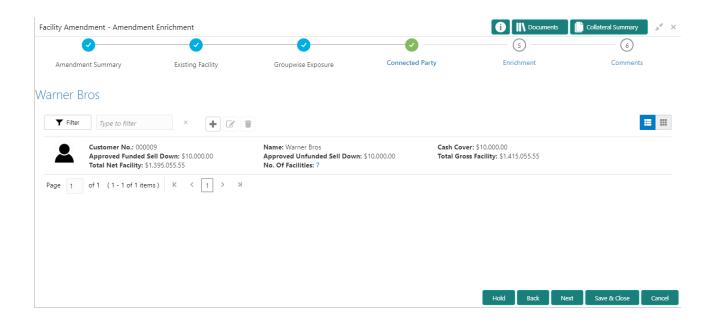
### **Action Buttons on the footer:**

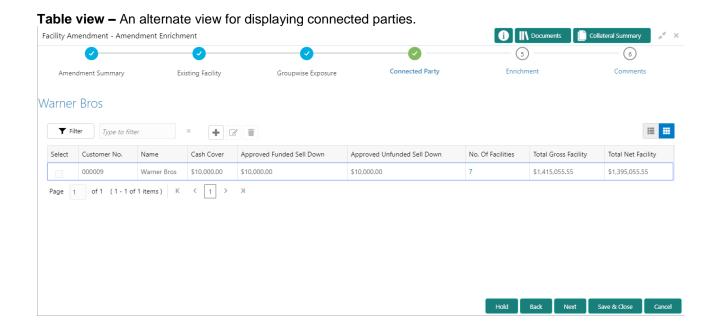
- c. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - e. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.3.4Connected Parties

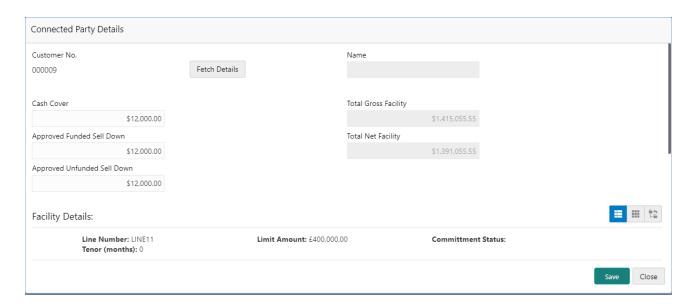
This data segment will allow capture of all the related parties to the customer. It will also fetch all main limit set for the related party from Back office system (interfaced with ELCM). The user can further enhance by capturing cash cover, approved funded sell down and unfunded sell down for the related party.

**List view** – The default view in which connected parties are displayed.

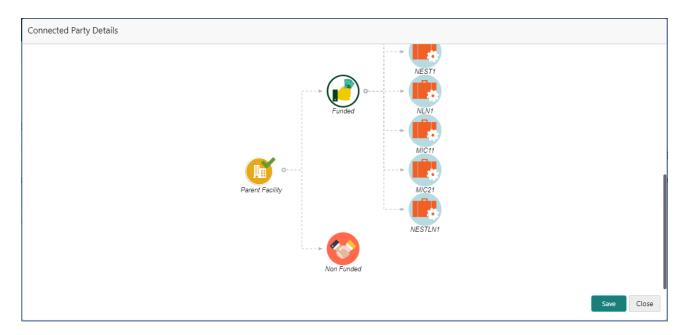




### Adding/Editing a connected party:



Alternate views: The facilities of each connected parties can be viewed in table and tree view as well.



### **Action Buttons for Connected Parties:**

- p. Add It is used to create a new record of a connected party.
- q. Edit On selecting any record, this action allows the user to edit details about the record.
- r. **Delete** It is used to delete a connected party record.

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Op- tional	Field Vali- dation
Customer No	The Id/number of the customer account, whose details have to be fetched	In- put/LOV	Text	36	Mandatory	
Customer Name	The name of the customer recorded in the related account	Input (readonly mode)	Text	55	N.A.	
Cash Cover	Enter the cash covered by this related account	Input	Number	22	Optional	Value must be greater than 0
Total Gross Fa- cility	Total gross facility amount of this related account	Input (readonly mode)	Number	22	N.A.	
Approved Funded Sell- Down	Enter the amount of approved funded sell-down for this account	Input	Number	22	Optional	Value must be greater than 0
Total Net Facil- ity	Total net facility amount of this related account	Input (readonly mode)	Number	22	N.A.	
Approved Un- funded Sell- Down	Enter the amount of approved unfunded sell-down for this account	Input	Number	22	Optional	Value must be greater than 0

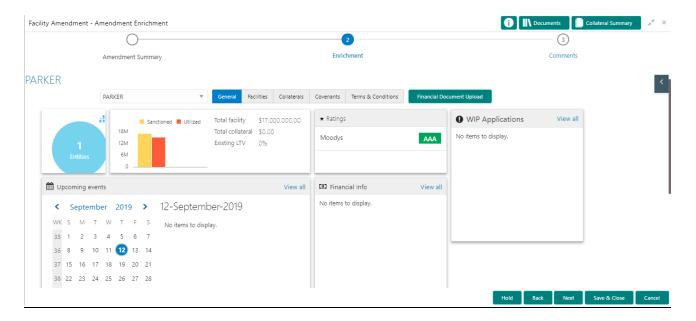
### **Action Buttons on the footer:**

- g. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- h. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- e. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - f. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.3.5Enrichment

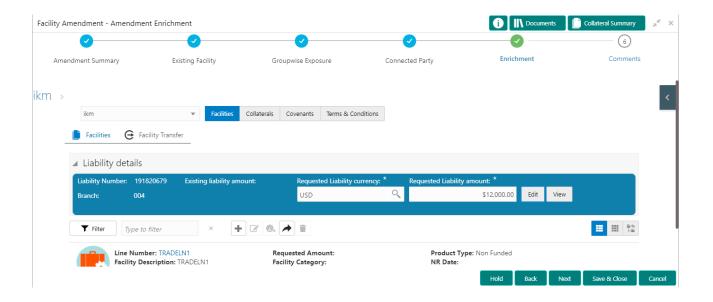
The Relationship Manager can capture the basic information of the credit amendment request.

#### Generate Info Tab:

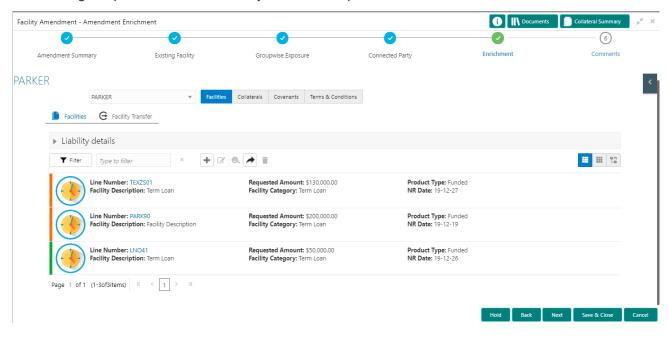


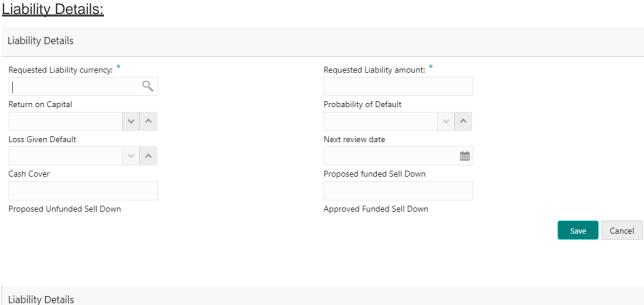
#### Facilities Tab:

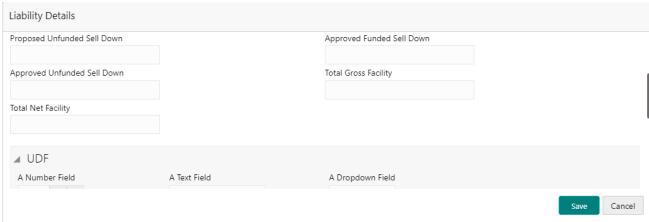
Facilities with Liability Details expanded:



### Funding Requirements with Liability Details collapsed:







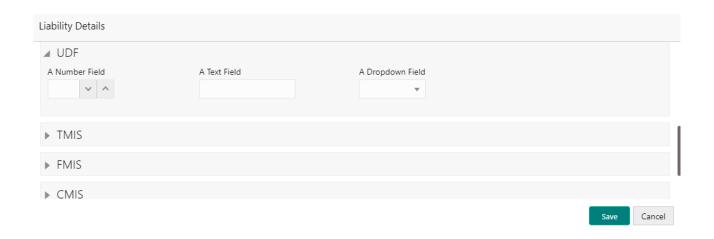
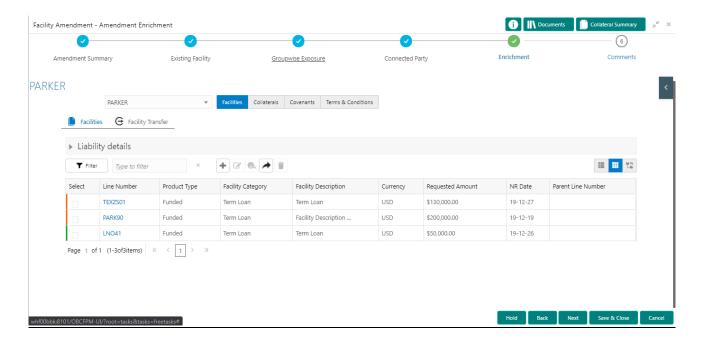
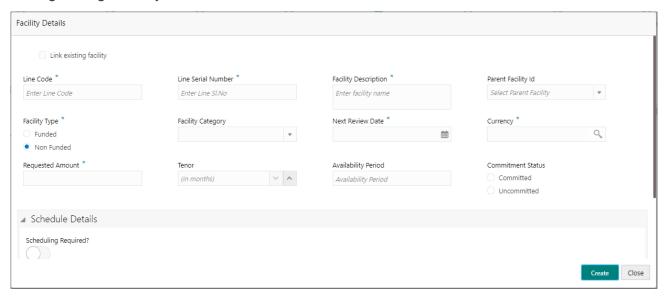
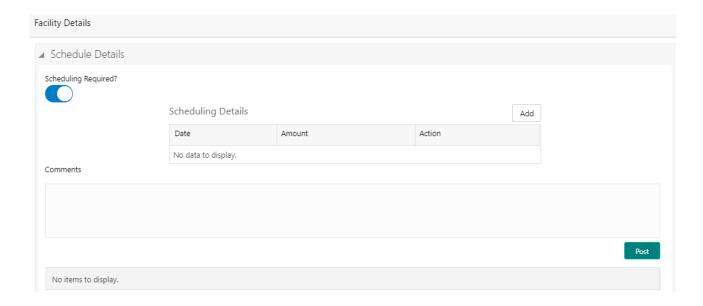


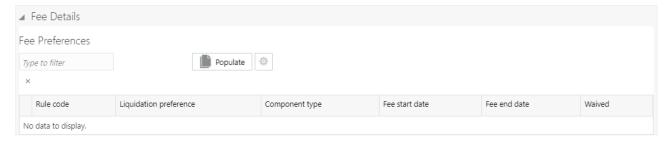
Table mode: An alternate view to display all facilities.



# Adding/Editing a facility:





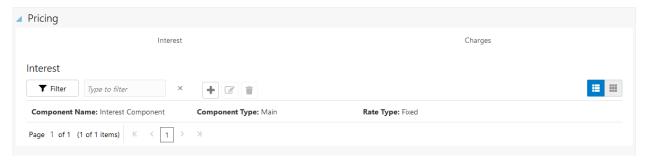




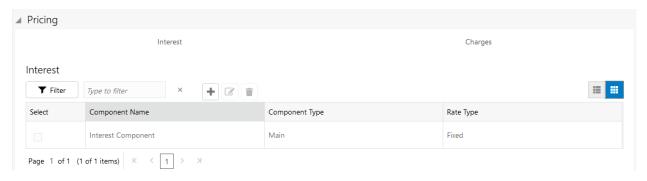
### **Pricing Details:**

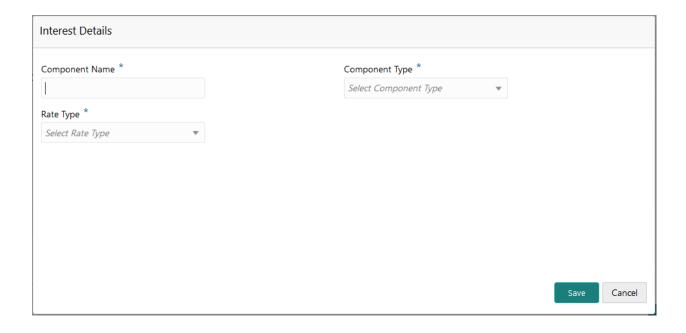
### **Interest:**

List mode: An alternate view to display all interest details.

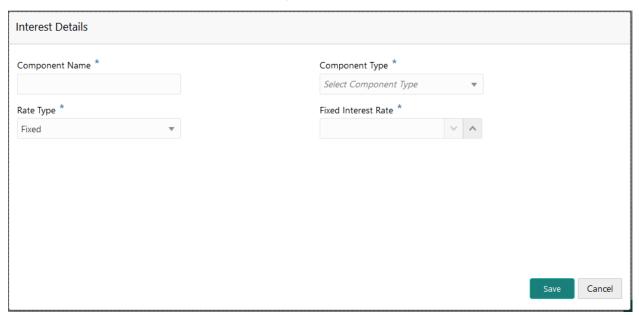


## **Table Mode** – Another view to display all interest details.

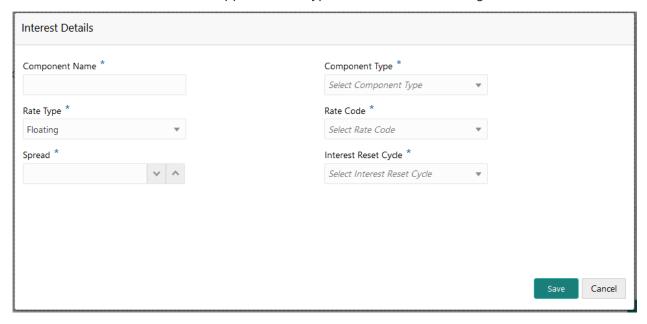




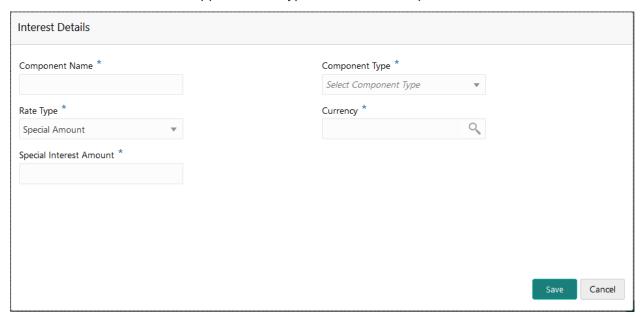
The screen show below will appear if rate type is selected as Fixed.



The screen show below will appear if rate type is selected as Floating.

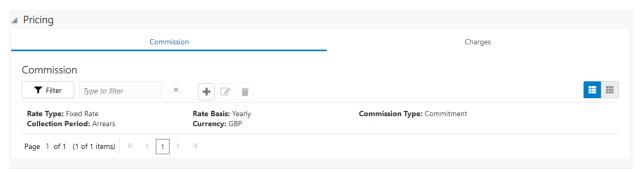


The screen show below will appear if rate type is selected as Special Amount.

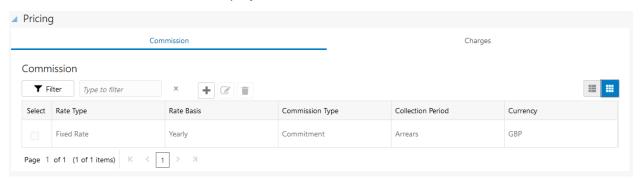


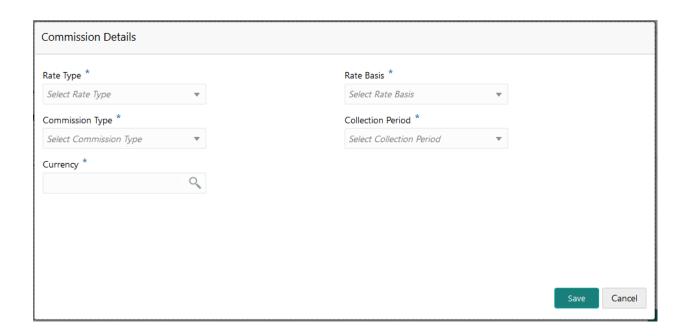
## **Commission:**

List mode: An alternate view to display all commission details.

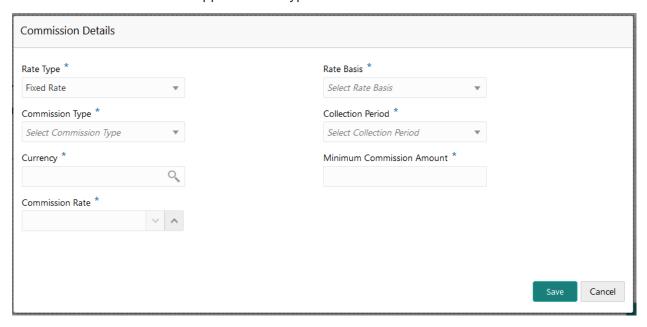


**Table Mode** – Another view to display all commission details.

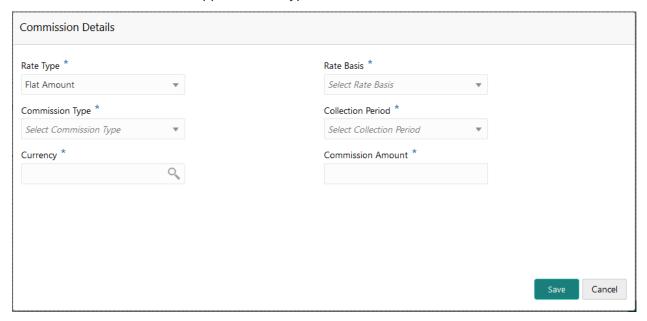




The screen show below will appear if rate type is selected as Fixed Rate.

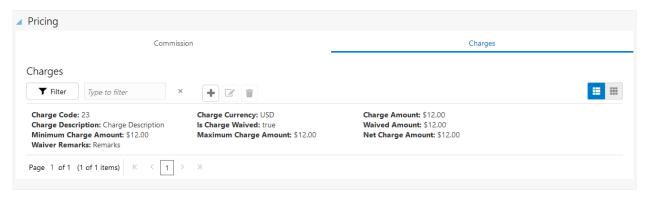


The screen show below will appear if rate type is selected as Flat Amount.

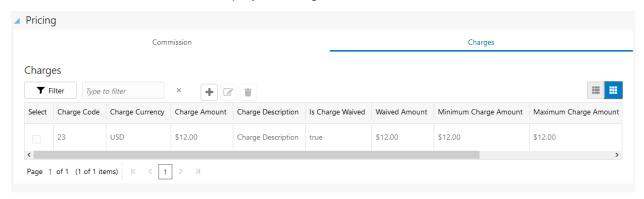


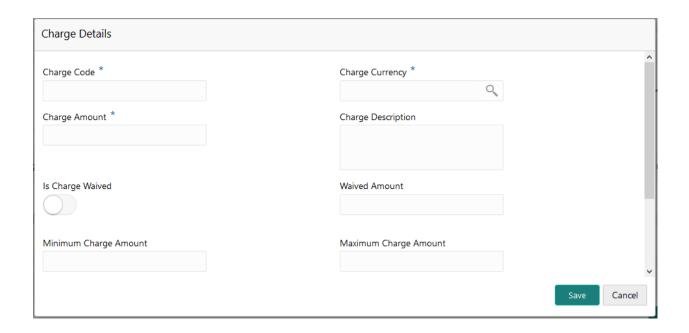
## **Charges:**

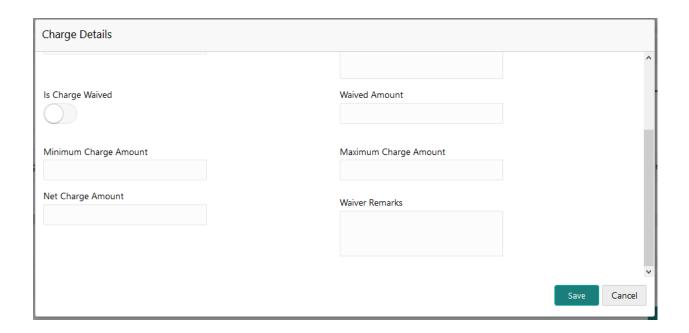
List mode: An alternate view to display all charge details.



# Table Mode – Another view to display all charge details.

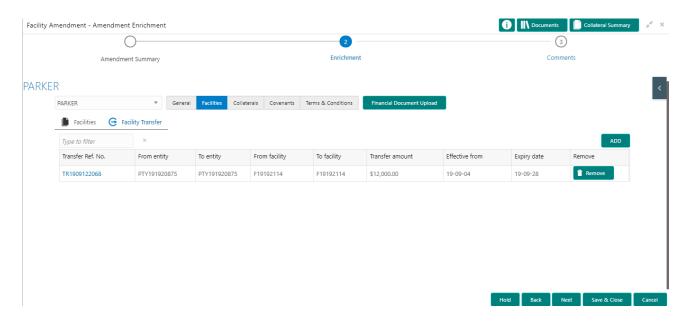






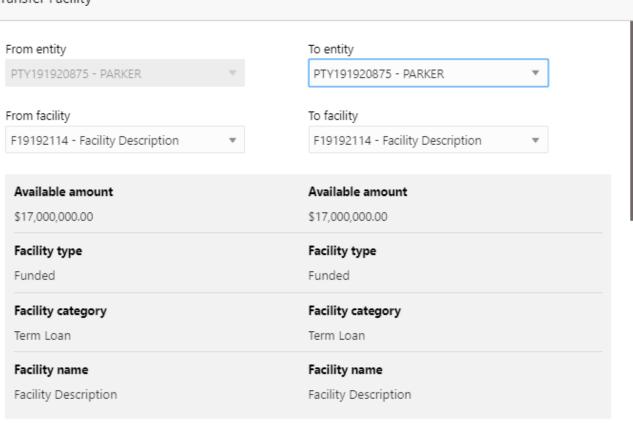


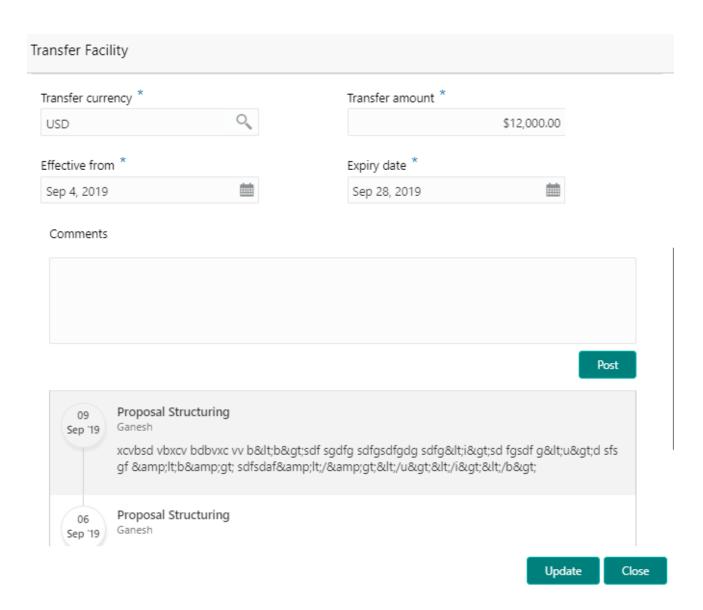
## Transfer Section under Facilities Tab:



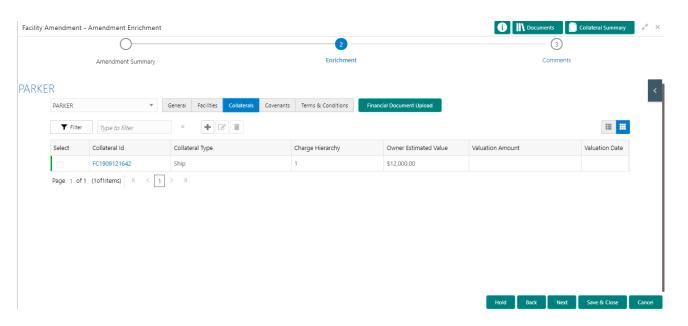
### Add Transfer:

# Transfer Facility

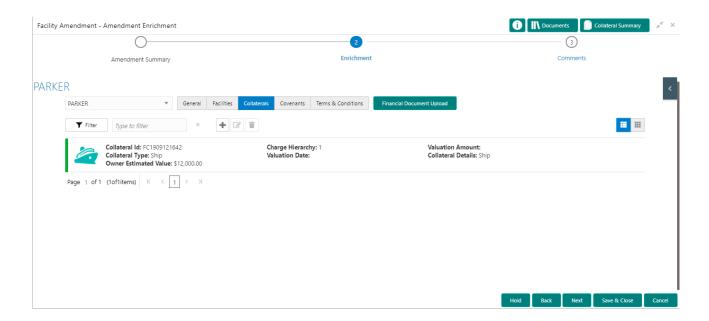




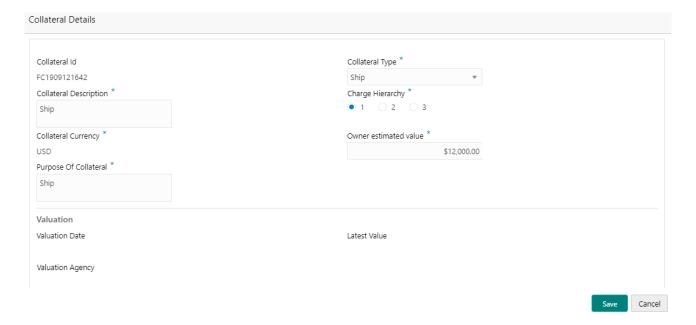
# Collateral Tab:



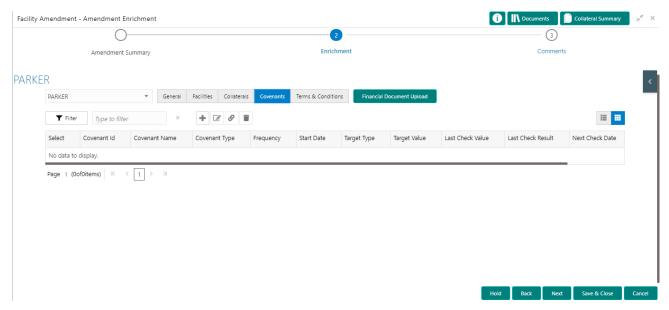
## List Mode - User can click on the List mode to view in the list Mode



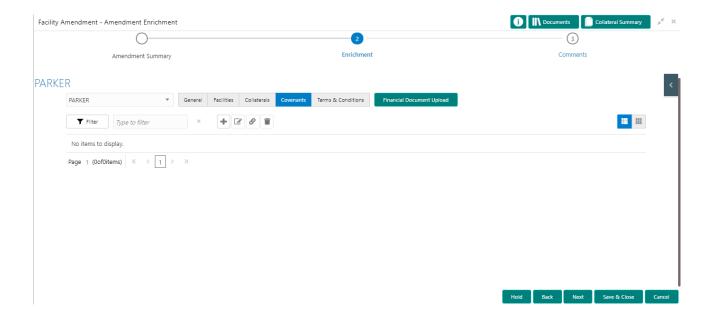
### Add/Modify Collateral:



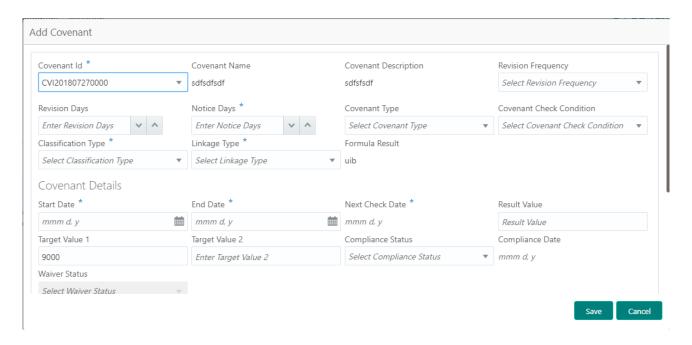
### Covenant Tab:



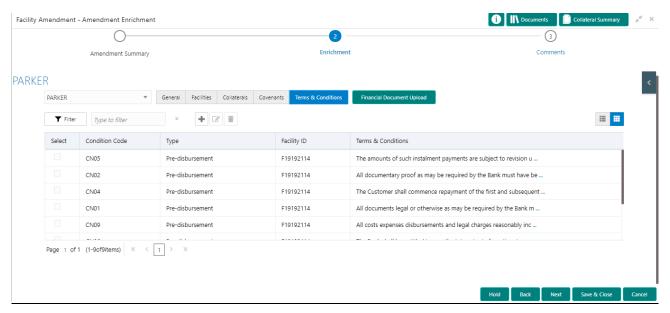
List Mode - User can click on the List mode to view in the list Mode



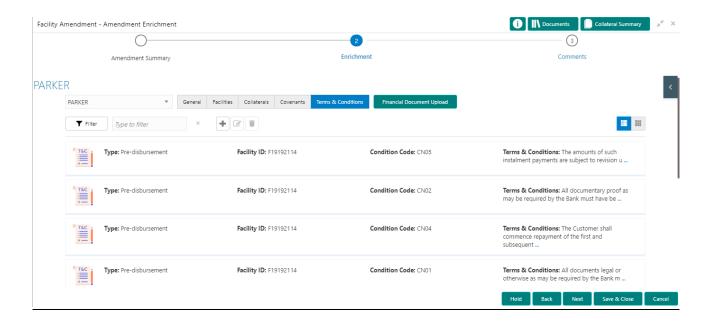
#### Add Covenant:



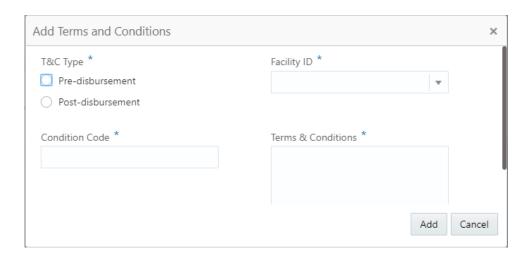
### Terms & Conditions Tab:



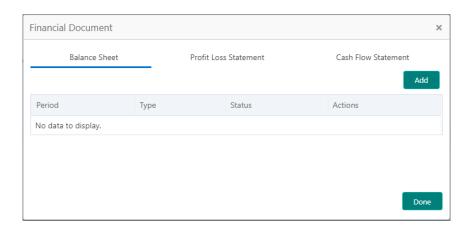
List Mode - User can click on the List mode to view in the list Mode



## Add Terms & Condition:



## Financial Document Upload:



### Add New/ Modify Facility Details:

## 10. Facility Details

# 11. Facility Details

Field Name	Description	Attribute Type	Object Type	Size	Mandatory/Optional	Field Vali- dation
Requested Lia- bility Currency	Capture the requested liability currency	Input	LOV	3	М	
Requested Lia- bility Amount	Capture the requested Liability amount	Input	Text	22	М	Captured values should be greater than or equal to zero
Return on Capi- tal	Capture the re- turn on capital in percentage	Input	Number (percentage)	22	Optional	
Probability of Default	Capture the probability of default in percentage	Input	Number (percentage)	22	Optional	Minimum 0% Maximum 100%
Loss Given De- fault	Capture the loss given default in percentage	Input	Number (percentage)	22	Optional	Minimum 0% Maximum 100%
Next Review Date	Capture the next review date	Input	Date	22	Optional	Minimum date is the current date.
Cash Cover	Capture the cash cover	Input	Number	22	Optional	Minimum is 0
Proposed Funded Sell Down	Capture the pro- posed funded sell down	Input	Number	22	Optional	Minimum is
Proposed Un- funded Sell Down	Capture the unfunded sell down	Input	Number	22	Optional	Minimum is 0
Approved Funded Sell Down	Capture the ap- proved funded sell down	Input	Number	22	Optional	Minimum is
Approved Un- funded Sell Down	Capture the approved unfunded sell down	Input	ut Number		Optional	Minimum is 0
Total Gross Fa- cility	Capture the to- tal gross facility	Input	Number	22	Optional	Minimum is 0
Total Net Facil- ity	Capture the to- tal net facility	Input	Number	22	Optional	Minimum is 0
Additional Fields (Section)	Please refer to the Additional					

	Fields user man- ual for further details					
Line Code	Capture the Line Code	Input	Text	11	М	Max-length is 9 and Special Characters are not allowed
Line Serial Number	Capture the Line Serial Number	Input	Text	2	М	2 digit nu- meric val- ues are only al- lowed
Facility Description	Enter the de- scription of the facility	Input	Text area	255	М	
Parent Facility Id	Selects the parent facility id	Input	Dropdown	21	0	
Facility Type	Select the type of the facility	Input	Radio button	21	0	Funded Non Funded
Facility Cate- gory	Select the Facil- ity Category	Input	Dropdown	25	0	
Currency	Select the facil- ity currency	Input	LOV	3	М	
Requested Amount	Capture the requested amount for the facility	Input	Text	22	М	Entered value should be greater than zero
Tenor	Capture the tenor of the facility in months	Input	Number	22	Optional	
Availability Pe-	Capture the availability period	Input	Text	22	Optional	
Commitment Status	Capture the commitment status	Input	Radio button	22	Optional	

# Facility Details -> Facility Schedule

Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Scheduling Required	Capture whether scheduling details required or not	Input	Switch	1	0	

Scheduling Date	Capture the scheduling date	Input	Date		M	
Scheduling Amount	Capture the scheduling amount	Input	Text	22	М	

# 12. Pricing Details

Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Component Name	Capture the Component Name	Input	Text	22	Mandatory	
Component Type	Select the Component Type	Input	Dropdown	22	Mandatory	Main Penal Prepay
Rate Type	Select the rate type	Input	Dropdown	22	Mandatory	Fixed Floating Special Amount
Rate Code	Capture the rate code	Input	Dropdown	22	Mandatory	LIBOR SIBOR This is applicable only for Floating Rate Type
Spread	Capture the spread	Input	Number	22,7	Mandatory	This can be either positive or negative and This is applicable only for Floating Rate Type
Fixed Interest Rate	Capture the Fixed Interest rate	Input	Number	22,7	Mandatory	This is applicable only for Fixed Rate Type
Currency	Capture the Currency	Input	LOV	3	Mandatory	This is applicable only for Rate type: Special Amount
Special Interest Amount	Capture the Special Interest Amount	Input	Number	22	Mandatory	This is applicable only for Rate type: Special Amount
Interest Reset Cycle	Select the interest reset cycle	Input	Dropdown	22	Mandatory	This is applicable only for Floating Rate Type
Rate Type	Select the rate type	Input	Dropdown	22	Mandatory	Fixed Rate Flat Amount

Rate Basis	Select the rate basis	Input	Dropdown	22	Mandatory	Daily/Monthly/ Quarterly/Half- yearly/Yearly/A uto Commit- ment Fee
Commission Type	Select the commission type	Input	Dropdown	22	Mandatory	Usance/Com- mitment
Collection Period	Select the Collection Period	Input	Dropdown	22	Mandatory	Advance/Ar- rears
Currency	Capture the Currency	Input	LOV	3	Mandatory	
Minimum Commission Amount	Capture the minimum commission amount	Input	Number	22	Mandatory	This is applicable only for Fixed Rate Type
Commission Rate	Capture the commission rate	Input	Number	22	Mandatory	This is applicable only for Fixed Rate Type
Commission Amount	Capture the commission amount	Input	Number	22	Mandatory	This is applicable only for Rate type: Flat Amount
Charge Code	Capture the charge code	Input	Text	22	Mandatory	
Charge Currency	Capture the charge currency	Input	LOV	3	Mandatory	
Charge Amount	Capture the charge amount	Input	Number	22	Mandatory	
Charge Description	Capture the charge description	Input	Text area	255	Optional	
Is Charge waived	Capture whether the charge is waived or not	Input	Switch	1	Optional	
Waived Amount	Capture the waived amount	Input	Number	22	Optional	
Minimum Charge Amount	Capture the minimum charge amount	Input	Number	22	Optional	
Maximum Charge Amount	um Charge Capture the		Number	22	Optional	
Net Charge Amount	Capture the net charge amount	Input	Number	22	Optional	
Waiver Remarks	Capture the waiver remarks	Input	Text area	255	Optional	

# 13. Add/Modify Covenant Details

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Covenant Id	Select the Covenant Id	Input	Drop Down	М	
Revision Frequency	Select the revision frequency	Input	Drop Down	0	Weekly/Fort- nightly/Monthly/Quar- terly/Semi Annual/Annual
Revision Days	Enter the revision days	Input	Number	0	
Notice Days	Enter the notice days	Input	Number	М	Value should be less than or equal to -1
Revision Days	Enter the revision days	Input	Number	0	
Covenant Type	Select the Covenant Type	Input	Drop Down	0	Financial/Operating Activity/Reporting and Disclosure/Preservation of collateral or seniority/Investment expenditure/Asset sale covenants/cash payout covenants/management, Control and ownership
Covenant Check Con- dition	Select the covenant check con- dition	Input	Drop Down	0	> >= < < <= = = Between
Start Date	Enter the start date	Input	Date	М	Date should be on or before current date.
End Date	Enter the end date	Input	Date	М	Date should be on or after current date.
Result Value	Enter the result value	Input	Text	0	

Target Value 1	Enter the target value 1	Input	Text	0	
Target Value 2	Enter the target value 2	Input	Text	0	
Compli- ance Status	Select the compliance status	Input	Drop down	0	Due/Overdue/Waived/Com- plied

# 14. Add/Modify Facility Transfer Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
To Entity	Select the value of To Entity	Input	Drop Down	0	
From Facil- ity	Select the value of From Facility	Input	Drop Down	0	
To Facility	Select the value of To Facility	Input	Drop Down	0	
Transfer Currency	Select the transfer currency	Input	Drop Down	М	
Transfer Amount	Enter the value of the transfer amount	Input	Number	М	Value should be greater than or equal to 0
Effective From	Select the effective date	Input	Date	М	
Expiry Date	Select the expiry date	Input	Date	М	

# 15. Add/Modify Collateral Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
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Collateral Type	Select the collateral type	Input	Drop Down	М	Machine/Depos- its/Bond/Stock/Fund/Vehi- cle/Guarantee/Property/Air- craft/Insurance/Precious Metals/Ship/Account Receiv- ables/Cash Collaterals/Inven- tory
Collateral Description	Enter the collateral description	Input	Text Area	М	
Charge Hi- erarchy	Select the charge hi- erarchy	Input	Radio Button	М	1 2 3
Collateral Currency	Select the collateral currency	Input	Drop Down	М	
Collateral Value	Enter the collateral value	Input	Text Area	М	

# 16. Add/Modify Covenant Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Covenant Id	Select the Covenant Id	Input	Drop Down	М	
Revision Frequency	Select the revision frequency	Input	Drop Down	0	Weekly/Fort- nightly/Monthly/Quar- terly/SemiAnnual/Annual
Revision Days	Enter the revision days	Input	Number	0	
Notice Days	Enter the notice days	Input	Number	М	Value should be less than or equal to -1
Revision Days	Enter the revision days	Input	Number	0	
Covenant Type	Select the Covenant Type	Input	Drop Down	0	Financial/Operating Activity/Reporting and Disclosure/Preservation of collateral or seniority/Investment expenditure/Asset sale cove-

					nants/cash payout cove- nants//management,Control and ownership
Covenant Check Con- dition	Select the covenant check condition	Input	Drop Down	0	> >= < < <= = = Between
Start Date	Enter the start date	Input	Date	М	Date should be on or before current date.
End Date	Enter the end date	Input	Date	М	Date should be on or after current date.
Result Value	Enter the result value	Input	Text	0	
Target Value 1	Enter the target value 1	Input	Text	0	
Target Value 2	Enter the target value 2	Input	Text	0	
Compli- ance Status	Select the compliance status	Input	Drop down	0	Due/OverDue/Waived/Complied

# 17. Add/Modify Terms and Conditions Details:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
T & C Type	Select the terms & conditions type	Input	Radio Button	М	Pre-disbursement/Post-dis- bursement
Facility ID	Select the Facility ID	Input	Drop down	М	
Condition Code	Enter the condition code	Input	Text	М	

Area M
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#### 18. Financial Info Details:

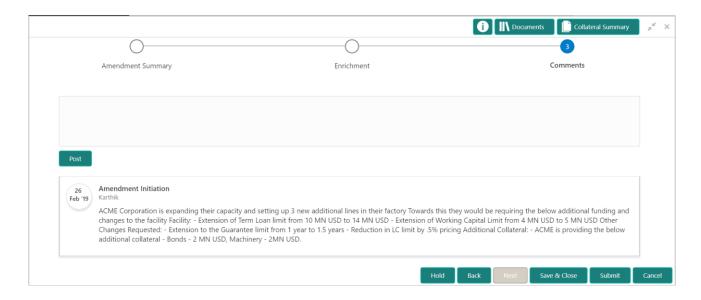
Field Name	Description	Attribute Type	Object Type		Manda- tory/Optional	Field Vali- dation
Currency	Select the Currency	Input	Dropdown	3	М	
Year	Current Year	Display	Text	4	М	
Balance Sheet Size	Capture the Balance Sheet size	Input	Numeric	22,3	М	
Operating Profit	Capture the Operating Profit of the Year	Input	Numeric	22,3	М	
Net Profit	Capture the Net Profit of the Year	Input	Numeric	22,3	М	
Year over Year Growth	Capture Year over Year Growth %	Input	Numeric	6,3	М	
Return on Investment	Capture the Return on Investment	Input	Numeric	6,3	М	
Return on Eq- uity	Capture the Return on Equity	Input	Numeric	6,3	М	
Return on Asset	Capture the Return on Asset	Input	Numeric	6,3	М	

#### Action Buttons on the footer

- c. Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.3.6Comments

The User can capture the stage wise comments and the user will be able to view the comments captured in the other stages.



Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	

### **Action Buttons on the footer**

c. Save & Close - On click of Save & Close, the details captured will be saved.

If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

d. **Hold** – On Click of Hold the task status will be suspended and the task will be available in the Hold queue.

If mandatory fields have not been captured, system will display error until the

- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Back On Click of Back, the previous screen will be opened.
- **e. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - **b.** If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.4 Risk Evaluation

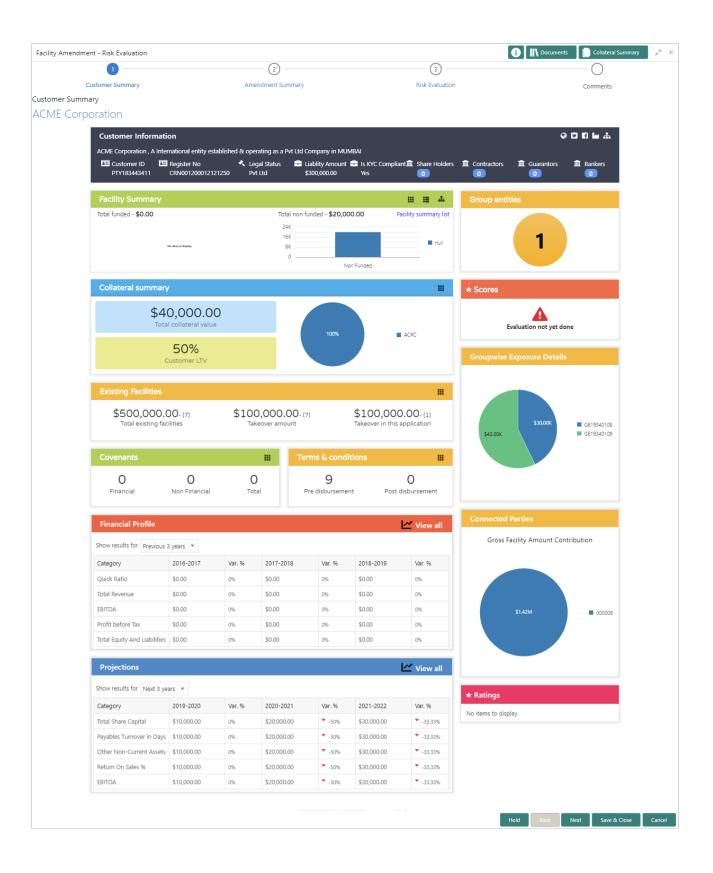
As a Risk Officer the user will review the customer and funding requirements and its documents to see if the whether it secures bank's exposure.

Following details will available for the user to review the customer and his funding requirements and provide the Risk Evaluation.

- Customer Summary
- Amendment Summary
- Risk Evaluation
- Comments

# 1.4.1 Customer Summary

This section will provide information on the customer.

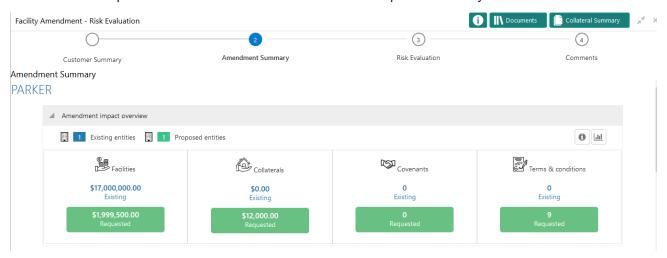


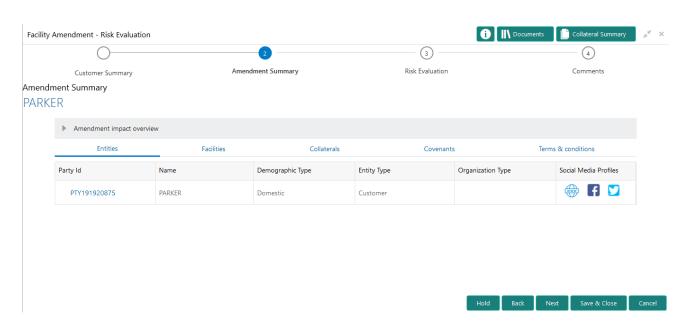
### **Action Buttons on the footer**

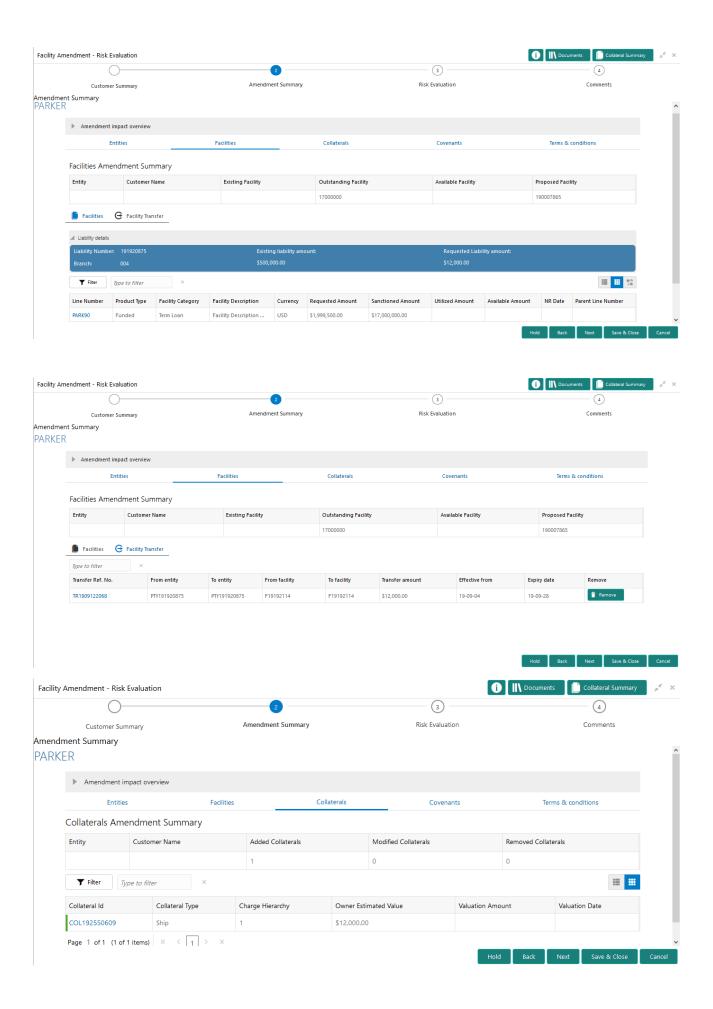
- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

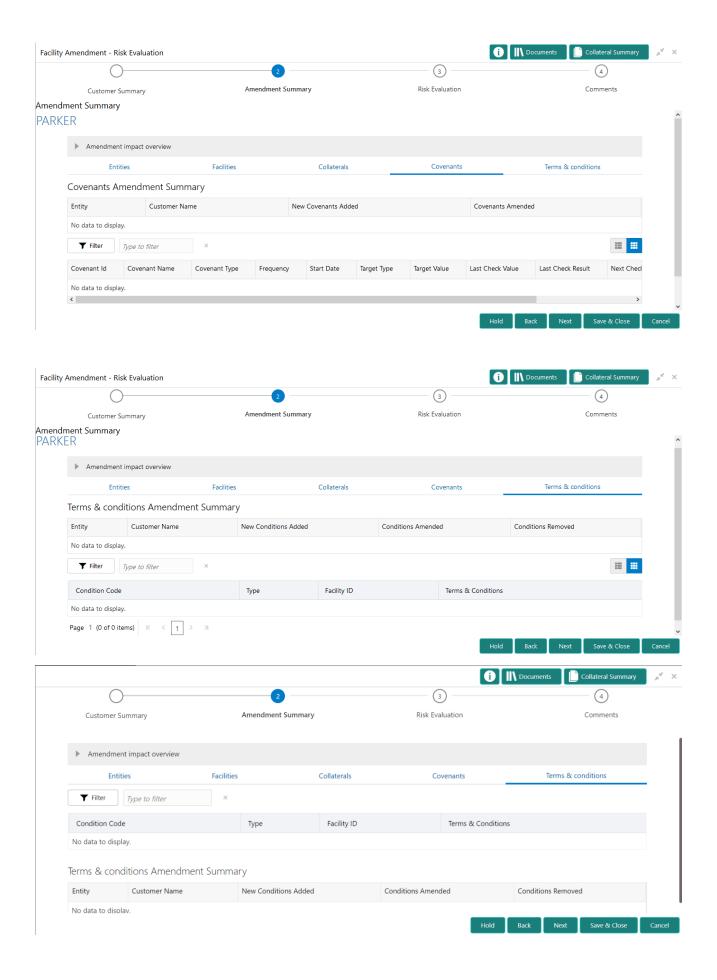
# 1.4.2Amendment Summary

This section will provide information on the amendment request raised by the customer.







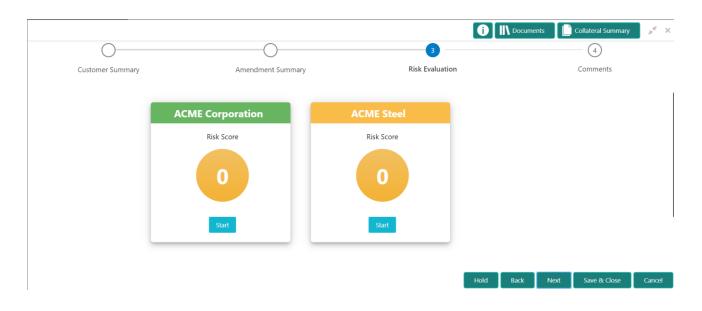


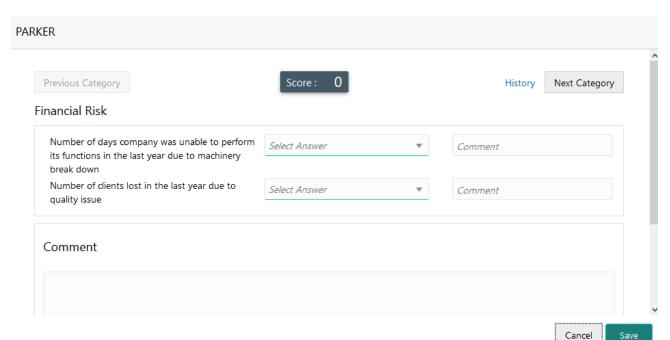
## **Action Buttons on the footer**

- c. Save & Close On click of Save & Close the screen gets closed.
- d. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.4.3Risk Evaluation

The Risk officer can review the collateral details and provide the risk opinion. The user can also upload the supporting documents. Category based risk questionnaire will be displayed along with the possible answers and user can select the answer. The Risk score will be calculated automatically.





Field Name	Description	Attrib- ute Type	Object Type	Size	Man- da- tory/O ptional	Field Vali- dation
Possible Answer	Choose one of the possible answers for the legal evaluation question.	Input	Select	4	М	

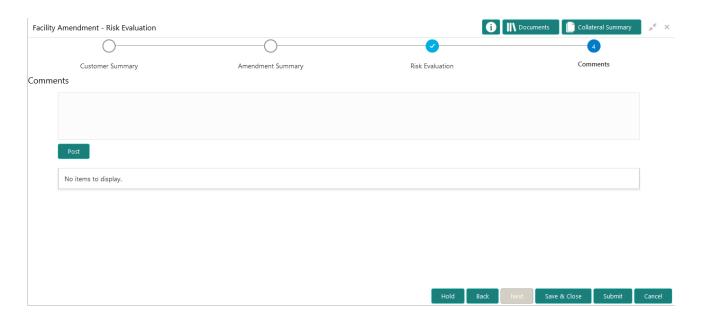
Com- ment	Comment about the evaluation question or its answer	Input	Free Text	600	0	
Com- ment	Overall comment for the category of questions.	Input	Free Text	600	0	

#### **Action Buttons on the footer**

- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.4.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	M	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions –

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) **Back** On Click of Back, the previous screen will be opened.

# 1.5 Legal Evaluation

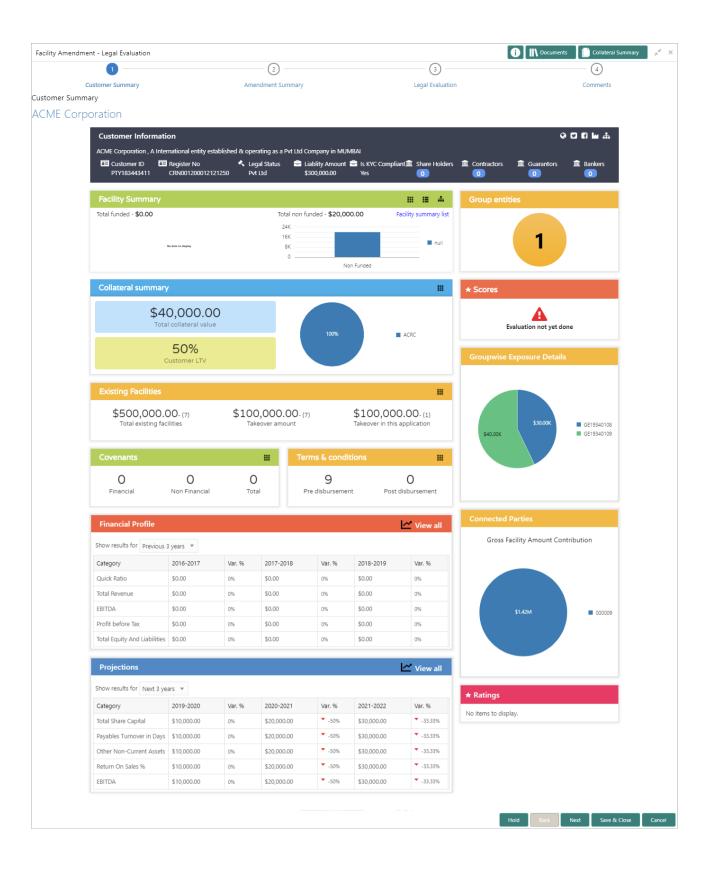
As a Legal Officer, the user will review the customer and funding requirements and its documents to see if the whether it secures bank's exposure.

Following details will available for the user to review the customer and his funding requirements and provide the legal Evaluation.

- Customer Summary
- Amendment Summary
- Legal Evaluation
- Comments

# 1.5.1 Customer Summary

This section will provide information on the customer.



### **Action Buttons on the footer**

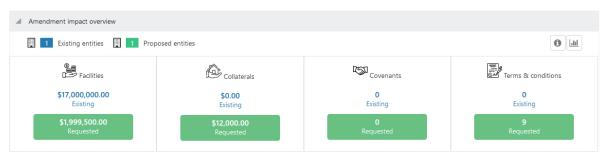
- e. Save & Close On click of Save & Close the screen gets closed.
- f. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold gueue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

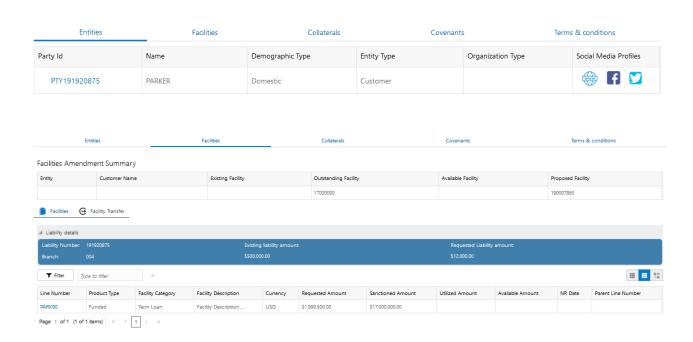
# 1.5.2Amendment Summary

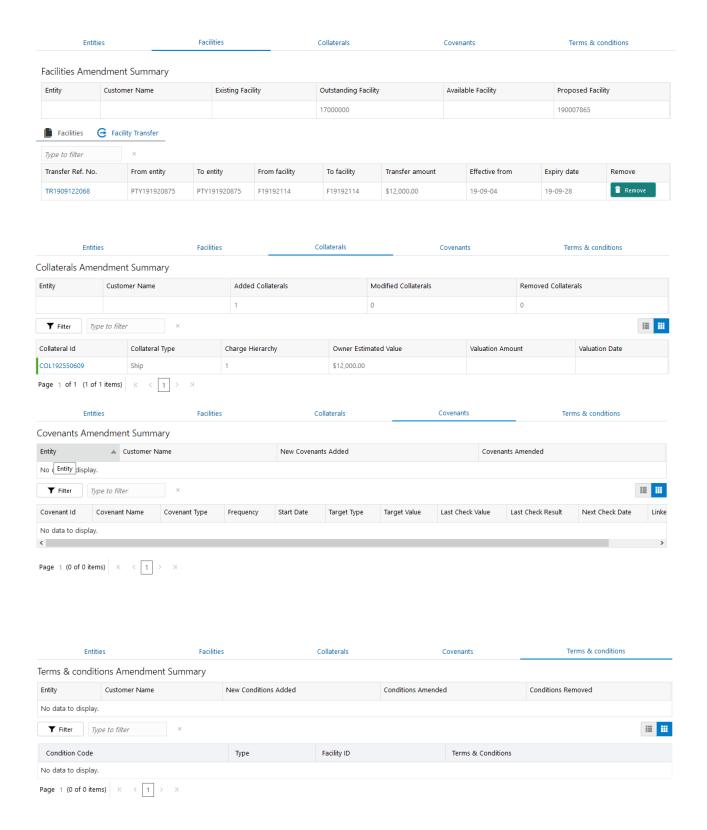
This section will provide information on the amendment request raised by the customer.

#### Amendment Summary

#### **PARKER**







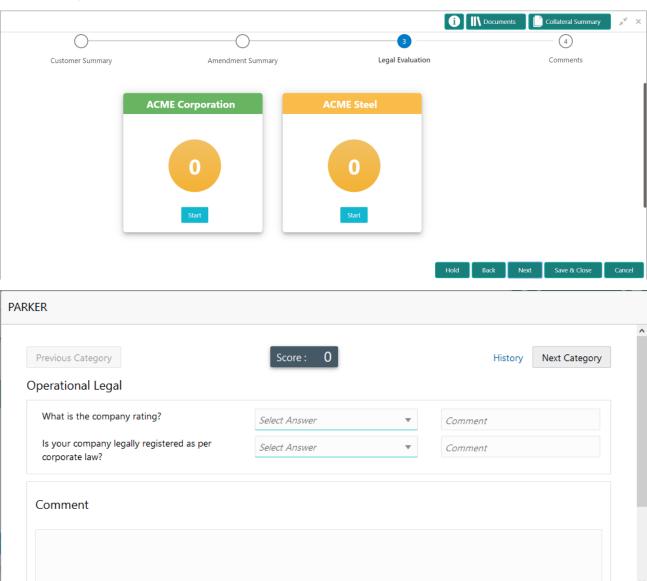
#### **Action Buttons on the footer**

- g. Save & Close On click of Save & Close the screen gets closed.
- h. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.

- a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.5.3Legal Evaluation

The legal officer can review the collateral details and provide the legal opinion. The user can also upload the supporting documents. Category based legal questionnaire will be displayed along with the possible answers and user can select the answer. The legal score gets calculated automatically.



Field Name	Description	Attrib- ute Type	Object Type	Size	Man- da- tory/O ptional	Field Vali- dation
Possible Answer	Choose one of the possible answers for the legal evaluation question.	Input	Select	4	М	

Cancel

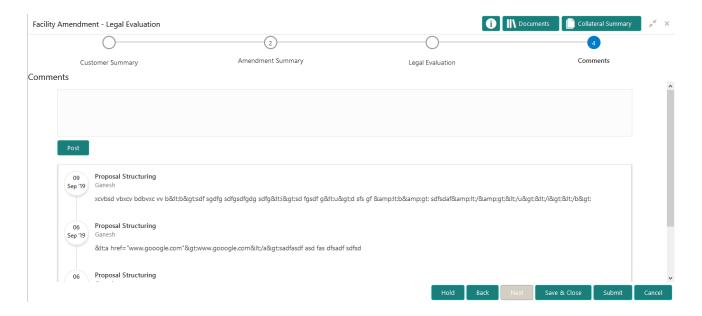
Com- ment	Comment about the evaluation question or its answer	Input	Free Text	600	0	
Com- ment	Overall comment for the category of questions.	Input	Free Text	600	0	

### **Action Buttons on the footer**

- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.5.4 Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	M	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions –

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) **Back** On Click of Back, the previous screen will be opened.

## 1.6 Credit Evaluation

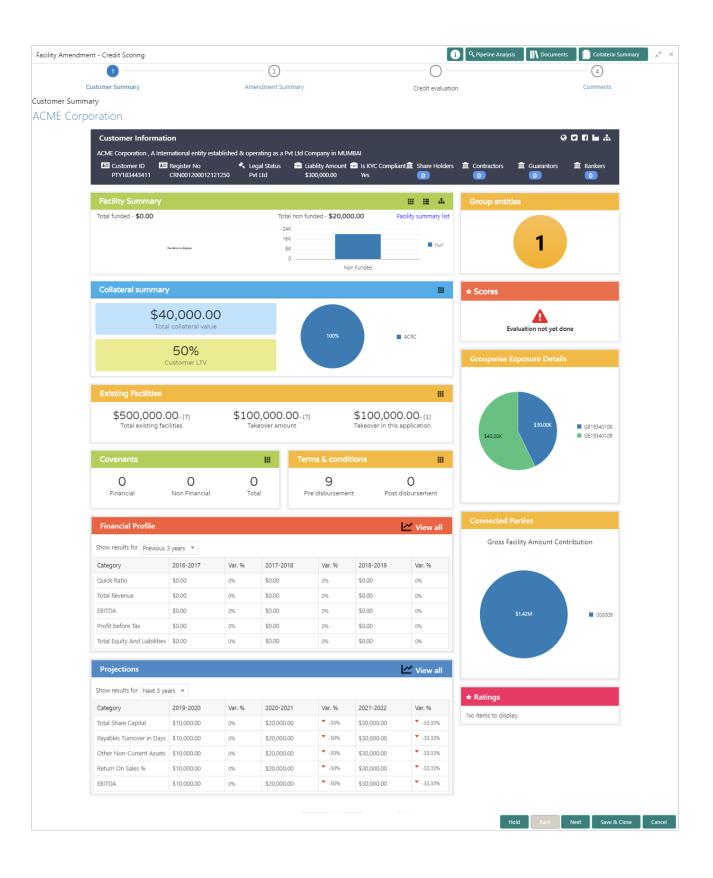
As a Credit Officer, the user will review the customer and funding requirements and its documents to see if the whether it secures bank's exposure.

Following details will available for the user to review the customer and his funding requirements and provide the Credit Evaluation.

- Customer Summary
- Amendment Summary
- Credit Evaluation
  - Financial Analysis
  - Collateral Analysis
  - Covenant Analysis
  - T&C Analysis
  - Sector Analysis
  - o Domestic Economic
  - Global Economic
  - Peer Analysis
  - Account Conduct
  - Creditor Analysis
  - Debtor Analysis
  - o Other Analysis
- Comments

## 1.6.1 Customer Summary

This section will provide information on the customer.



#### **Action Buttons on the footer**

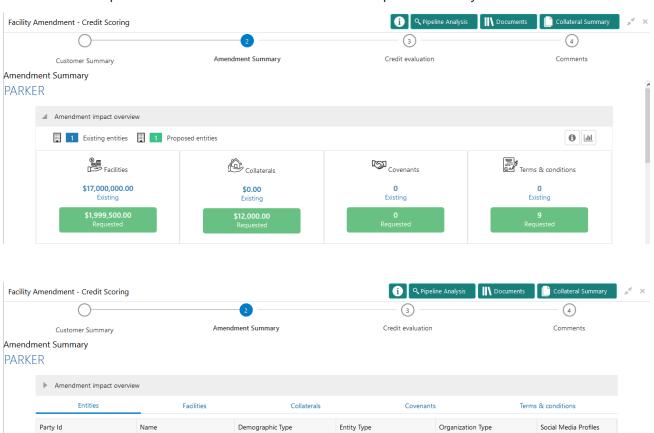
- i. Save & Close On click of Save & Close the screen gets closed.
- j. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

## 1.6.2Amendment Summary

PTY191920875

PARKER

This section will provide information on the amendment request raised by the customer.

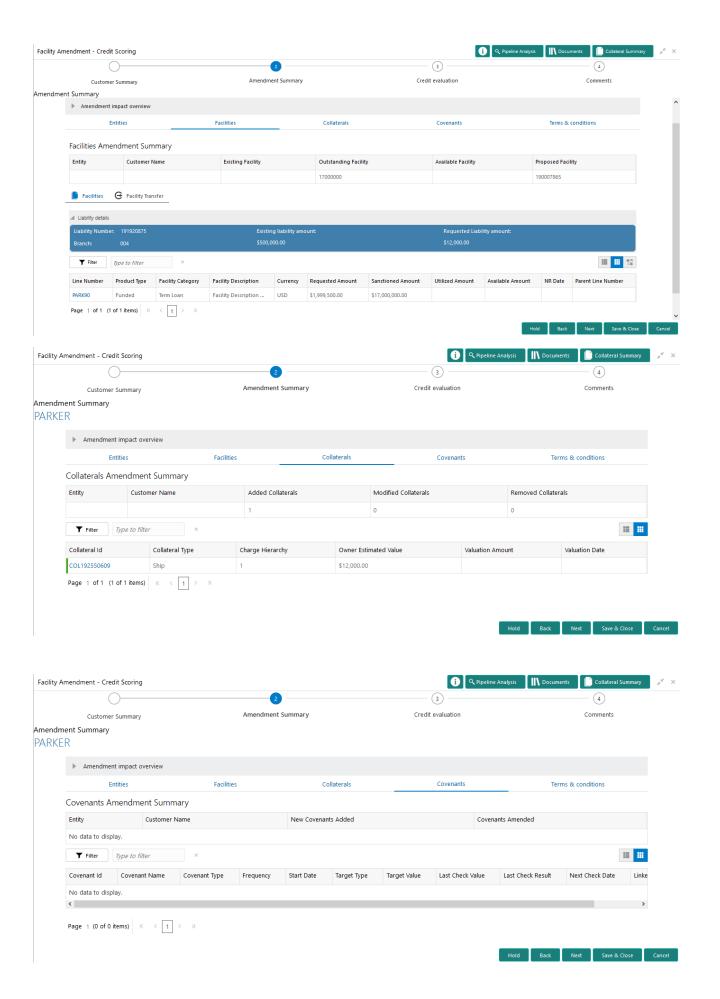


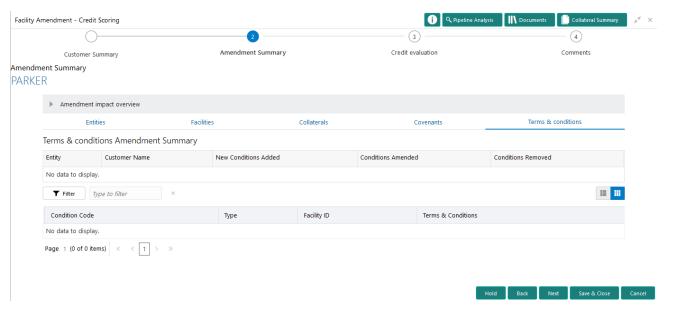
Customer

👄 🖪 💟

Back Next Save & Close Cancel

Domestic



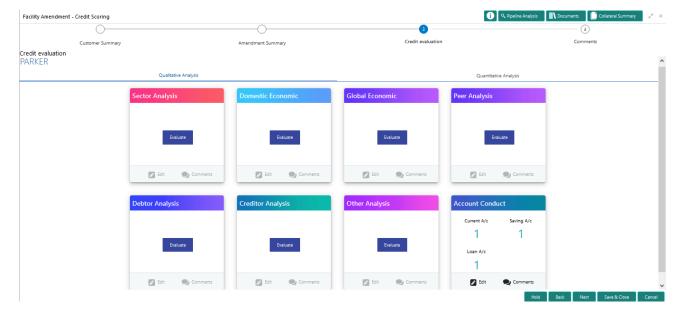


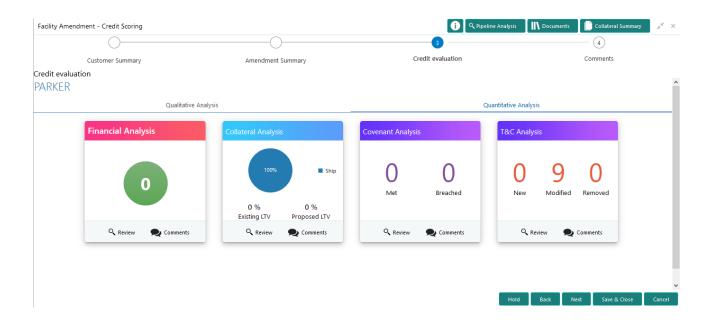
#### **Action Buttons on the footer**

- k. Save & Close On click of Save & Close the screen gets closed.
- Hold On Click of Hold the task status will be suspended and the task will be available in the Hold gueue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.6.3 Credit Evaluation

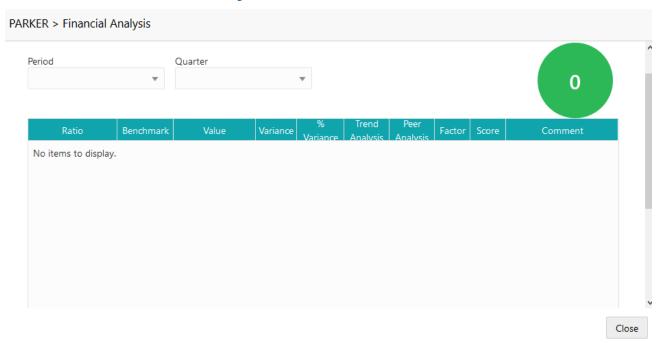
The credit officer can review the details.

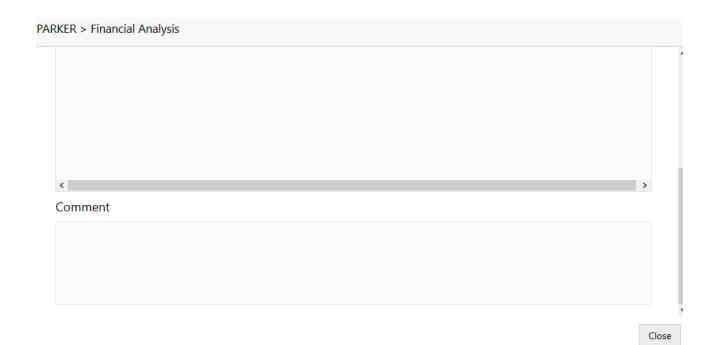




Click on each of the section will provide detailed analysis data on the section.

## 1.6.3.1 Financial Analysis





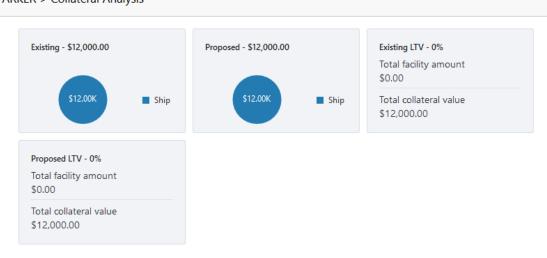
### **Financial Analysis:**

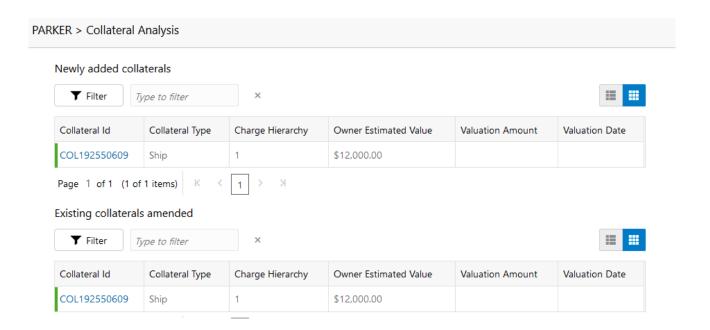
Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Period	Select the period	Input	Drop down		
Quarter	Select the quarter	Input	Drop Down		
Ratio	Displays the ratio	Display	Read Only		
Benchmark	Displays the bench- mark	Display	Read Only		
Value	Displays the value	Display	Read Only		
Variance	Displays the vari- ance	Display	Read Only		
% Variance	Displays the vari- ance per- centage	Display	Read Only		
Trend anal- ysis	Displays the trend analysis	Display	Read Only		
Peer analy- sis	Displays the peer analysis	Display	Read Only		

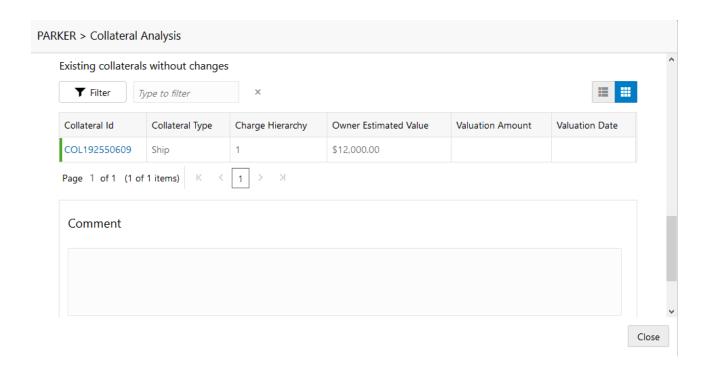
Factor	Displays the factor	Display	Read Only	
Score	Displays the score	Display	Read Only	
Comments	Enter the comments	Input	Text Area	

## 1.6.3.2 Collateral Analysis

## PARKER > Collateral Analysis







### **Collateral Analysis:**

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Existing	Displays the existing collateral type count and total collateral value	Display	Read Only		
Proposed	Displays the proposed collateral type count and total collateral value	Display	Read Only		
Existing LTV	Displays existing LTV, total collateral value and total facil- ity amount	Display	Read Only		

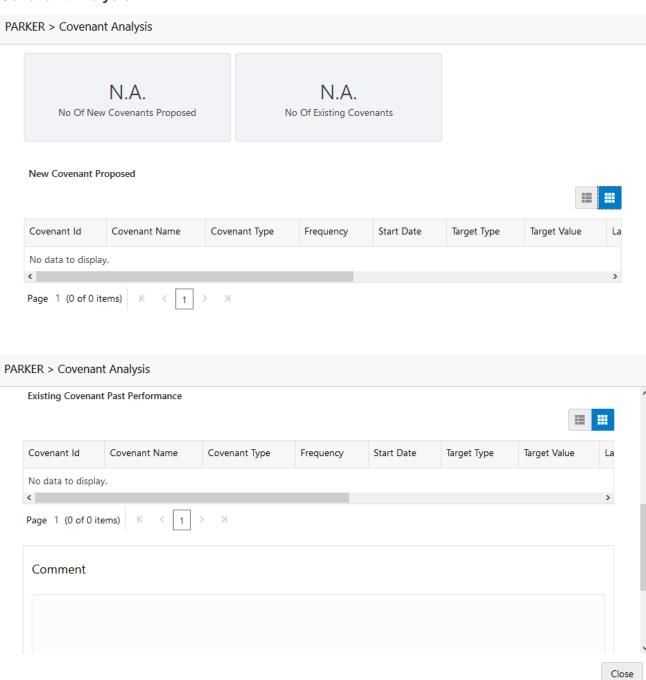
Proposed LTV	Displays proposed LTV, total collateral value and total facility amount	Display	Read Only		
Comments	Enter the comments for the particular stage	Input	Text Area	0	

## New/Existing Collaterals amended/ Existing Collaterals without changes:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Collateral Id	Displays the collat- eral Id	Display	Read Only		
Collateral Type	Displays the collat- eral Type	Display	Read Only		
Charge Hi- erarchy	Displays the charge hierarchy	Display	Read Only		
Valuation Date	Displays the valua- tion Date	Display	Read Only		
Valuation Amount	Displays the valua- tion amount	Display	Read Only		
Owner Es- timated value	Displays the owner estimated value	Display	Read Only		

## 1.6.3.3 Covenant Analysis

### **Covenant Analysis:**



Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
No of new	Displays				
covenants	the total	Display	Read Only		
proposed	number of				

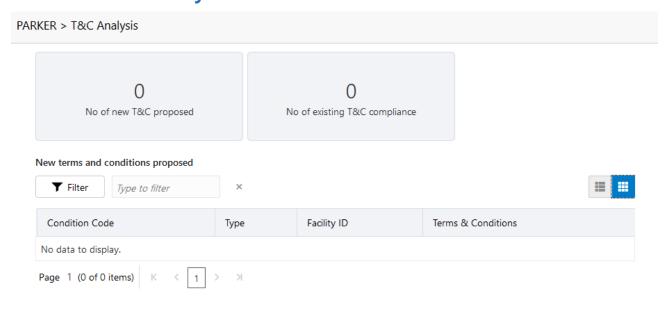
	new cove- nants pro- posed				
No of exist- ing cove- nants	Displays the total number of existing covenants	Display	Read Only		

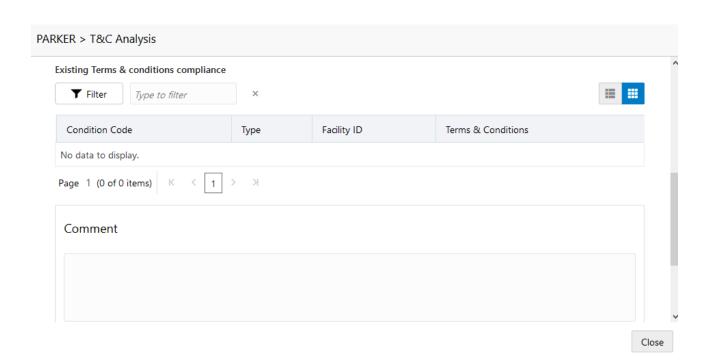
### New covenant proposed/Existing covenant past performance:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Covenant ID	Displays the cove- nant ID	Display	Read Only		
Covenant Name	Displays the name of the cov- enant	Display	Read Only		
Covenant Type	Displays the type of the cove- nant	Display	Read Only		
Frequency	Displays the fre- quency of the cove- nant	Display	Read Only		
Start Date	Display the start date of the covenant	Display	Read Only		
Target	Displays the target of the cov- enant	Display	Read Only		
Last Check Value	Displays the last check value of the cove- nant	Display	Read Only		
Last Check Result	Displays the last check re- sult	Display	Read Only		
Next Check Date	Displays the last	Display	Read Only		

	check date of the cov- enant				
Linked Fa- cility	Displays the linked facility	Display	Read Only		
Comments	Enter the comments	Input	Text Area	0	

## 1.6.3.4 T&C Analysis





## T & C Analysis:

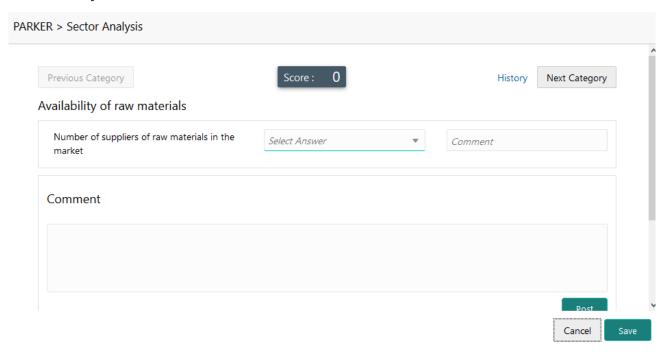
Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
No of new T & C pro- posed	Displays the total number of new terms & condi- tions pro- posed	Display	Read Only		
No of exist- ing T & C compliance	Displays the total number of existing terms & condition compliance	Display	Read Only		

## New terms and conditions proposed/Existing terms & conditions compliance:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Condition Code	Displays the condi- tion code of terms & conditions	Display	Read Only		
T & C Type	Displays the type of terms & condition	Display	Read Only		
Facility ID	Displays the facility ID	Display	Read Only		
Terms & Conditions	Displays the terms& conditions	Display	Read Only		
Comments	Enter the comments	Input	Text Area	0	

## 1.6.3.5 Sector Analysis

#### **Sector Analysis:**



Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Category	Displays the cate- gory	Display	Read Only		
Score	Displays the total score	Display	Read Only		
Questions	Displays the ques- tions	Display	Read Only		
Comments	Enter the comments	Input	Text Area		

## 1.6.3.6 View History

As a Relationship Manager, the user will be able to see the history of answers chosen for a customer for a set of questions in the Sector analysis section. The user can compare the current application's remarks against the previous ones, up to 5 years ago.

#### **Action Buttons**

On each Analysis section, an option to view the historical data is provided,

a) Click on History –. Upon clicking history a popup is opened and show customers the list of questions that had been answered over the past five years. This shouldn't include current processing application. The questions were shown based on category and the answers that displayed in the screen should be arranged from latest to oldest.

## Operational Legal

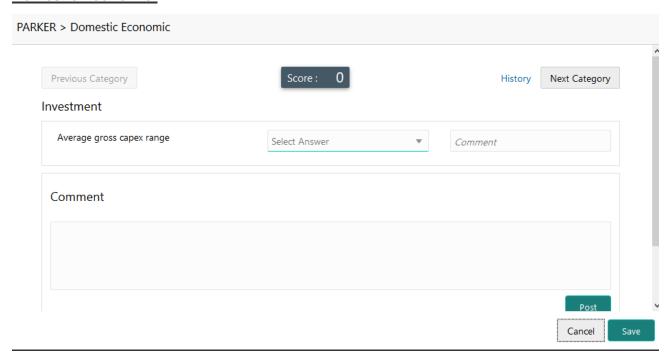
Question Description	19-02-11	19-01-31
Is your company legally registered as per corporate law?	No	No
What is the company rating?	2	2

## Financial Legal

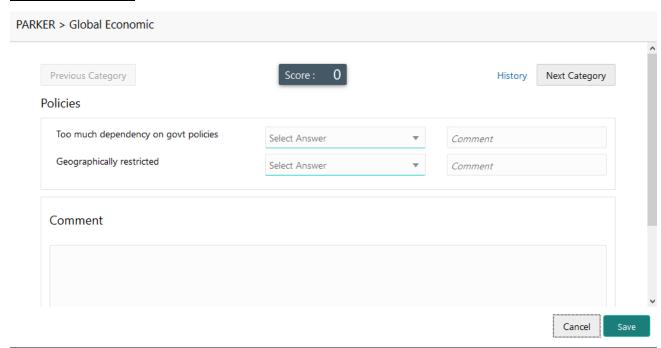
Question Description	19-02-11	19-01-31
Do you have a history of defaults, writs, judgements or bankruptcy?	Yes	Yes

## 1.6.3.7 Economic Outlook

#### **Domestic Economic:**



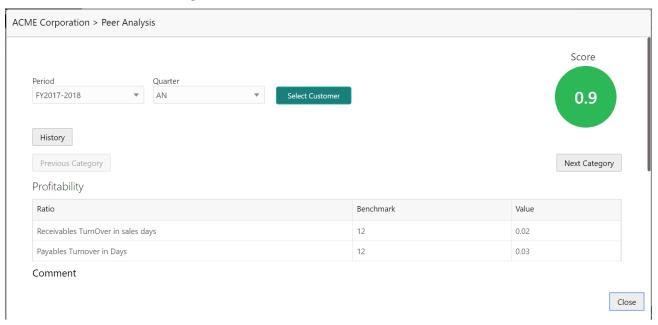
## **Global Economic:**



#### Domestic/Global:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Category	Displays the cate- gory	Display	Read Only		
Score	Displays the total score	Display	Read Only		
Questions	Displays the ques- tions	Display	Read Only		
Select	Select the answer for each question	Input	Dropdown		
Comments	Enter the comments for the particular stage	Input	Text Area	0	

## 1.6.3.8 Peer Analysis

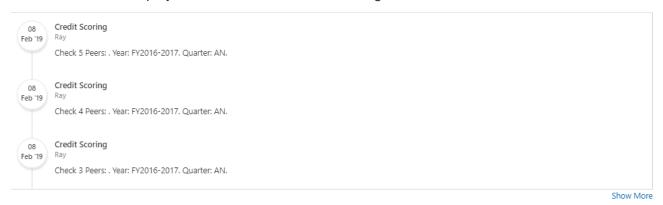


### Peer Analysis:

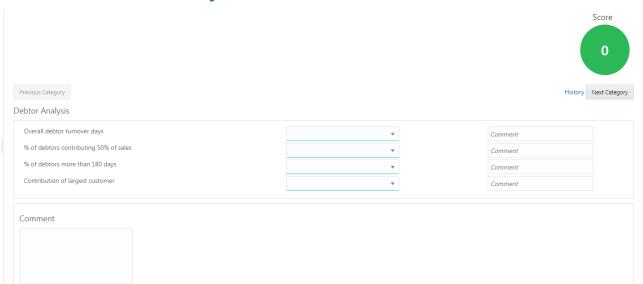
Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Period	Select the period	Input	Drop down		
Quarter	Select the quarter	Input	Drop down		
Select Cus- tomer	Select the customer	Button	Button		
Customer ID	Displays the cus- tomer ID	Display	Read Only		
Customer Name	Displays the cus- tomer name	Display	Read Only		
Sector	Displays the sector	Display	Read Only		
Industry	Displays the indus- try	Display	Read Only		
Sub-Indus- try	Displays the sub-in- dustry	Display	Read Only		
Ratio	Displays the ratio	Display	Read Only		

Benchmark	Displays the Bench- mark	Display	Read Only		
Value	Displays the value	Display	Read Only		
Customer	Displays the cus- tomer Name	Display	Read Only		
Comments	Displays the com- ments for the partic- ular stage	Display	Read Only	0	

An option to capture comments In Peer Analysis is provided. On clicking History button comments will be displayed in the timeline format starting with the most recent one.



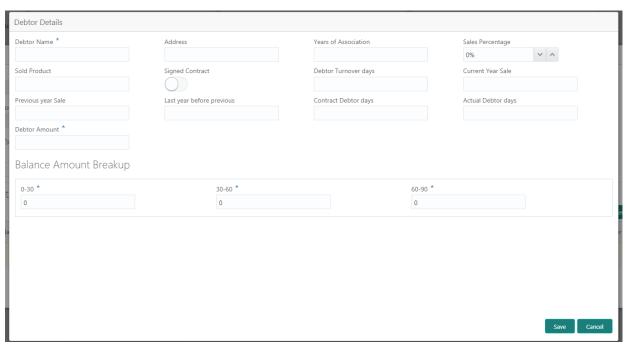
## 1.6.3.9 Debtor Analysis



### **Debtor Analysis:**

Field Name	Description	Attribute Type	Object Type	Mandatory/Optional	Field Validation
Financial Year	Displays the Financial Year for which the Debtor Details is done	Display	Read Only		
Quarter	Displays the Quarter for which the Debtor Details is done	Display	Read Only		
Total Debtor Amount	Displays the Total Debtor Amount	Display	Read Only		
Debtor Turnover Days	Displays the Debtor Turnover Days	Display	Read Only		
0-30 days	Input the Debtor outstanding breakup for 0-30 days	Input	Text Area		
0-60 days	Input the Debtor outstanding breakup for 0-60 days	Input	Text Area		
0-90 days	Input the Debtor outstanding breakup for 0-90 days	Input	Text Area		
Debtor Name	Displays the Debtor Name	Display	Read Only		
Debtor Turn Over Days	Displays the Turn Over Days of the Debtor.	Display	Read Only		
Current Year Sale	Displays the Debtor's current year sales.	Display	Read Only		
Previous Year Sale	Displays the Debtor's previous year sales.	Display	Read Only		
Last Year Before Previous	Displays the Debtor's last year previous year sales.	Display	Read Only		
Debtor's Amount	Displays the amount of the Debtor	Display	Read Only		
Contract Debtor's Days	Displays the Contract Days of the Debtor	Display	Read Only		

### **Add Debtor Details:**



Field Name	Description	Attribute Type	Object Type	Mandatory/Optional	Field Validation
Debtor Name	Input the Debtor's Name	Input	Text Area	Mandatory	
Address	Input the Address of the Debtor.	Input	Text Area		
Years Of Association	Input the Debtor Year Of Association	Input	Text Area		
Sales Percentage	Input the sales percentage of the Debtor	Input	Number		
Sold Product	Input the Sold Product of the Debtor	Input	Text Area		
Signed Contract	Input the Debtor's Signed Contract	Input	Switch		
Debtor Turnover Days	Input the Debtor's Turn Over Days.	Input	Text Area		
Current Year Sale	Input the Debtor's Current Year Sale.	Input	Text Area		
Previous Year Sale	Input the Debtor's Previous Year Sale.	Input	Text Area		
Last Year Before Previous	Input the Debtor's Last Year Before Previous Year Sale.	Input	Text Area		

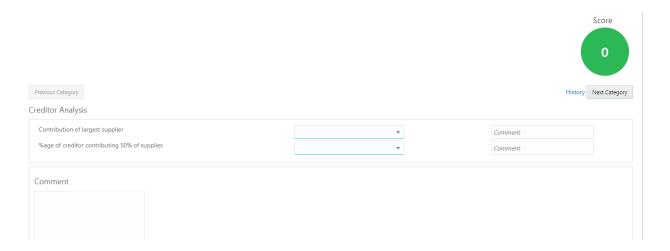
Contract Debtor Days	Displays the Debtor's previous year sales.	Input	Text Area		
Actual Debtor Days	Displays the Debtor's last year previous year sales.	Input	Read Only		
Debtor's Amount	Displays the amount of the Debtor	Input	Text Area	Mandatory	
Contract Debtor's Days	Displays the Contract Days of the Debtor	Input	Text Area		
0-30	Values will be fetched from the Maintenance.	Display	Text Area		
30-60	Values will be fetched from the Maintenance.	Display	Text Area		
60-90	Values will be fetched from the Maintenance.	Display	Text Area		

#### **Debtor chart**



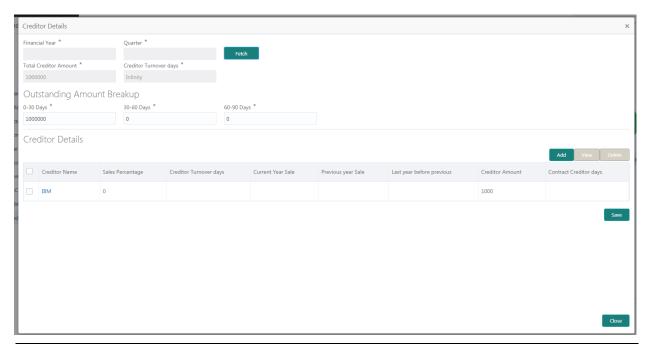
Once the debtor details are captured, user is provided with an option to see the details in a pictorial chart. Pie chart will represent the total party balance break up amount accumulated for each ranges Bar chart will represent the top debtors based on their debtor balance

## 1.6.3.10 Creditor Analysis



This screen is used to capture the debtor related questions and answers for each category

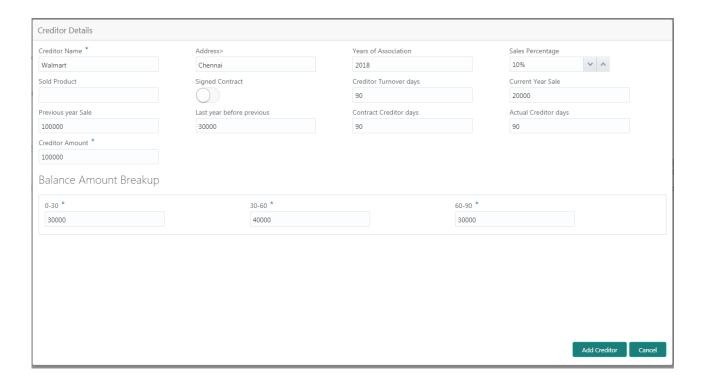
#### **Creditor Details:**



Field Name	Description	Attribute Type	Object Type	Mandatory/Optional	Field Validation
Financial Year	Displays the Financial Year for which the Creditor Details is done	Display	Read Only		
Quarter	Displays the Quarter for which the Creditor Details is done	Display	Read Only		
Total Creditor Amount	Displays the Total Creditor Amount	Display	Read Only		
Creditor Turnover Days	Displays the Creditor Turnover Days	Display	Read Only		
0-30 days	Input the Creditor outstanding breakup for 0-30 days	Input	Text Area		
0-60 days	Input the Creditor outstanding breakup for 0-60 days	Input	Text Area		
0-90 days	Input the Creditor outstanding breakup for 0-90 days	Input	Text Area		
Creditor Name	Displays the Creditor Name	Display	Read Only		

Creditor Turn Over Days	Displays the Turn Over Days of the Creditor.	Display	Read Only	
Current Year Sale	Displays the Creditor current year sales.	Display	Read Only	
Previous Year Sale	Displays the Creditor's previous year sales.	Display	Read Only	
Last Year Before Previous	Displays the Creditor's last year previous year sales.	Display	Read Only	
Creditor's Amount	Displays the amount of the Creditor	Display	Read Only	
Contract Creditor's Days	Displays the Contract Days of the Creditor	Display	Read Only	

### **Add Creditor Details**



Field Name	Description	Attribute Type	Object Type	Mandatory/Optional	Field Validation
Creditor Name	Input the Creditor's Name	Input	Text Area	Mandatory	
Address	Input the Address of the Creditor.	Input	Text Area		
Years Of Association	Input the Creditor Year Of Association	Input	Text Area		_

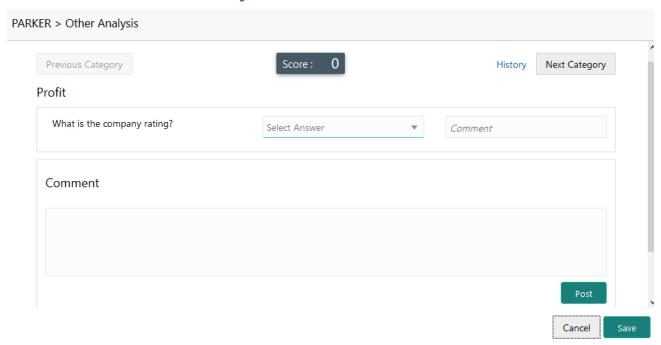
Sales Percentage	Input the sales percentage of the Creditor	Input	Number	
Bough Product	Input the Bought Product of the Creditor	Input	Text Area	
Signed Contract	Input the Creditor's Signed Contract	Input	Switch	
Creditor Turnover Days	Input the Creditor's Turn Over Days.	Input	Text Area	
Current Year Sale	Input the Creditor's Current Year Sale.	Input	Text Area	
Previous Year Sale	Input the Creditor's Previous Year Sale.	Input	Text Area	
Last Year Before Previous	Input the Creditor's Last Year Before Previous Year Sale.	Input	Text Area	
Contract Creditor Days	Displays the Creditor's previous year sales.	Input	Text Area	
Actual Creditor Days	Displays the Creditor's last year previous year sales.	Input	Read Only	
Creditor's Amount	Displays the amount of the Creditor	Input	Text Area	М
Contract Creditor's Days	Displays the Contract Days of the Creditor	Input	Text Area	
0-30	Values will be fetched from the Maintenance.	Display	Text Area	
30-60	Values will be fetched from the Maintenance.	Display	Text Area	
60-90	Values will be fetched from the Maintenance.	Display	Text Area	

### **Creditor chart**



Once the creditor details are captured, user is provided with an option to see the details in a pictorial chart. Pie chart will represent the total party balance break up amount accumulated for each ranges Bar chart will represent the top debtors based on their creditor balance.

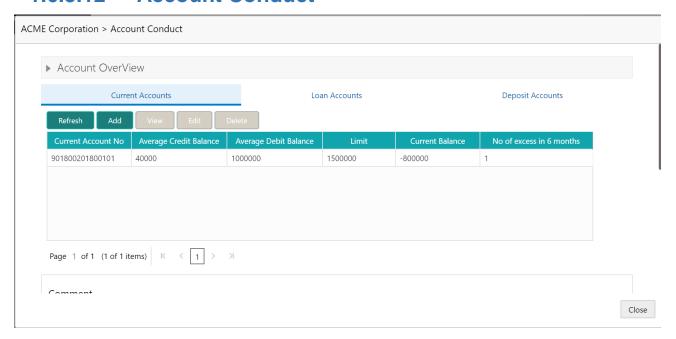
## 1.6.3.11 Other Analysis



### Other Analysis:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Category	Displays the cate- gory	Display	Read Only		
Score	Displays the total score	Display	Read Only		
Questions	Displays the ques- tions	Display	Read Only		
Select	Select the answer for each question	Input	Dropdown		
Comments	Enter the comments for the particular stage	Input	Text Area	0	

## 1.6.3.12 Account Conduct



### **Account Conduct:**

### **Current/Loan/Deposit Accounts:**

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Total Ac- counts	Displays the count of total current /loan /de- posit ac- counts	Display	Read Only		
Accounts in excess	Displays the count of current /loan ac- counts in excess	Display	Read Only		
Cumulative Deposit Ac- count	Displays the cumu- lative de- posit bal- ance	Display	Read Only		
Comments	Enter the comments for the particular stage	Input	Text Area	0	

### **Current Accounts:**

## **Add/Modify Current Accounts:**

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Current Ac- count No	Enter the Current Ac- count Number	Input	Text	М	
Currency	Selects the currency	Input	Drop Down	М	
Average Credit Bal- ance	Enter the average credit balance	Input	Text	М	
Average Debit Bal- ance	Enter the average debit balance	Input	Text	М	
Limit	Enter the limit	Input	Text	О	
Current Balance	Enter the current balance	Input	Text	0	
No of excess in 6 months	Enter the number of excess in 6 months	Input	Text	0	

### **Loan Accounts:**

### Add/Modify Loan Accounts:

Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Loan Ac- count No	Enter the Loan Ac- count Number	Input	Text	М	
Currency	Selects the currency	Input	Drop Down	М	
Sanctioned Amount	Enter the sanctioned amount	Input	Text	М	
Tenor	Enter the tenor in months	Input	Text	0	

EMI Paid	Enter the paid EMI	Input	Text	О	
EMI Re- maining	Enter the EMI Re- maining	Input	Text	0	
Balance Outstand- ing	Enter the balance outstanding	Input	Text	0	
Discrep- ancy	Select dis- crepancy	Input	Switch	0	

### **Deposit Accounts:**

#### **Add/Modify Deposit Accounts:**

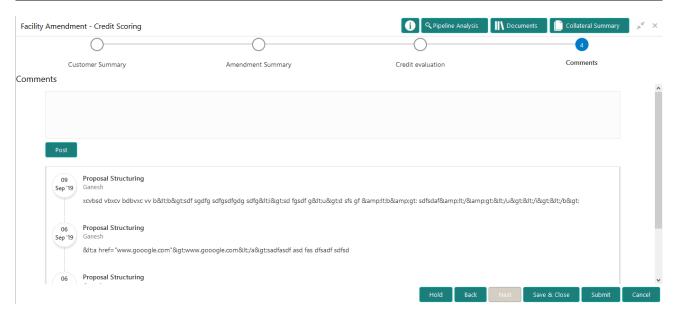
Field Name	Descrip- tion	Attrib- ute Type	Object Type	Mandatory/Op- tional	Field Validation
Deposit Account No	Enter the Deposit Ac- count Number	Input	Text	М	
Account Type	Select the account type	Input	Drop Down	М	
Branch	Enter the branch	Input	Text	0	
Currency	Selects the currency	Input	Drop Down	0	
Balance	Enter the balance	Input	Text	0	

#### **Action Buttons on the footer**

- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.6.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	M	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) **Back** On Click of Back, the previous screen will be opened.

# 1.7 Proposal Structuring

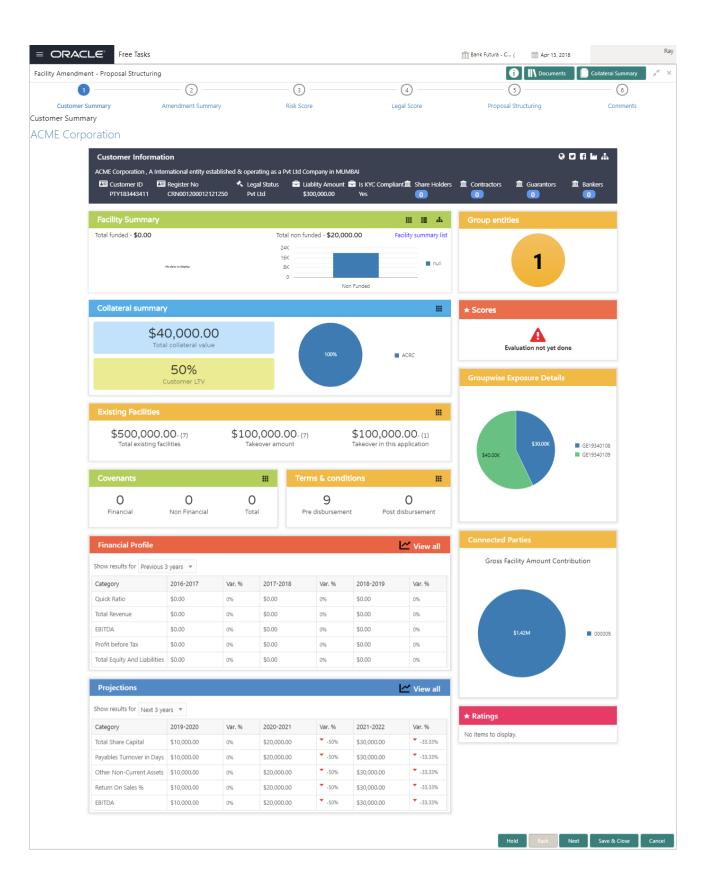
As a credit Officer, the user will review the customer details, his funding requirements and will provide the proposed amount.

Following details will available for the user to review the customer and his funding requirements

- Customer Summary
- Amendment Summary
- Proposal Structuring
- Comments

## 1.7.1 Customer Summary

This section will provide information on the customer.

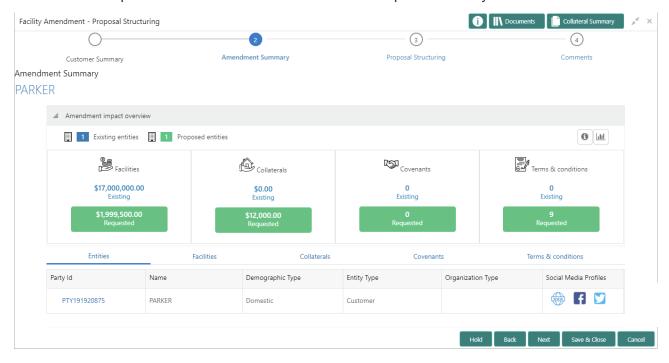


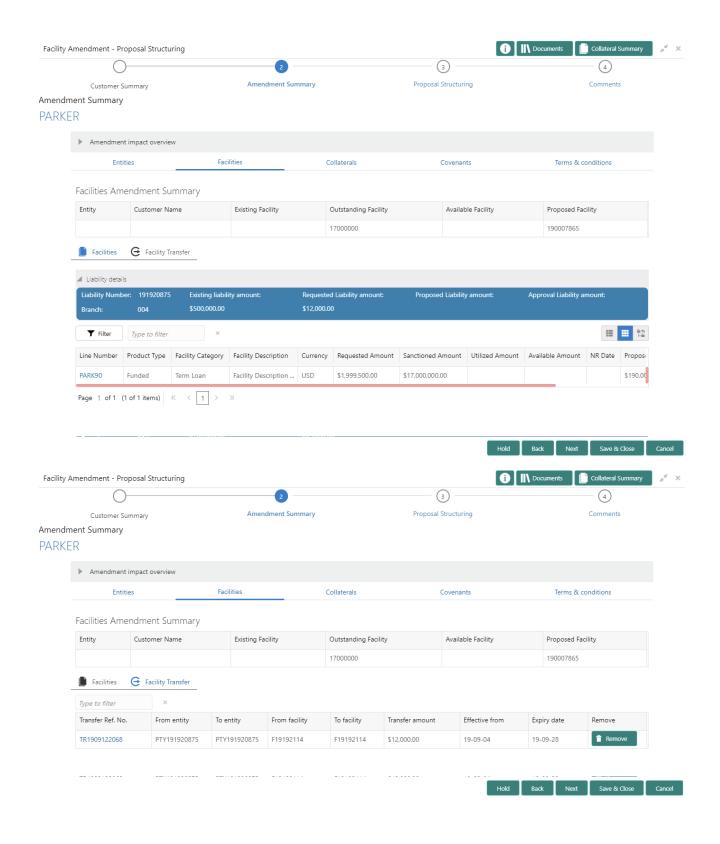
#### **Action Buttons on the footer**

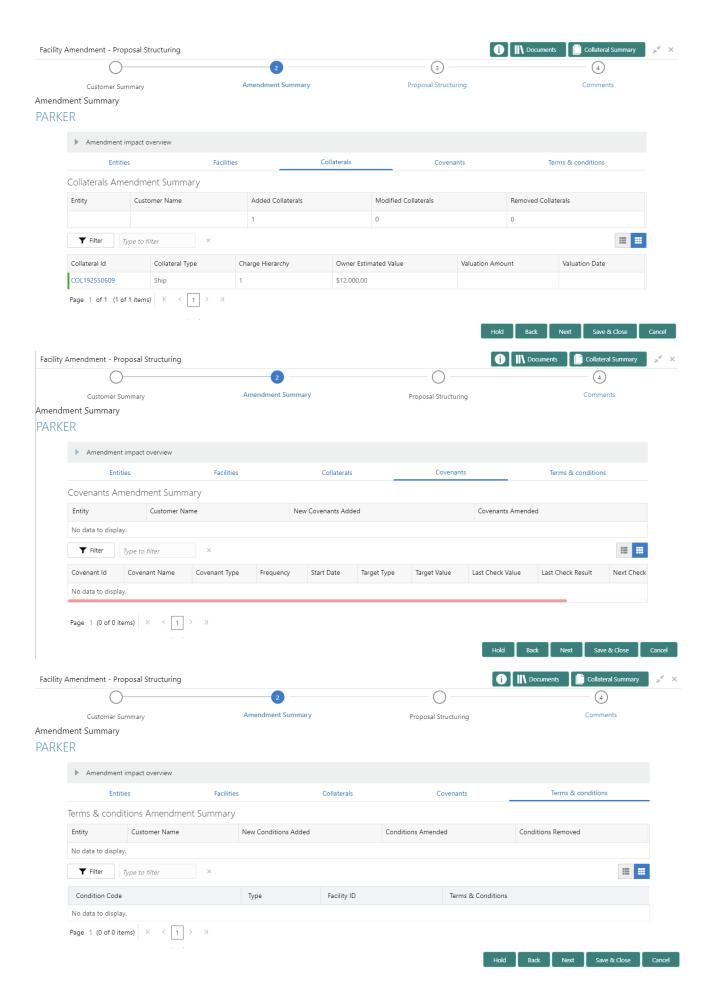
- m. Save & Close On click of Save & Close the screen gets closed.
- n. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

## 1.7.2Amendment Summary

This section will provide information on the amendment request raised by the customer.



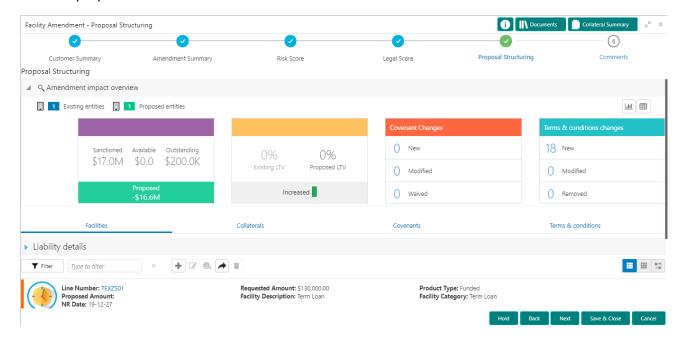




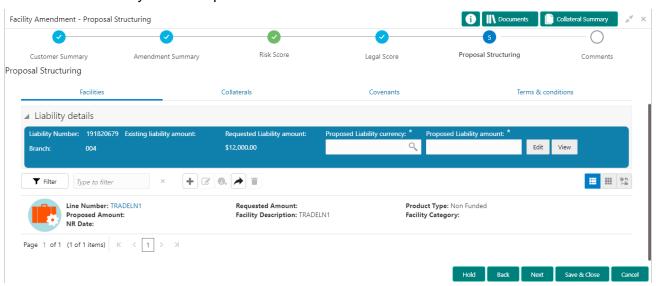
- o. Save & Close On click of Save & Close the screen gets closed.
- p. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.7.3 Proposal Structuring

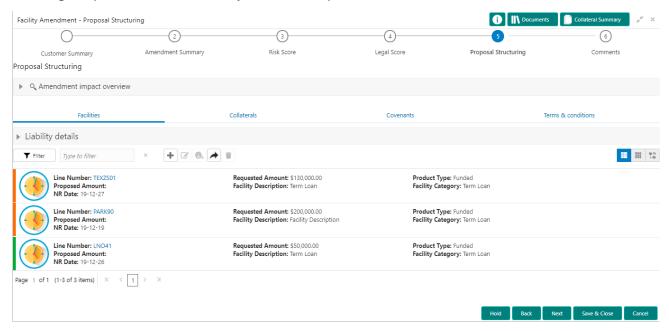
As a credit Officer the user will review the customer details, his funding requirements and will provide the proposed amount.



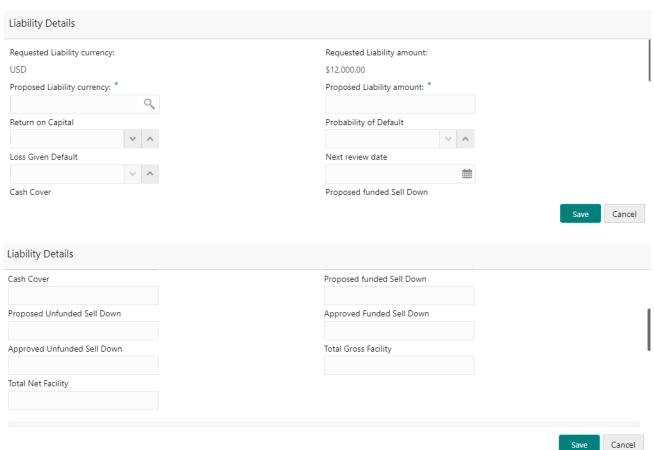
#### Facilities with Liability Details expanded:

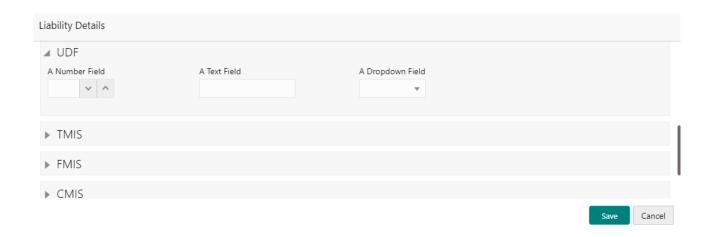


#### Funding Requirements with Liability Details collapsed:

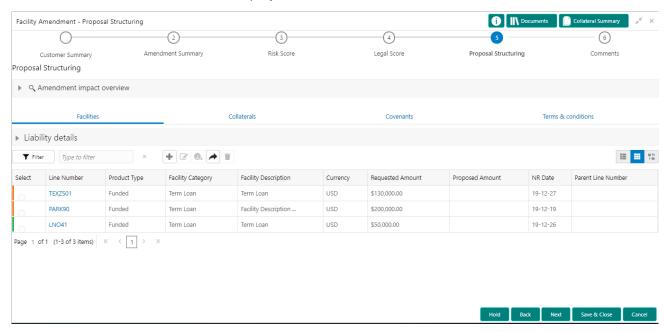


### **Liability Details:**

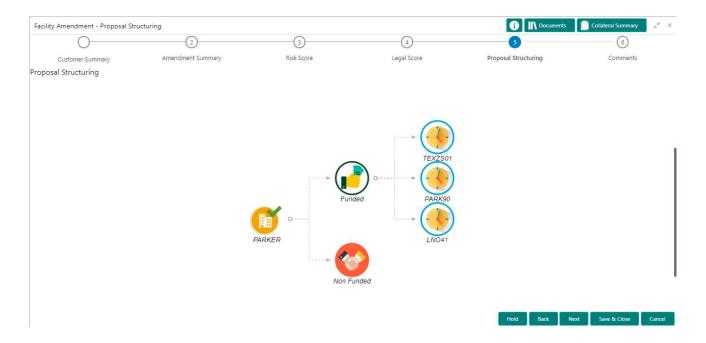




#### Table mode: An alternate view to display all facilities.

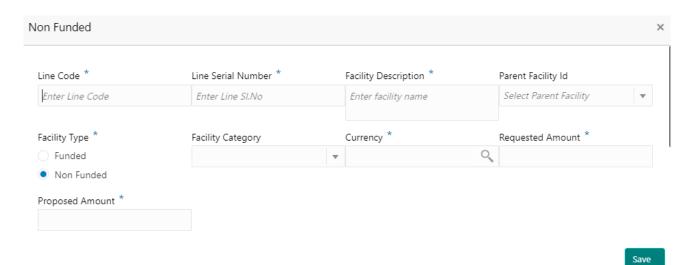


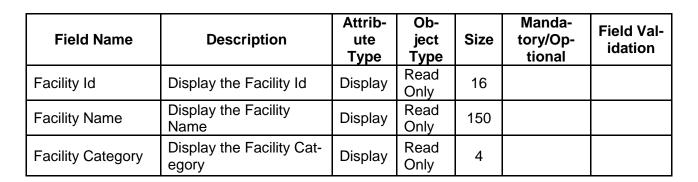
#### Diagram Mode - User can click on the Diagram mode to view in the diagram Mode



#### Action Buttons on the List/Table/Diagram mode

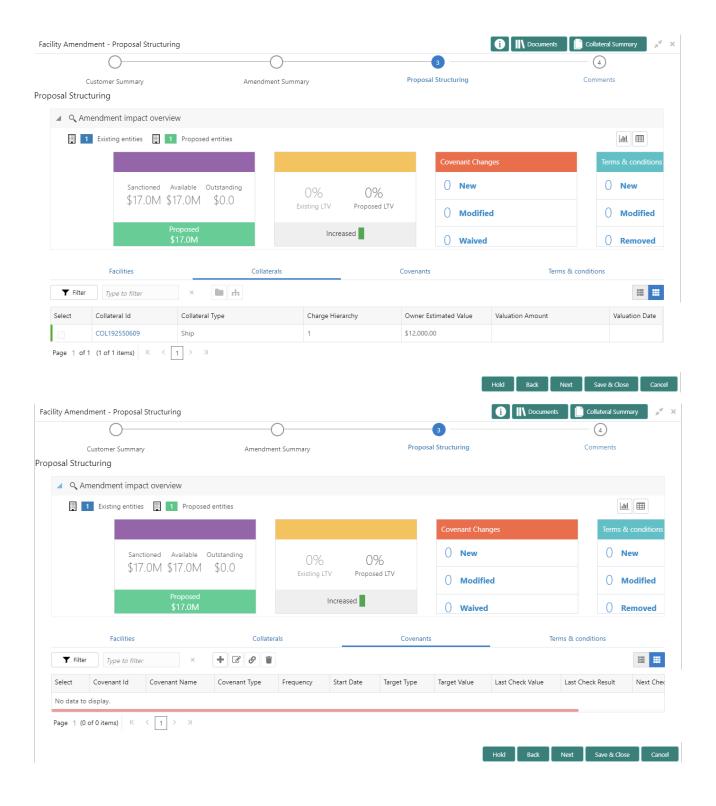
a. **Configure** – On click of configure the facility details of the selected category can be configured.

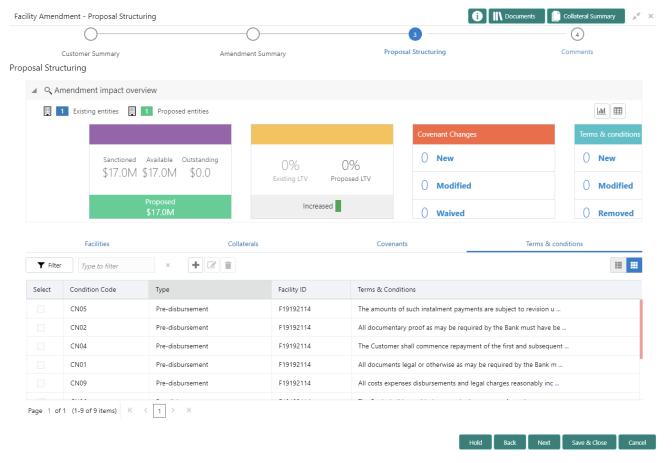




Facility Type	Display the Facility Type	Display	Read Only	4		
Currency	Display the Currency	Display	Read Only	3		
Requested Amount	Display the Requested Amount	Display	Read Only	22,3		
Proposed Amount	Capture the Proposed Amount	Input	Num- ber	22,3	Mandatory	
Return on Capital	Capture the return on capital in percentage	Input	Num- ber (per- cent- age)	22	Optional	
Probability of De- fault	Capture the probability of default in percentage	Input	Num- ber (per- cent- age)	22	Optional	Minimum 0% Maximum 100%
Loss Given De- fault	Capture the loss given default in percentage	Input	Num- ber (per- cent- age)	22	Optional	Minimum 0% Maximum 100%
Next Review Date	Capture the next review date	Input	Date	22	Optional	Minimum date is the current date.
Cash Cover	Capture the cash cover	Input	Num- ber	22	Optional	Minimum is 0
Proposed Funded Sell Down	Capture the proposed funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Proposed Un- funded Sell Down	Capture the unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Funded Sell Down	Capture the approved funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Un- funded Sell Down	Capture the approved unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Total Gross Facil- ity	Capture the total gross facility	Input	Num- ber	22	Optional	Minimum is 0
Total Net Facility	Capture the total net fa- cility	Input	Num- ber	22	Optional	Minimum is 0
Additional Fields (Section)	Please refer to the Additional Fields user manual for further details					
Tenor	Capture the tenor of the facility in months	Input	Num- ber	22	Optional	
Availability Period	Capture the availability period	Input	Text	22	Optional	
Commitment Status	Capture the commit- ment status	Input	Radio button	22	Optional	

- a. Save- On click of Save to save the changes.
- b. **Ok** click on Ok button to close the screen.





- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.7.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	М	

#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) Back On Click of Back, the previous screen will be opened.

# 1.8 Proposal Review

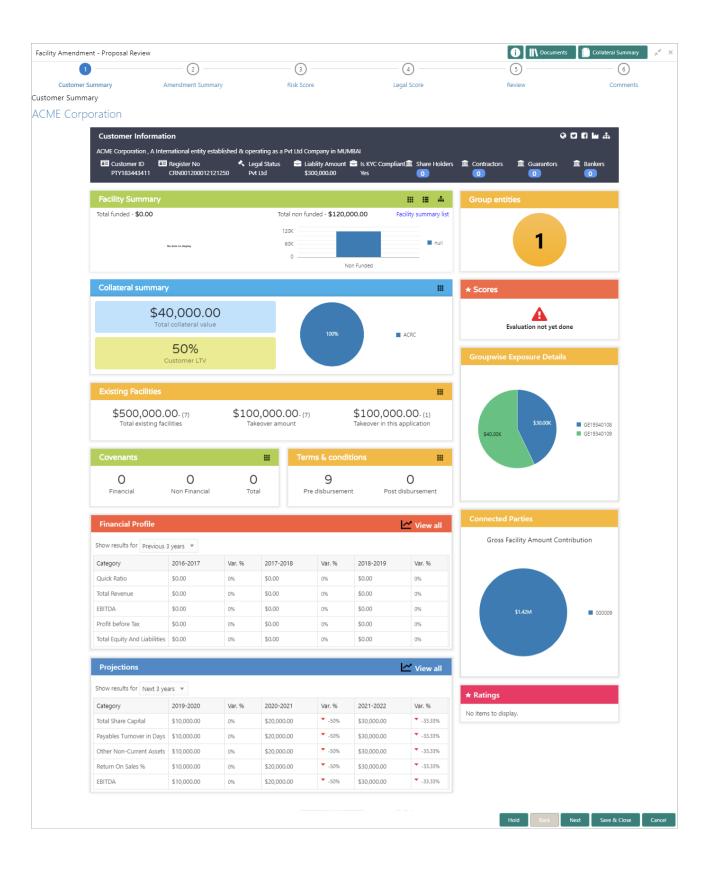
As a credit Reviewer the user will review the customer details, his funding requirements, proposed amount and will provide the recommendations

Following details will available for the user to review the customer and his funding requirements

- Customer Summary
- Amendment Summary
- Review
- Comments

# 1.8.1 Customer Summary

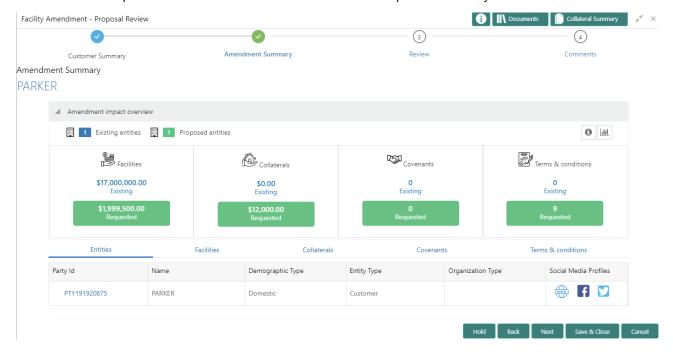
This section will provide information on the customer.

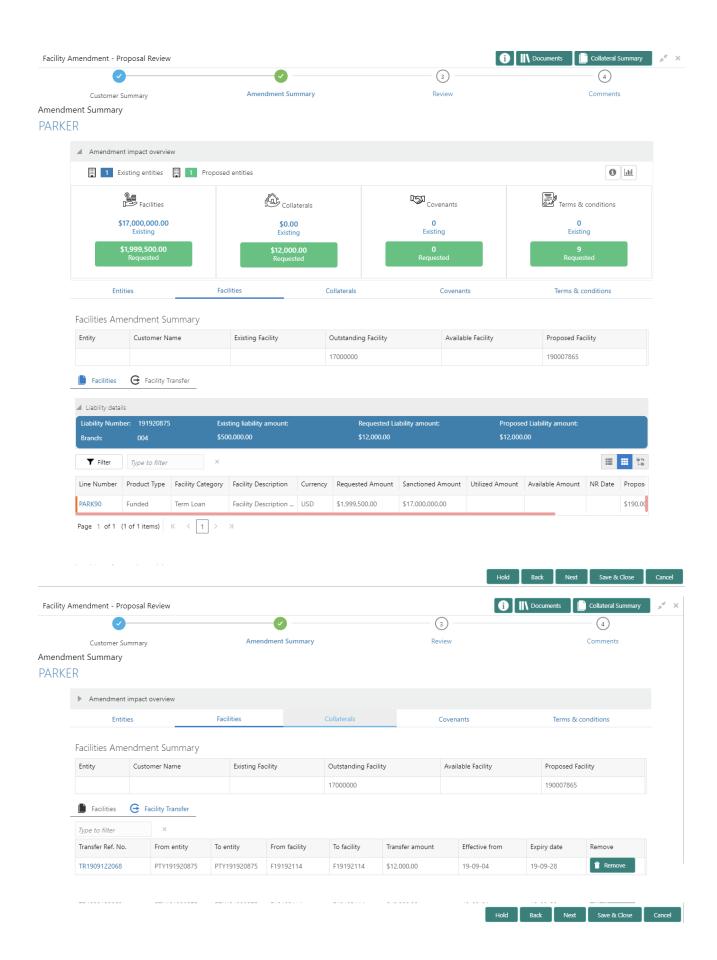


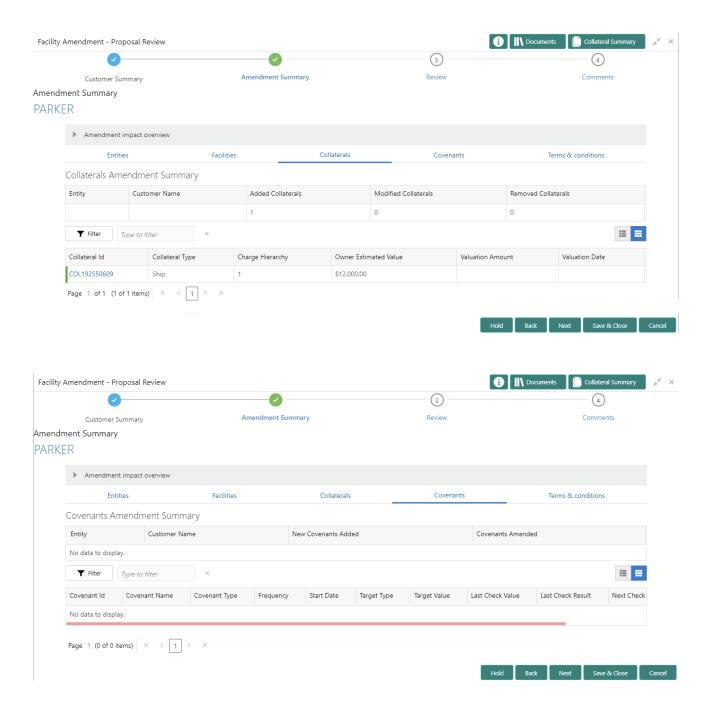
- q. Save & Close On click of Save & Close the screen gets closed.
- r. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

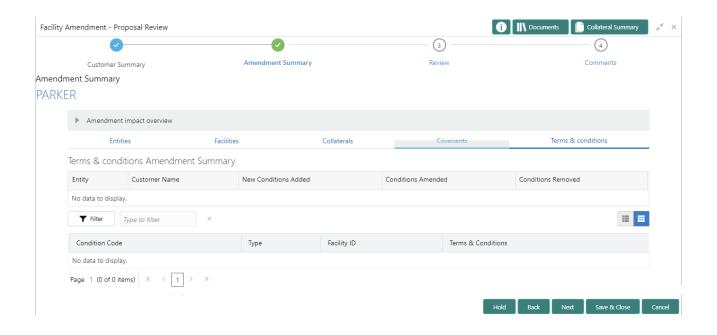
### 1.8.2Amendment Summary

This section will provide information on the amendment request raised by the customer.





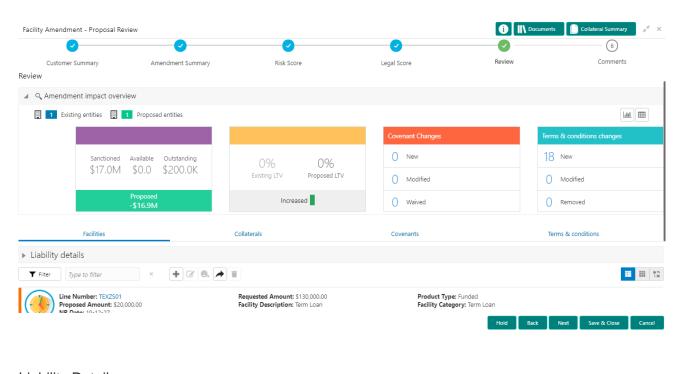




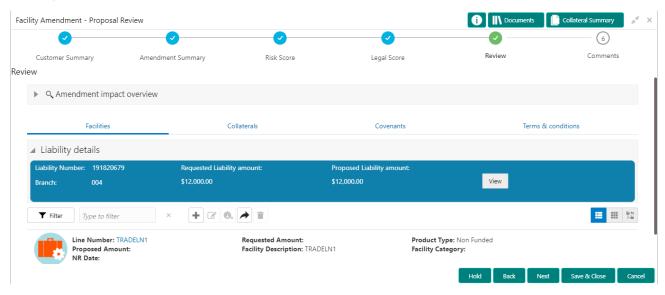
- s. Save & Close On click of Save & Close the screen gets closed.
- t. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

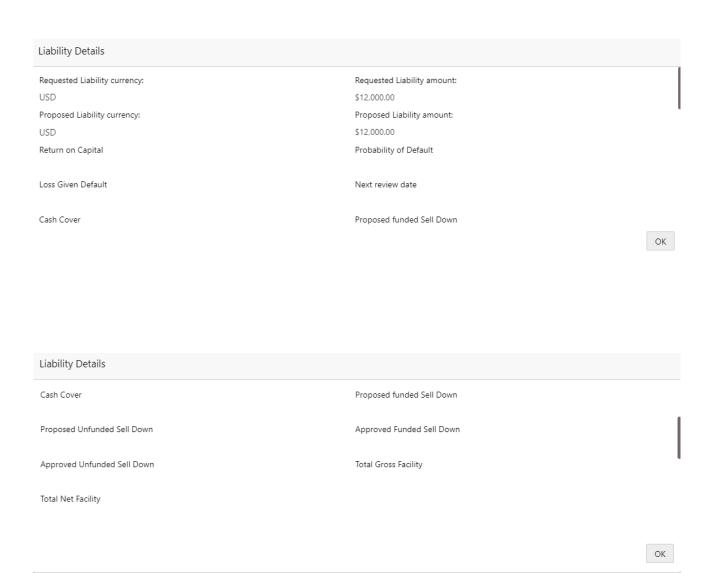
# 1.8.3Proposal Review

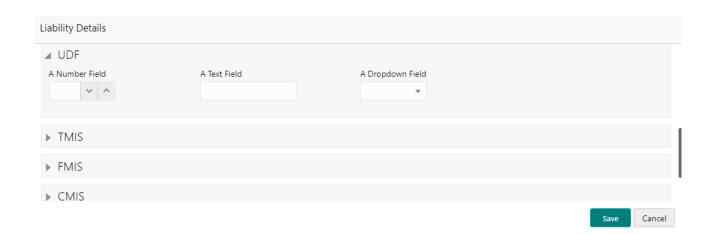
As a credit reviewer the user will review the customer details, his funding requirements, Proposed Amount, Quantitative Score, Qualitative Score, Legal and Risk score and will provide the proposed amount.



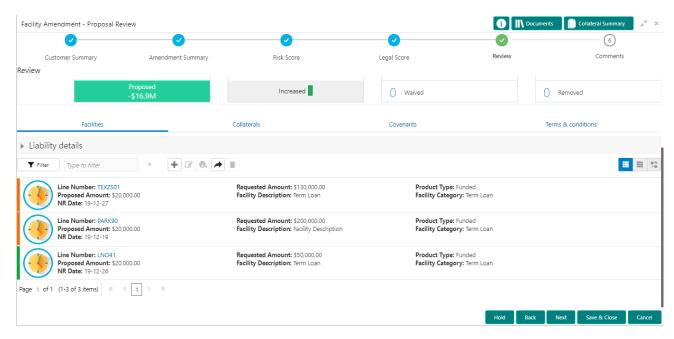
#### **Liability Details:**



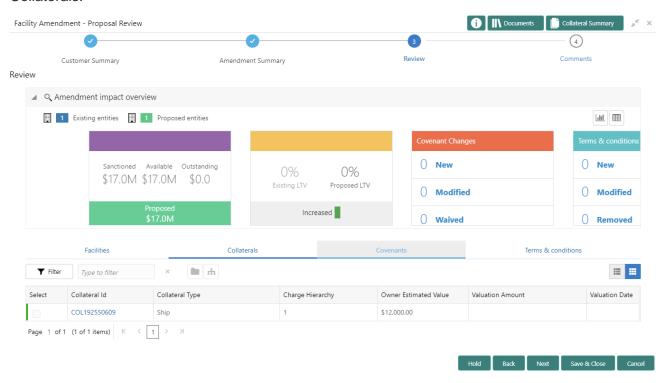




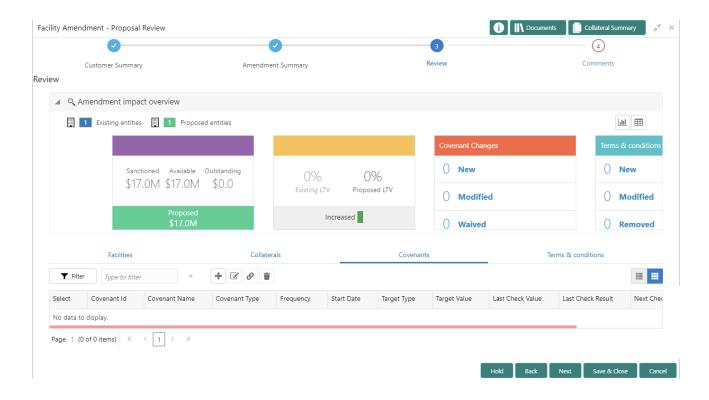
#### Facilities:



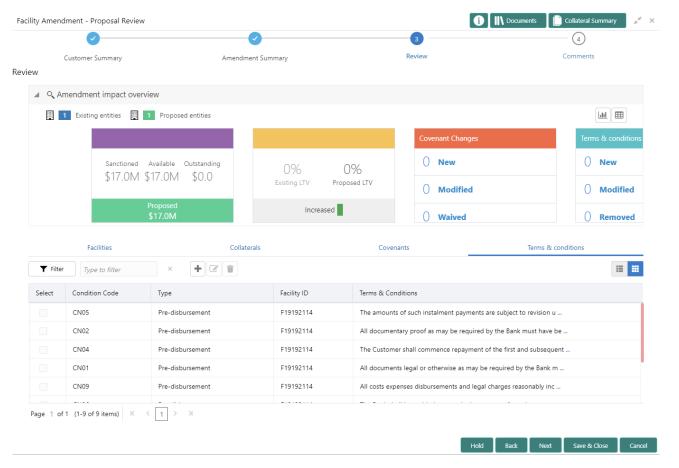
#### Collaterals:



#### Covenants:



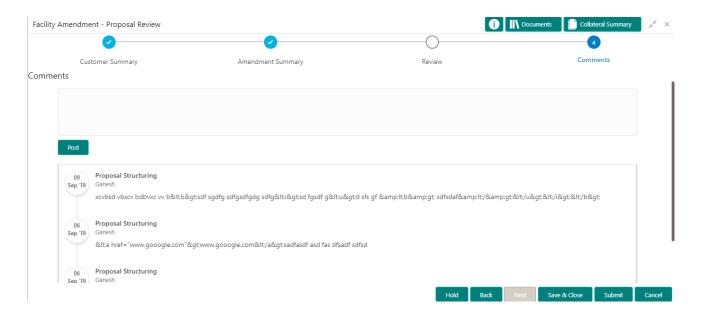
Terms and Conditions:



- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

### 1.8.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions –

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) **Back** On Click of Back, the previous screen will be opened.

# 1.9 Proposal Approval

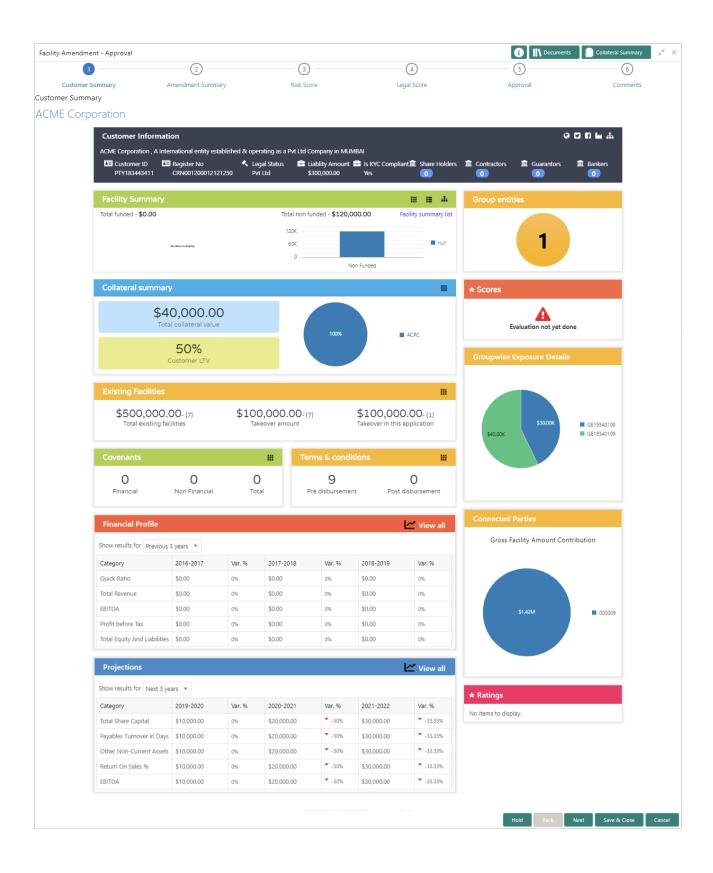
As a Credit Approver the user will review the customer details, his funding requirements, proposed amount, Quantitative Score, Qualitative Score, Legal and Risk score and will provide the approved amount

Following details will available for the user to review the customer and his funding requirements

- Customer Summary
- Amendment Summary
- Proposal Approval
- Comments

# 1.9.1 Customer Summary

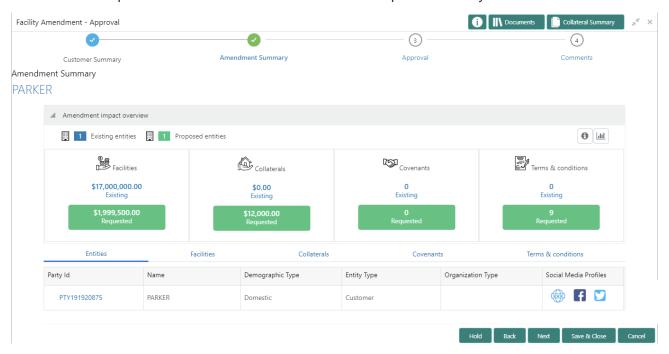
This section will provide information on the customer.

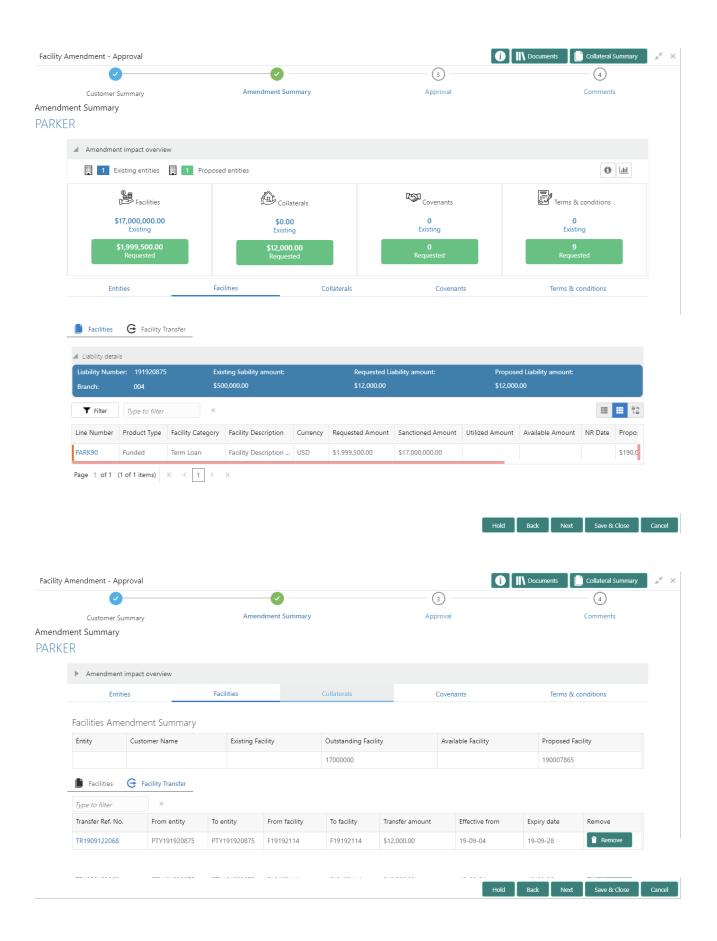


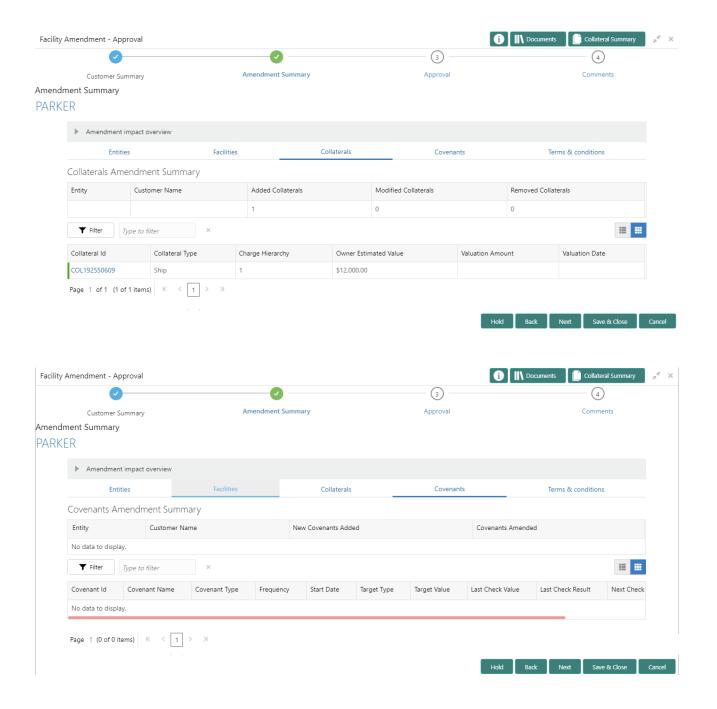
- u. Save & Close On click of Save & Close the screen gets closed.
- v. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

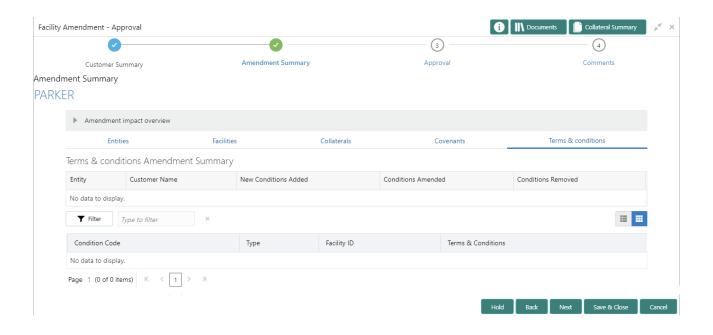
### 1.9.2Amendment Summary

This section will provide information on the amendment request raised by the customer.





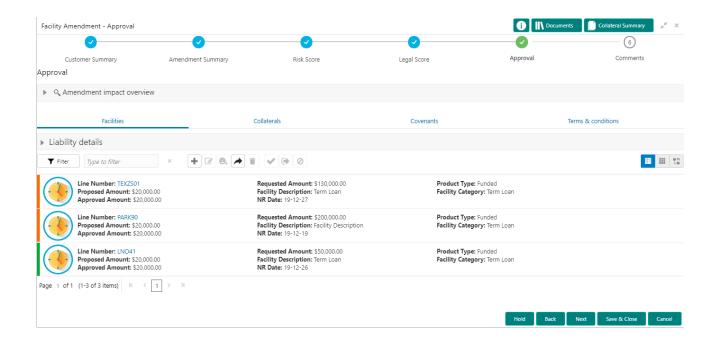




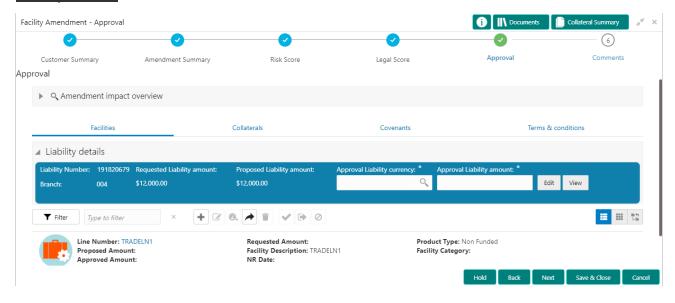
- w. Save & Close On click of Save & Close the screen gets closed.
- x. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

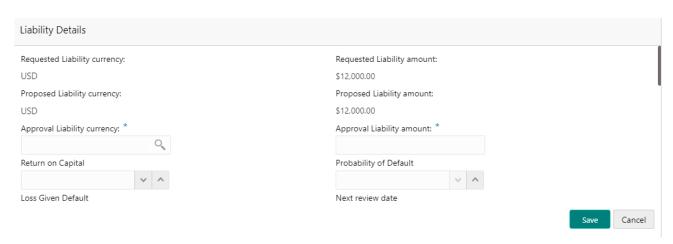
## 1.9.3Proposal Approval

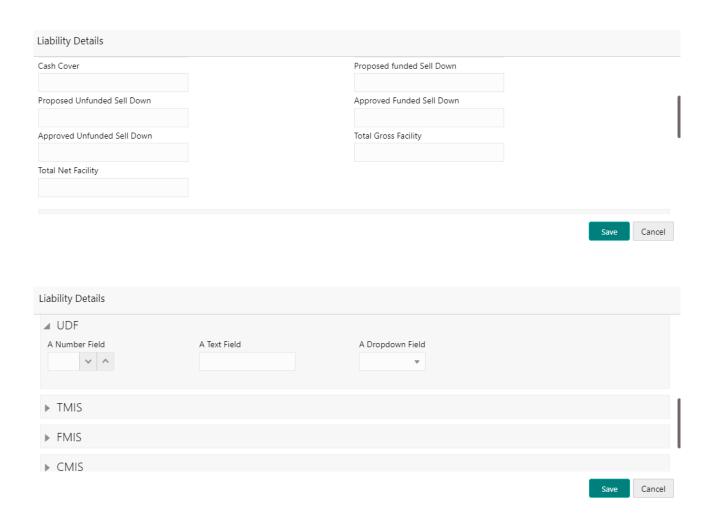
As a credit reviewer the user will review the customer details, his funding requirements, Proposed Amount, Quantitative Score, Qualitative Score, Legal and Risk score and will provide the approved amount by clicking on the Configure button.

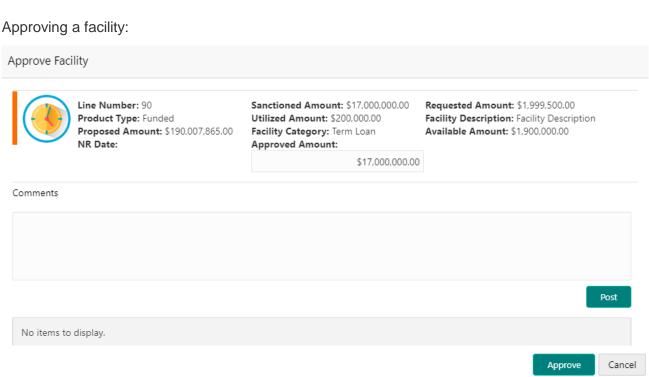


#### Liability Details:









### Sending back a facility:

### Send Facility Back for more info Line Number: 90 Sanctioned Amount: \$17,000,000.00 Requested Amount: \$1,999,500.00 Product Type: Funded Utilized Amount: \$200,000.00 Facility Description: Facility Description Proposed Amount: \$190,007,865.00 Facility Category: Term Loan Available Amount: \$1,900,000.00 NR Date: Approved Amount: \$17,000,000.00 Comments Post No items to display. Required More Info Cancel

#### Rejecting a facility:

#### Reject Facility



Sanctioned Amount: \$17,000,000.00 Utilized Amount: \$200,000.00 Facility Category: Term Loan Approved Amount: \$17,000,000.00 Requested Amount: \$1,999,500.00 Facility Description: Facility Description Available Amount: \$1,900,000.00

Comments

Post

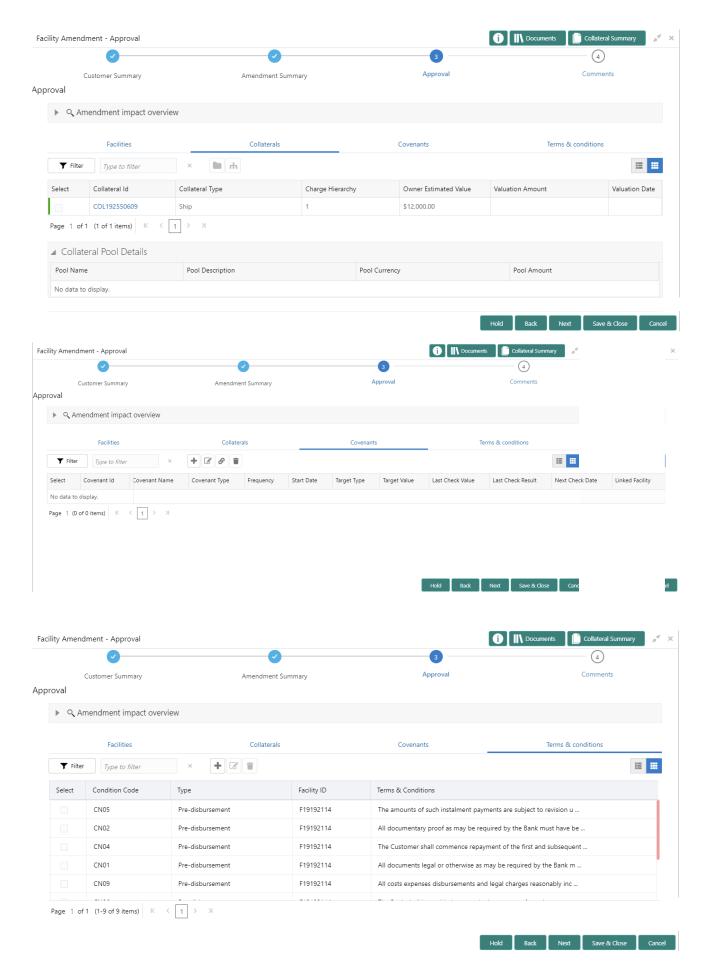
No items to display.

Reject Cancel

Field Name	Description	Attrib- ute Type	Ob- ject Type	Size	Manda- tory/Op- tional	Field Val- idation
Facility Id	Display the Facility Id	Display	Read Only	16		
Facility Name	Display the Facility Name	Display	Read Only	150		
Facility Category	Display the Facility Category	Display	Read Only	4		
Facility Type	Display the Facility Type	Display	Read Only	4		
Currency	Display the Currency	Display	Read Only	3		
Requested Amount	Display the Requested Amount	Display	Read Only	22,3		
Proposed Amount	Capture the Proposed Amount	Display	Num- ber	22,3		
Approved Amount	Capture the Proposed Amount	Input	Num- ber	22,3	Mandatory	
Return on Capital	Capture the return on capital in percentage	Input	Num- ber (per- cent- age)	22	Optional	
Probability of De- fault	Capture the probability of default in percentage	Input	Num- ber (per- cent- age)	22	Optional	Minimum 0% Maximum 100%
Loss Given De- fault	Capture the loss given default in percentage	Input	Num- ber	22	Optional	Minimum 0%

			(per- cent- age)			Maximum 100%
Next Review Date	Capture the next review date	Input	Date	22	Optional	Minimum date is the current date.
Cash Cover	Capture the cash cover	Input	Num- ber	22	Optional	Minimum is 0
Proposed Funded Sell Down	Capture the proposed funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Proposed Un- funded Sell Down	Capture the unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Funded Sell Down	Capture the approved funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Un- funded Sell Down	Capture the approved unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Total Gross Facil- ity	Capture the total gross facility	Input	Num- ber	22	Optional	Minimum is 0
Total Net Facility	Capture the total net fa- cility	Input	Num- ber	22	Optional	Minimum is 0
Additional Fields (Section)	Please refer to the Additional Fields user manual for further details					
Rate Type	Capture the Rate Type	Input	Dropd own	4		
Negative Spread	Capture the Negative Spread	Input	Num- ber	22,3		Negative spread should be less than 0
Base Rate	Capture the Base Rate	Input	Num- ber	22,3		
Positive Spread	Capture the Positive Spread	Input	Num- ber	22,3		Positive spread should be greater than 0
Tenor	Capture the tenor of the facility in months	Input	Num- ber	22	Optional	
Availability Period	Capture the availability period	Input	Text	22	Optional	
Commitment Status	Capture the commit- ment status	Input	Radio button	22	Optional	

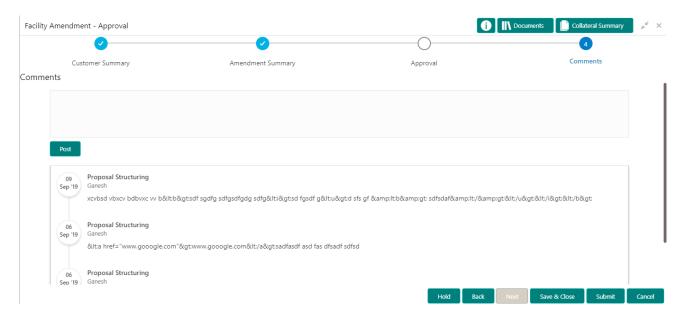
- a. Save— On click of Save to save the changes. b. Ok click on Ok button to close the screen.



- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c.** Cancel On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.9.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

a) Submit – On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.

- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) Back On Click of Back, the previous screen will be opened.

# 1.10Draft Generation (Generate Credit Amendment Proposal)

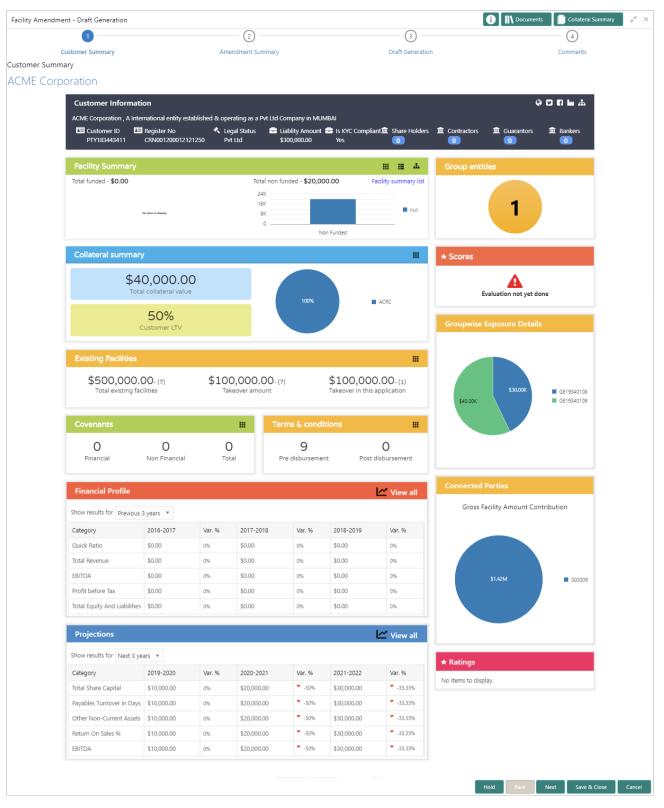
As a Credit Officer the user will review the customer details and facilities granted to him and generate the Credit Proposal. The Generated Credit Proposal will be sent to the customer.

Following details will available for the user

- Customer Summary
- Amendment Summary
- Generate Credit Proposal
- Comments

# 1.10.1 Customer Summary

This section will provide information on the customer.

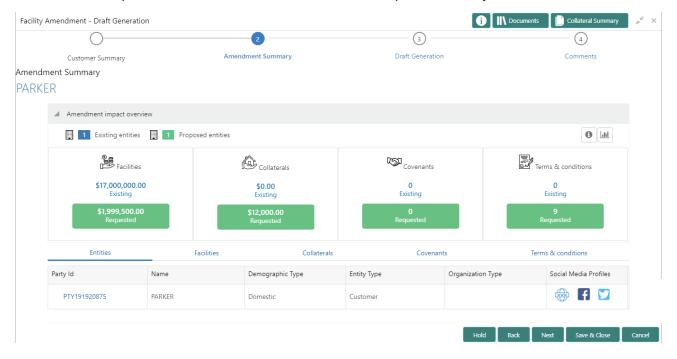


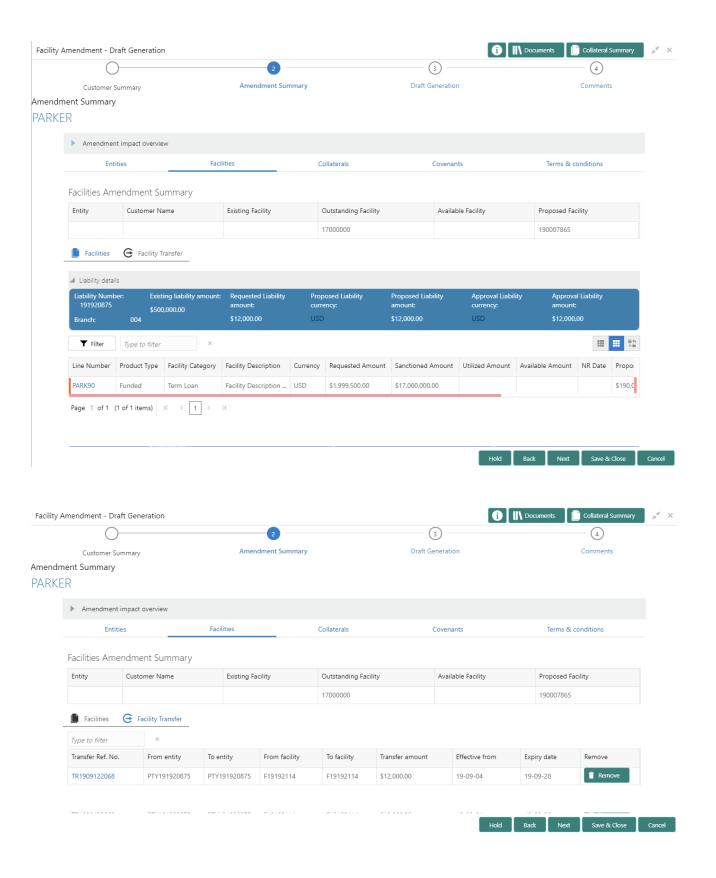
- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

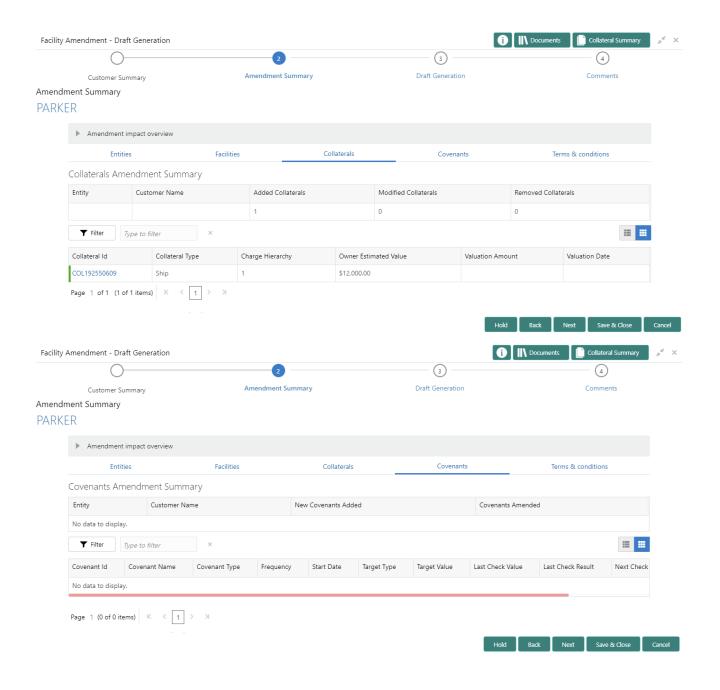
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

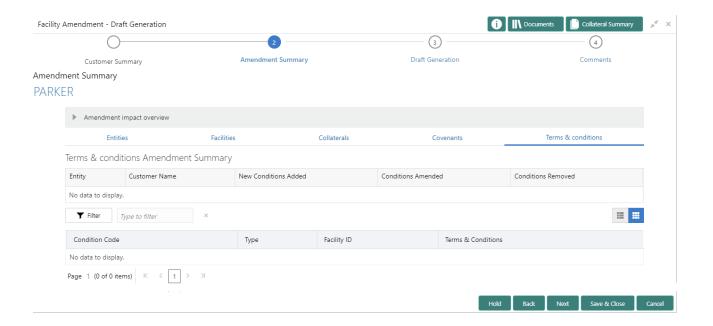
# 1.10.2Amendment Summary

This section will provide information on the amendment request raised by the customer.





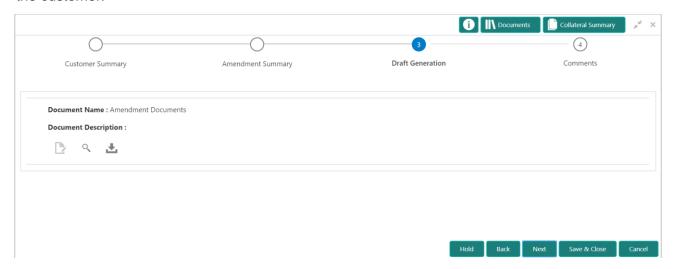


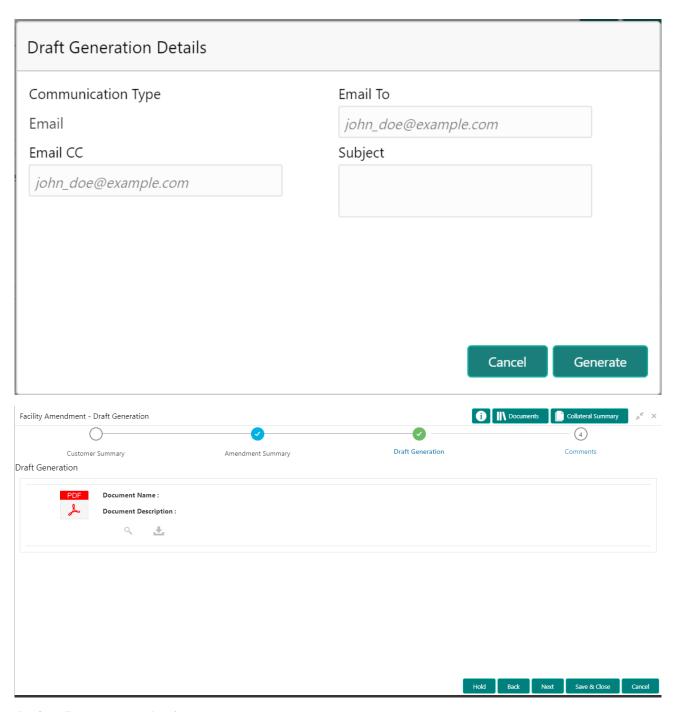


- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- Next On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.10.3 Generate Credit Proposal

As a Credit Officer, the user will generate the Credit Proposal and the send the agreement to the customer.



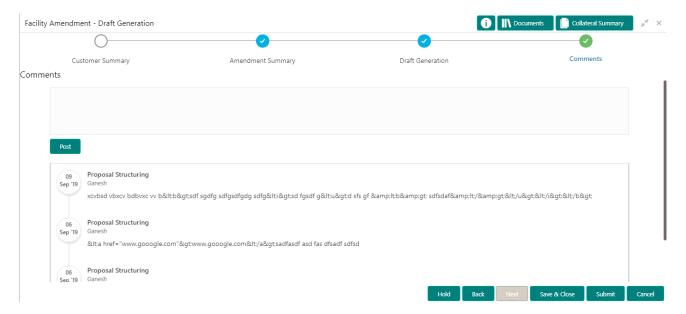


- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.

b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.10.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) Back On Click of Back, the previous screen will be opened.

# 1.11 Customer Acceptance

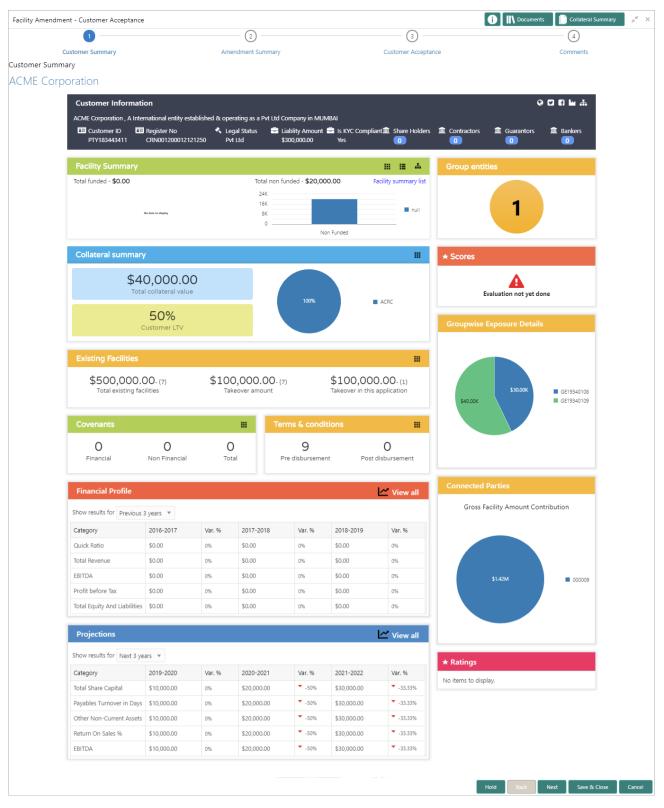
The Credit Proposal will be reviewed by the customer and if changes are required then task will be sent to the Proposal Structuring stage else the Credit Proposal will be accepted.

Following details will available for the user.

- Customer Summary
- Amendment Summary
- Customer Acceptance
- Comments

# 1.11.1 Customer Summary

This section will provide information on the customer.

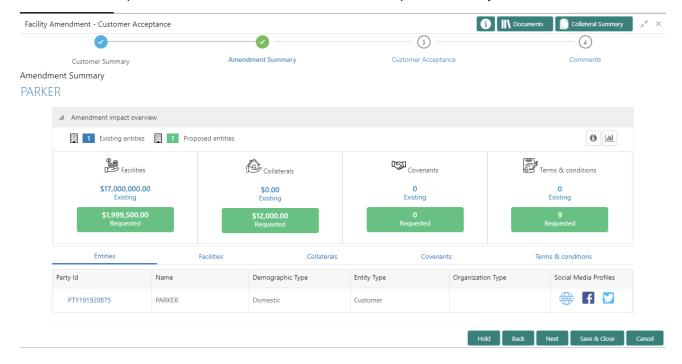


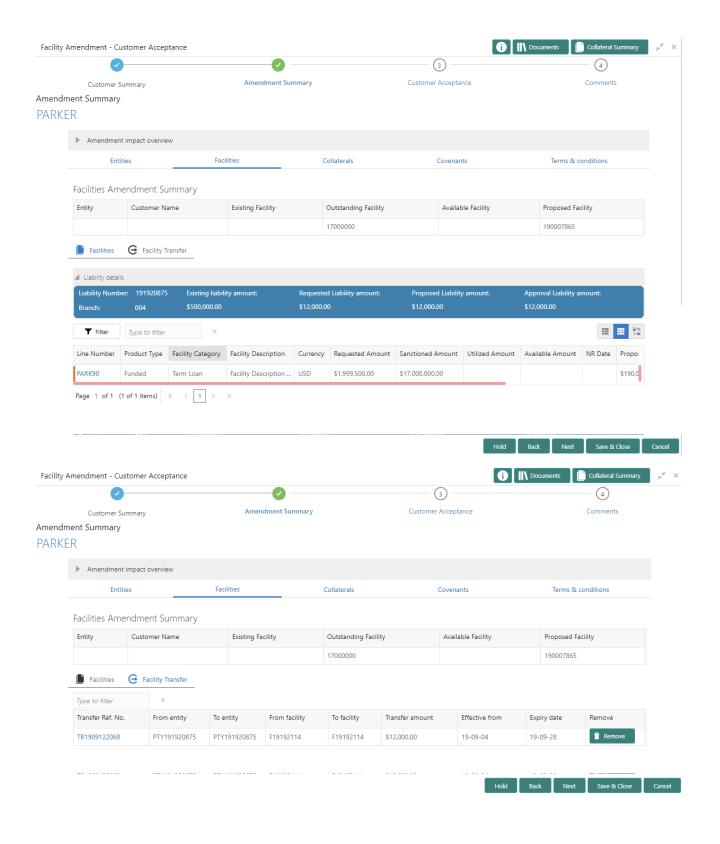
- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

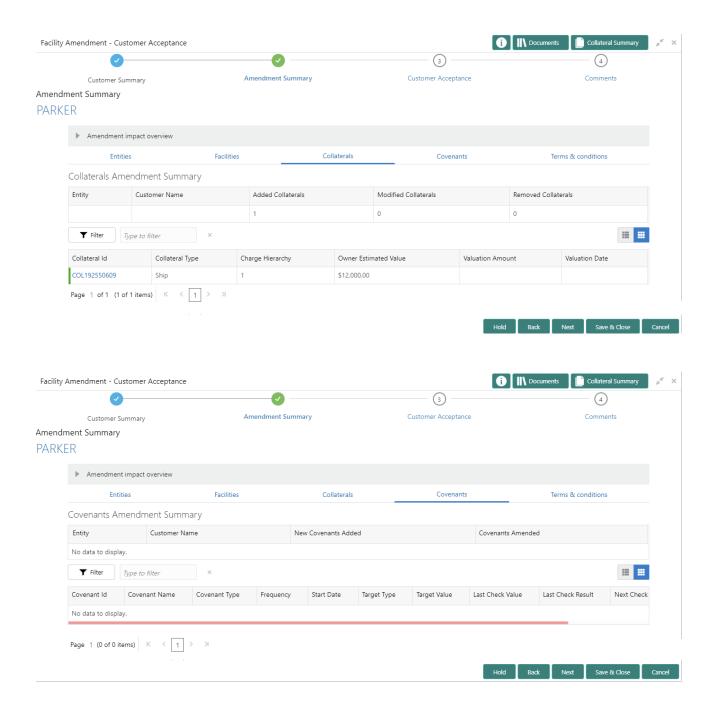
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

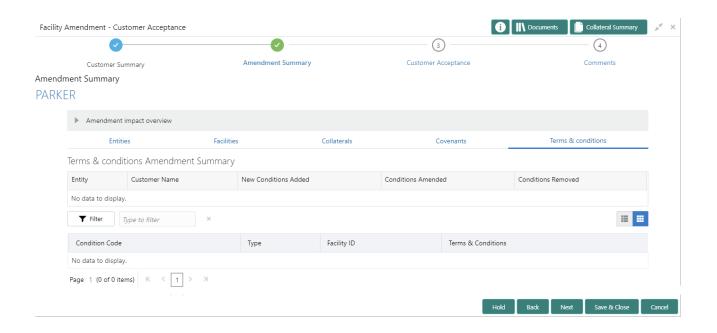
# 1.11.2Amendment Summary

This section will provide information on the amendment request raised by the customer.





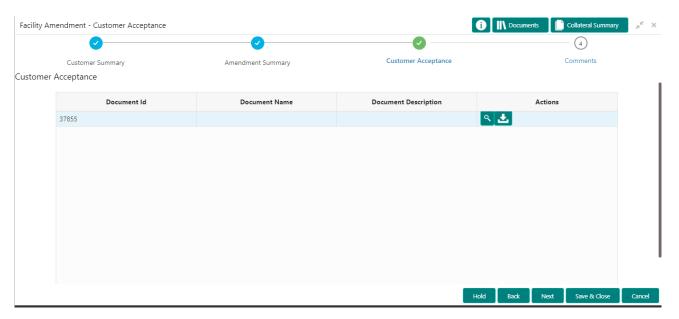




- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. Next On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.11.3Customer Acceptance

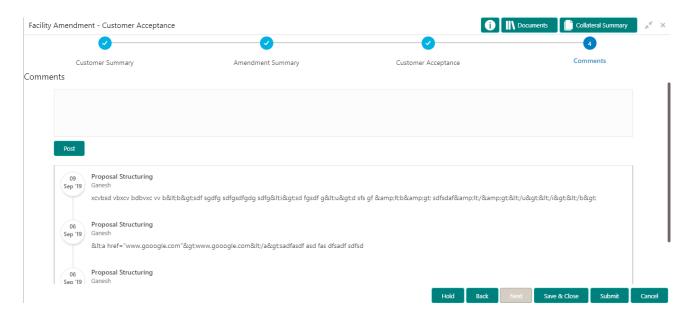
The Credit Proposal will be reviewed by the customer and if changes are required then task will be sent to Proposal Structuring stage else the Credit Proposal will be accepted.



- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.11.4Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	M	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions –

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) Back On Click of Back, the previous screen will be opened.

# 1.12Limit Configuration

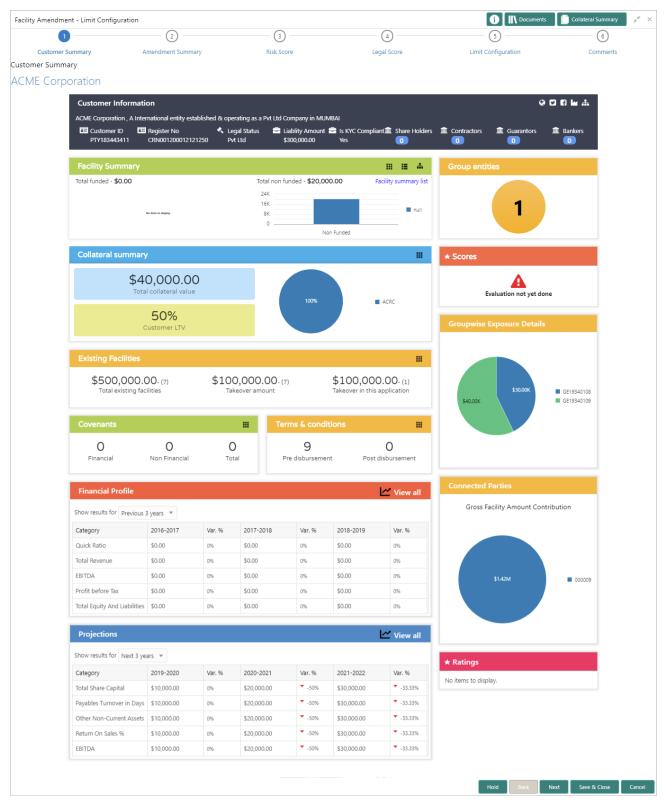
Once the customer has accepted the credit proposal the credit department will create the facilities based on the details provided during the proposal structuring, proposal review and proposal approval stages.

Following details will available for the user.

- Customer Summary
- Amendment Summary
- Risk Score
- Legal Score
- Limit Configuration
- Comments

# 1.12.1 Customer Summary

This section will provide information on the customer.

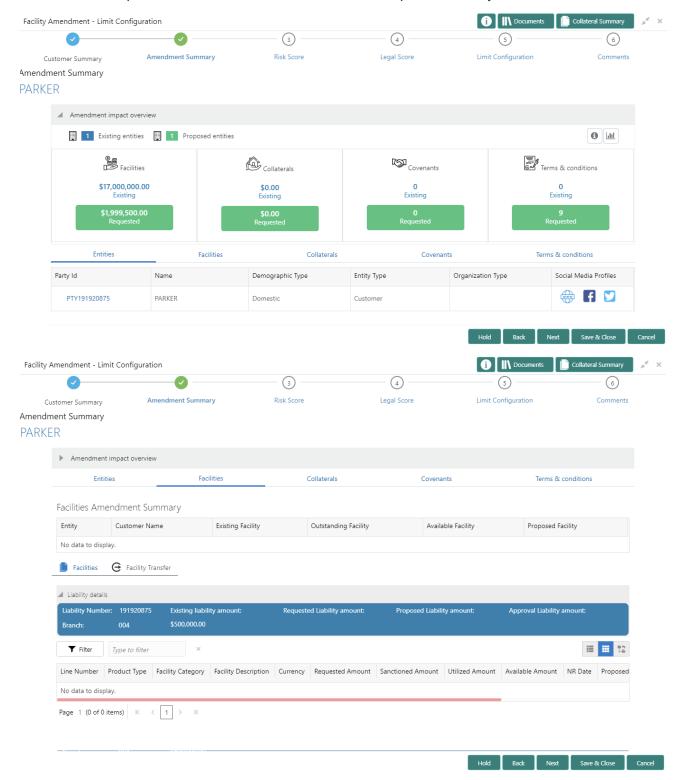


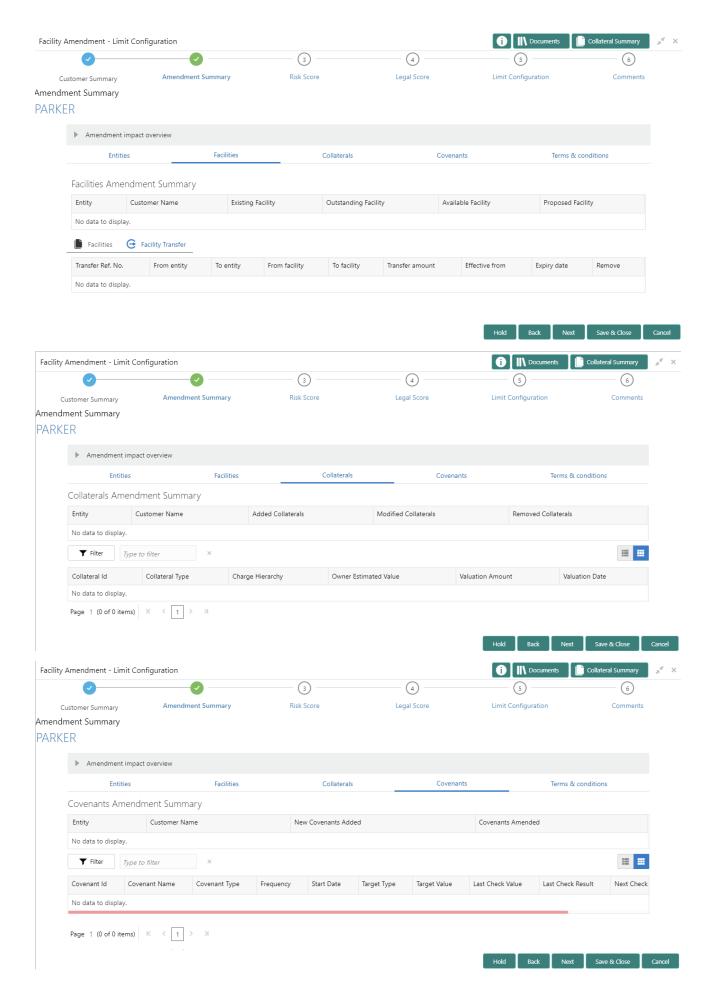
- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

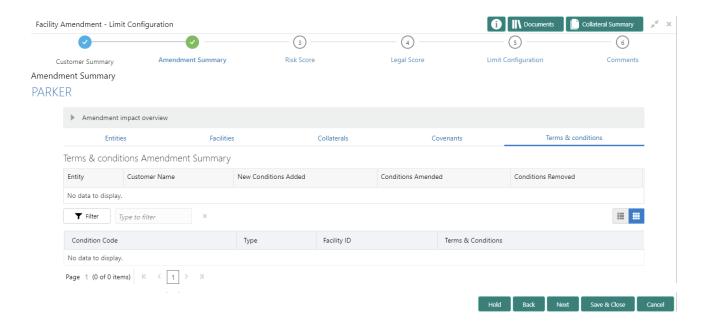
- Cancel On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.12.2Amendment Summary

This section will provide information on the amendment request raised by the customer.



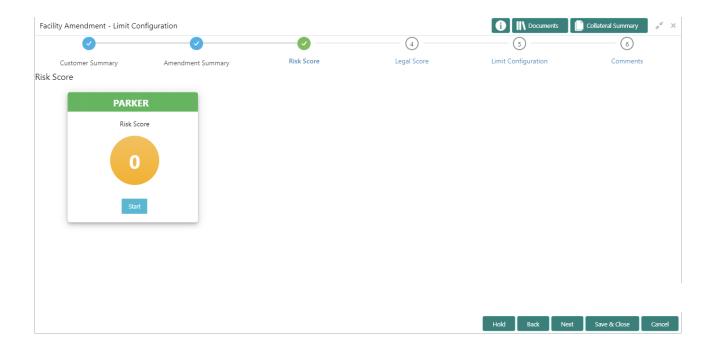




- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- d. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.12.3Risk Score

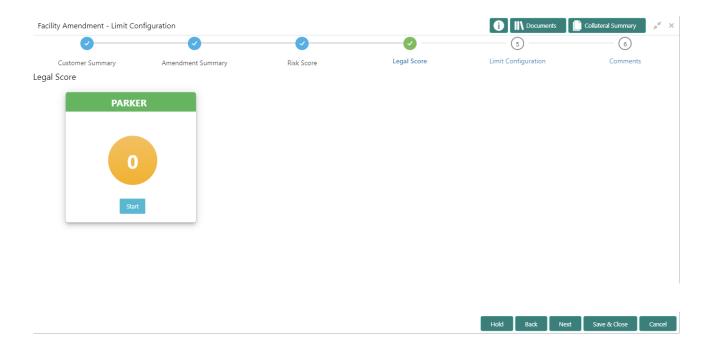
Risk Score will be displayed in this segment.



- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

# 1.12.4Legal Score

Legal Score will be displayed in this segment.

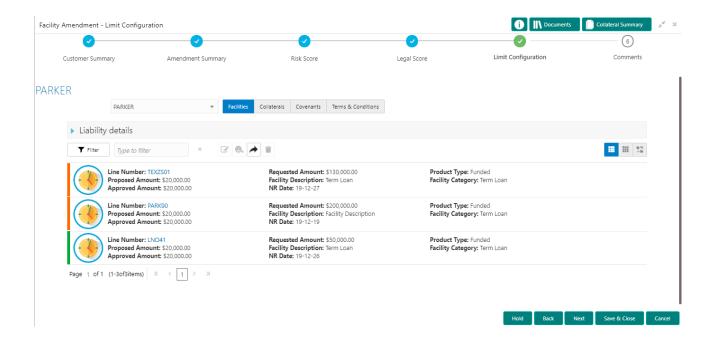


- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - b. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

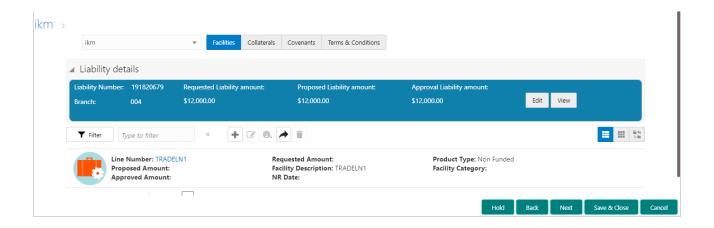
# 1.12.5Limit Configuration

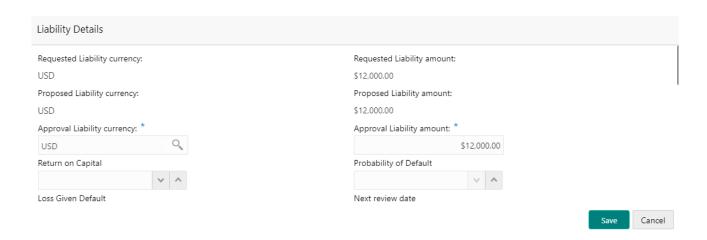
As a credit reviewer the user will review the customer details, his funding requirements, Proposed Amount, Quantitative Score, Qualitative Score, Legal and Risk score and will provide the approved amount by clicking on the Configure button.

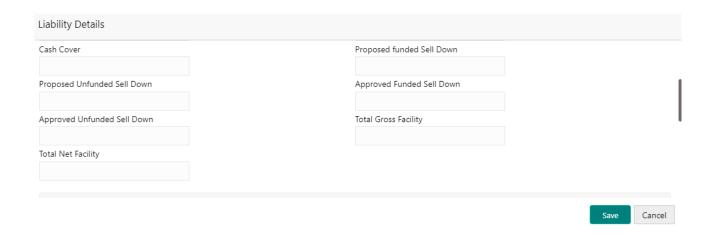
Facilities:

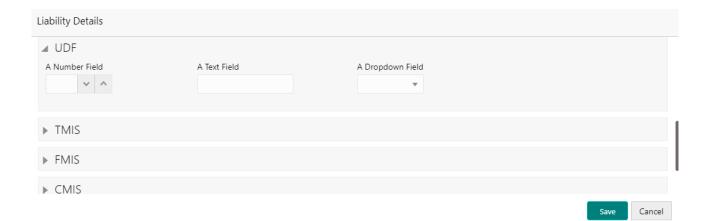


#### **Liability Details:**

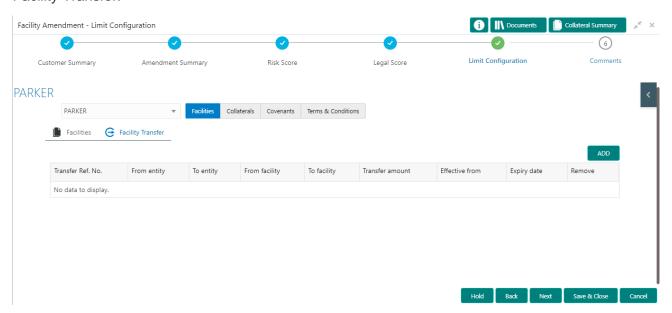


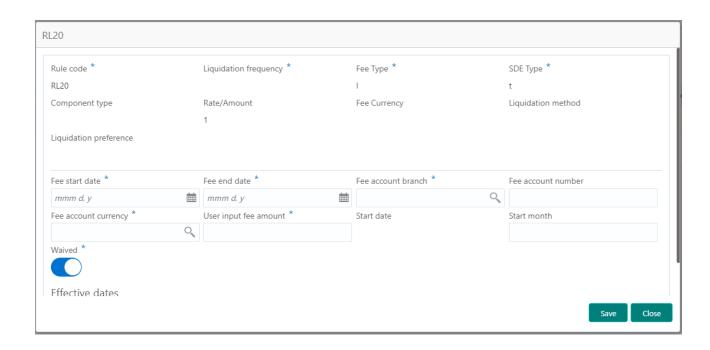






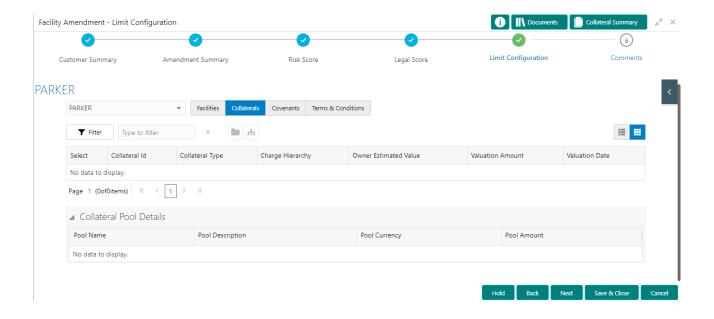
#### Facility Transfer:

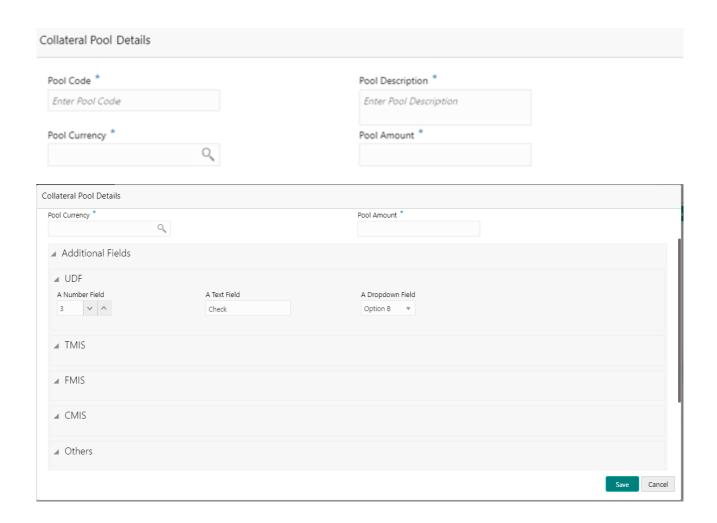




Field Name	Description	Attribut e Type	Object Type	Size	Mandatory/ Optional	Field Validation
Rule Code	Display Rule Code	Display	Free Text			
Liquidity Frequency	Display the Liquidity Frequency	Display	Free Text		NA	
Fee Type	Display the Fee Type	Radio	Free Text			
Basic Amount	Display the Basic Amount	Select Box	Free Text			
Component Type	Display the Component Type	Display	Free Text			
Rale/Amount	Displays the Rule Rate/ Amount	Display	Free Text			
Fee Currency	Displays the Fee Currency	Display	Free Text			
Liquidation Method	Display the Liquidation Method	Display	Free Text			

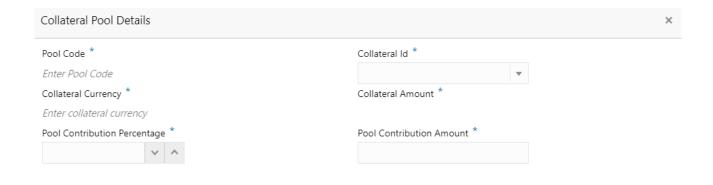
Liquidation Preference	Display the Liquidation Preference	Display	Free Text		
Start Date	Display the Start Date	Display	Free Text		
Start Month	Display the Start Month	Display	Free Text		
Fee Start Date	Input the Fee Start Date	Input	Date		
Fee End Date	Input the Fee End Date	Input	Date		
Fee Account Branch	Input the Fee Account Branch	Input	Text		
Fee Account Number	Input the Fee Account Number	Input	Text Area		
Fee Account Currency	Input the Fee Account Currency	Input	Drop Down		
User Input Fee Amount	Input the Fee Amount	Input	Text Area		
Waived	Flag to waive the fee component	Input	Switch		





Collateral Id	Collateral Currency	Collateral Amount	Pool Code	Pool Contribution Amount	Pool Contribution Percen
COL192530542	USD	\$12,000.00		\$0.00	

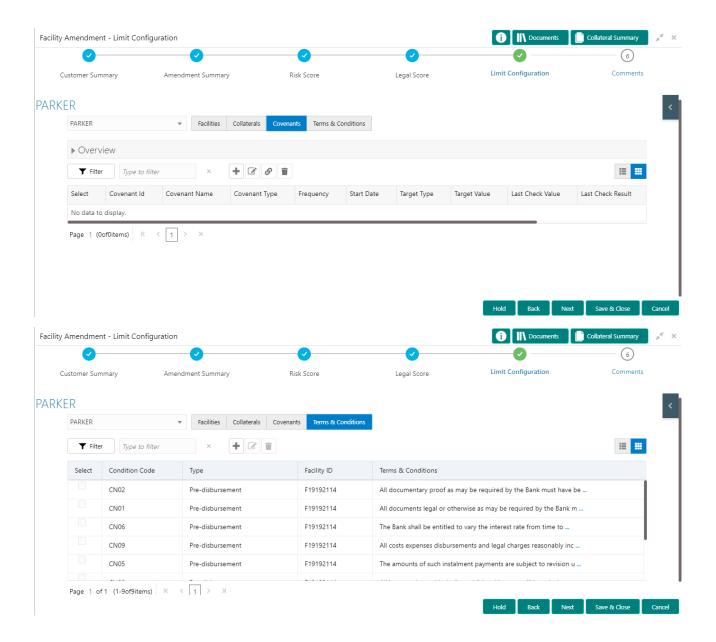




Ok

Field Name	Description	Attrib- ute Type	Object Type	Size	Manda- tory/Op- tional	Field Valida- tion
Pool Name	Capture the Pool Name	Input	FreeT- ext	150	Mandatory	
Pool De- scription	Capture the Pool Description	Input	FreeT- ext	600	Mandatory	
Pool Cur- rency	Capture the Pool Currency	Input	LOV	3	Mandatory	
Pool amount Additional Fields (Sec- tion)	Capture the Pool amount Please refer to the Addi- tional Fields user man- ual for further details	Input	Num- ber	22,3	Mandatory	

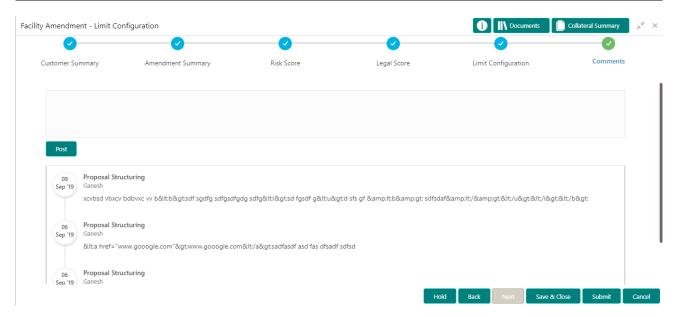
Field Name	Description	Attrib- ute Type	Object Type	Size	Manda- tory/Op- tional	Field Valida- tion
Collateral Id	Capture the Collateral Id	Input	LOV	16	Mandatory	
Collateral Description	System defaults the collateral Description	Display	FreeT- ext	600		
Collateral Currency	System defaults the Collateral Currency	Display	LOV	3		
Collateral amount	System defaults the Collateral amount	Display	Num- ber	22,3		
Contribution Amount	Capture the Pool Contri- bution Amount in Pool Currency	Input	Num- ber	22,3		



- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- **c. Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- **d. Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.12.6Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	



#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

- a) Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- b) Save & Close On click of Save & Close, the details captured will be saved.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c) **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - a. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d) **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e) **Back** On Click of Back, the previous screen will be opened.

# 1.13 Hand off to Back office System

Once Credit Amendment is completed following details will be handed off to the back office system. If the handoff fails then the task will be moved to the Manual Retry Stage.

- **New Facility Creation**
- Modification if existing facility New Collateral creation 3
- 4

# 1.14 Manual Retry

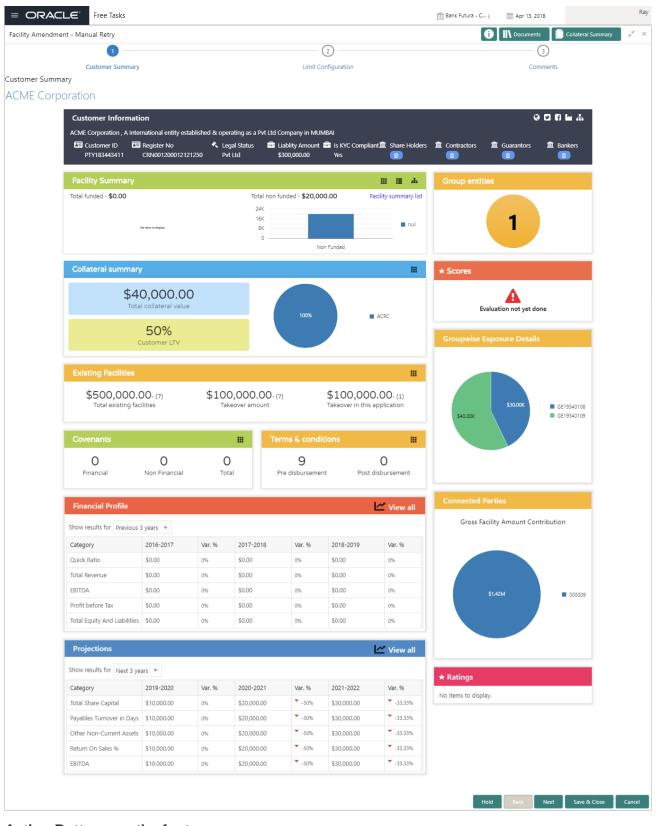
As a Credit Officer, the user can retry the hand off after solving the handoff failure issues.

The solving the handoff failure issue is a manual activity.

- Summary
- Limit Configuration
- Comments

# **1.14.1Summary**

This section will provide information on the customer.



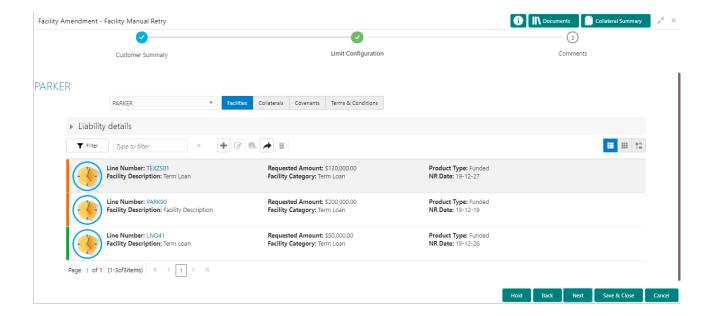
- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

- Cancel On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- Next On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

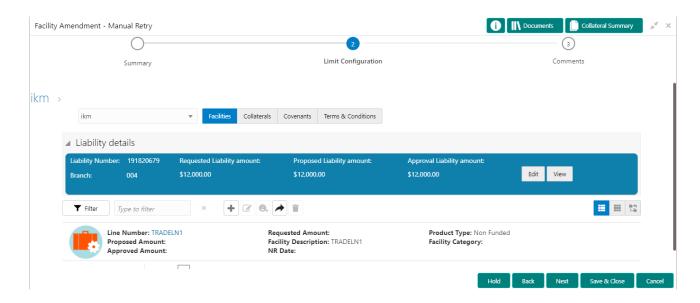
# 1.14.2Limit Configuration

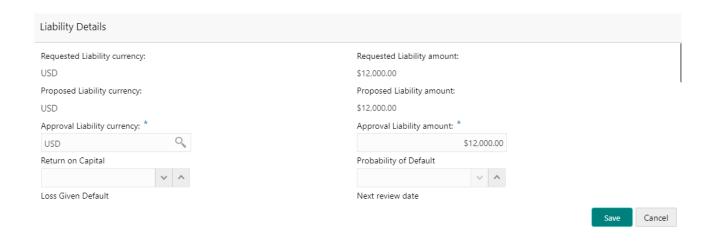
As a credit reviewer the user will review the customer details, his funding requirements, Proposed Amount, Quantitative Score, Qualitative Score, Legal and Risk score and will provide the approved amount by clicking on the Configure button.

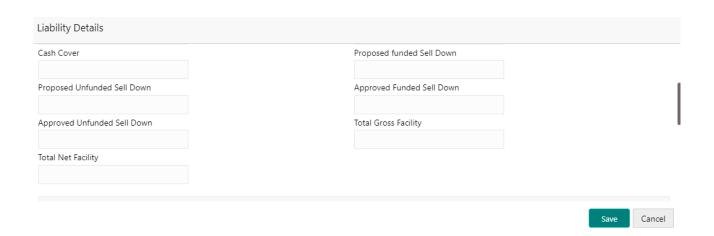
#### Facilities:



#### **Liability Details:**

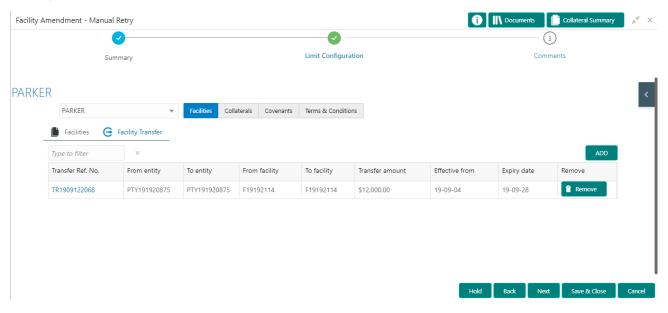








### Facility Transfer:

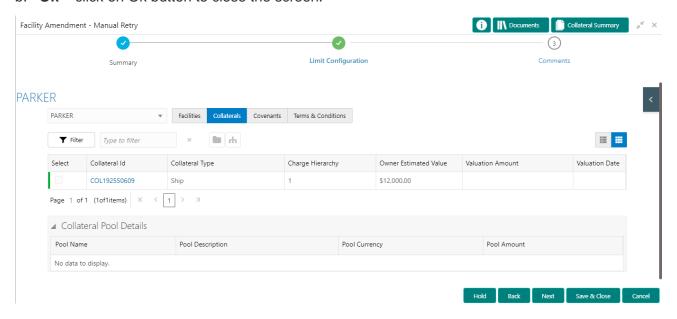


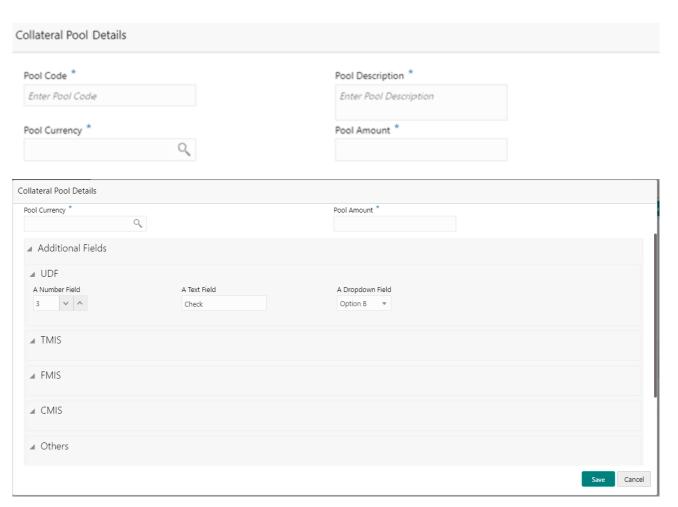
Field Name	Description	Attrib- ute Type	Ob- ject Type	Size	Manda- tory/Op- tional	Field Val- idation
Facility Id	Display the Facility Id	Display	Read Only	16		
Facility Name	Display the Facility Name	Display	Read Only	150		
Facility Category	Display the Facility Category	Display	Read Only	4		
Facility Type	Display the Facility Type	Display	Read Only	4		
Currency	Display the Currency	Display	Read Only	3		
Requested Amount	Display the Requested Amount	Display	Read Only	22,3		
Proposed Amount	Capture the Proposed Amount	Display	Num- ber	22,3		
Approved Amount	Capture the Proposed Amount	Input	Num- ber	22,3	Mandatory	
Return on Capital	Capture the return on capital in percentage	Input	Num- ber (per- cent- age)	22	Optional	
Probability of Default	Capture the probability of default in percentage	Input	Num- ber (per- cent- age)	22	Optional	Minimum 0% Maximum 100%

Loss Given De- fault	Capture the loss given default in percentage	Input	Num- ber (per- cent- age)	22	Optional	Minimum 0% Maximum 100%
Next Review Date	Capture the next review date	Input	Date	22	Optional	Minimum date is the current date.
Cash Cover	Capture the cash cover	Input	Num- ber	22	Optional	Minimum is 0
Proposed Funded Sell Down	Capture the proposed funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Proposed Un- funded Sell Down	Capture the unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Funded Sell Down	Capture the approved funded sell down	Input	Num- ber	22	Optional	Minimum is 0
Approved Un- funded Sell Down	Capture the approved unfunded sell down	Input	Num- ber	22	Optional	Minimum is 0
Total Gross Facil- ity	Capture the total gross facility	Input	Num- ber	22	Optional	Minimum is 0
Total Net Facility	Capture the total net fa- cility	Input	Num- ber	22	Optional	Minimum is 0
Additional Fields (Section)	Please refer to the Additional Fields user manual for further details					
Tenor	Capture the tenor of the facility in months	Input	Num- ber	22	Optional	
Availability Period	Capture the availability period	Input	Text	22	Optional	
Commitment Status	Capture the commit- ment status	Input	Radio button	22	Optional	
Rate Type	Capture the Rate Type	Input	Dropd own	4		
Negative Spread	Capture the Negative Spread	Input	Num- ber	22,3		Negative spread should be less than 0
Base Rate	Capture the Base Rate	Input	Num- ber	22,3		
Positive Spread	Capture the Positive Spread	Input	Num- ber	22,3		Positive spread should be greater than 0

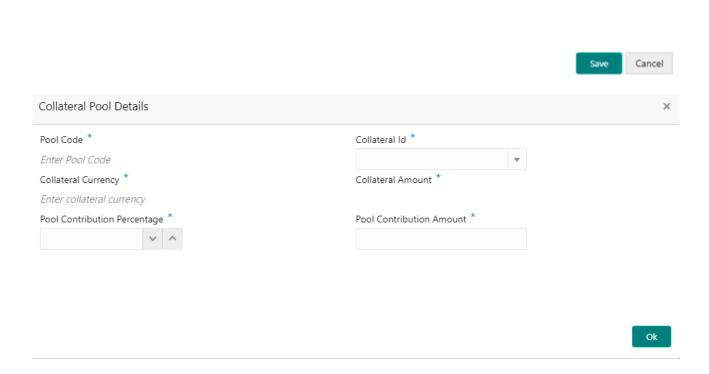
a. Save— On click of Save to save the changes.

b. **Ok** – click on Ok button to close the screen.





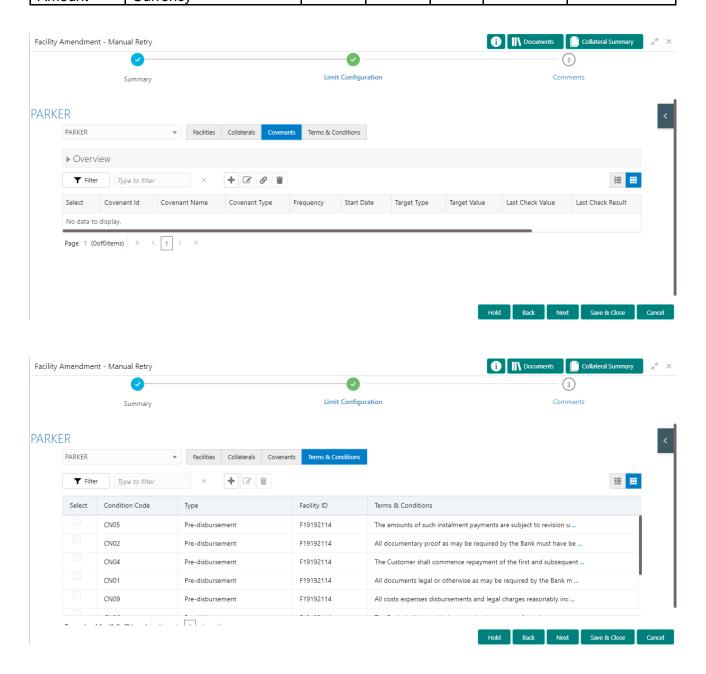
Collateral Id	Collateral Currency	Collateral Amount	Pool Code	Pool Contribution Amount	Pool Contribution Percent
COL1925305	USD USD	\$12,000.00		\$0.00	



Field Name	Description	Attrib- ute Type	Object Type	Size	Manda- tory/Op- tional	Field Valida- tion
Pool Name	Capture the Pool Name	Input	FreeT- ext	150	Mandatory	
Pool De- scription	Capture the Pool Description	Input	FreeT- ext	600	Mandatory	
Pool Cur- rency	Capture the Pool Cur- rency	Input	LOV	3	Mandatory	
Pool amount	Capture the Pool amount	Input	Num- ber	22,3	Mandatory	
Additional Fields (Section)	Please refer to the Additional Fields user manual for further details					

Field Name	Description	Attrib- ute Type	Object Type	Size	Manda- tory/Op- tional	Field Valida- tion
Collateral Id	Capture the Collateral Id	Input	LOV	16	Mandatory	
Collateral Description	System defaults the collateral Description	Display	FreeT- ext	600		
Collateral Currency	System defaults the Collateral Currency	Display	LOV	3		

Collateral amount	System defaults the Collateral amount	Display	Num- ber	22,3	
Contribution Amount	Capture the Pool Contribution Amount in Pool Currency	Input	Num- ber	22,3	

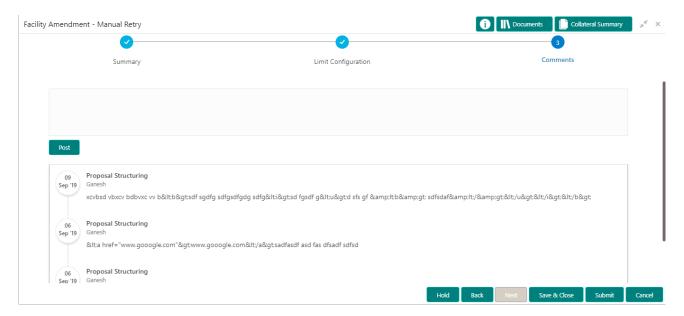


- a. Save & Close On click of Save & Close the screen gets closed.
- b. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.

- d. **Next** On click of Next, the details captured will be saved and then system will move to the Next Screen.
  - i. If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.

#### 1.14.3Comments

Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Com- ments	Specify the comments for the stage. This will be visible in all the stages	Input	Free Text	600	Mandatory	



#### **Action Buttons**

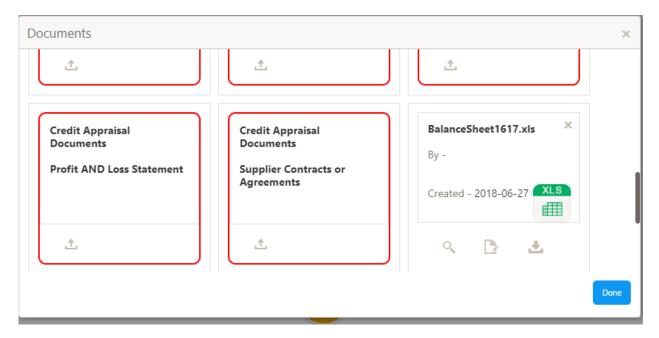
After providing required data, you will be able to perform one of the below actions –

- a. Submit On Submit, the checklists applicable for the stage will be defaulted based on the application category. On Verifying all the checklist and on selection of the Outcome of the task the task will be submitted.
- Save & Close On click of Save & Close, the details captured will be saved.
   If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- c. **Hold** On Click of Hold the task status will be suspended and the task will be available in the Hold queue.
  - If mandatory fields have not been captured, system will display error until the mandatory fields have been captured.
- d. **Cancel** On Click the system will ask for confirmation and on confirming the task will be closed without saving the data.
- e. **Back** On Click of Back, the previous screen will be opened.

# 2 Document Upload and Checklist

## 2.1 Document Upload

Documents to be uploaded and the checklist of verified for each stage of the process can be maintained. Click on the Documents button to view /upload the documents that has to be uploaded for the stage or to view/ upload the documents which are uploaded for the task.

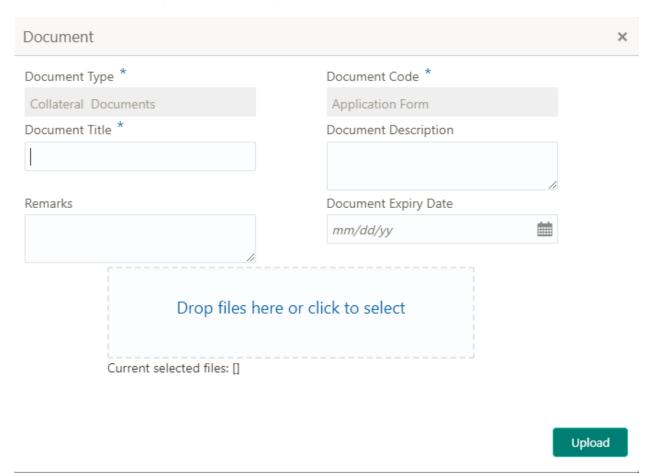


#### **Action Buttons**

After providing required data, you will be able to perform one of the below actions -

- b) **Upload –** On click of Upload, the Document upload screen will be opened and the user can specify the document title, description, remarks, expiry date and select the document to be uploaded. This button will be visible only for the documents which are not yet uploaded.
- View On click of View button the document will be either downloaded or opened based on the browser capability. This button will be visible only for the documents which are already uploaded.
- d) **Edit** On Click of Edit the Document upload screen will be opened and the user can specify the document title, description, remarks, expiry date and select the document to be reuploaded. This button will be visible only for the documents which are already uploaded.
- e) **Download** On Click of Download the document will be downloaded. This button will be visible only for the documents which are already uploaded.
- f) **Delete** This button will be visible only for the documents which are already uploaded. Click on the X button to delete the uploaded document.

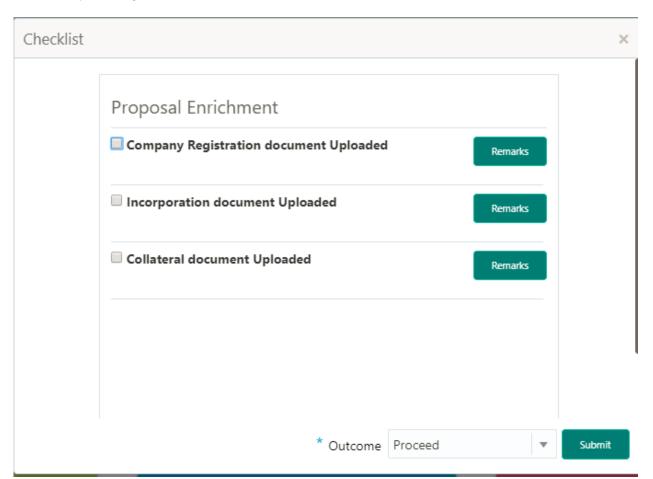
### User can click on the upload button to upload the documents



Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Docu- ment Type	System displays the document type	Dis- play	Free Text		NA	
Docu- ment Code	System displays the document Code	Dis- play	Free Text		NA	
Docu- ment Ti- tle	Specify the Docu- ment Title	Input	Free Text	30	Mandatory	
Docu- ment De- scription	Specify the short description of the document	Input	Free Text	150		
Remarks	Specify the re- marks if any	Input	Free Text	150		
Docu- ment Ex- piry	Specify the Document Expiry Date	Input	Date			
Docu- ment Up- load	Drag and Drop or click to select the file to be uploaded	Input	Docu- ment Up- load			

### 2.2 Checklist

On click of the submit button the checklist for the stage of the process will be displayed. User can confirm each of the check list by clicking on the checkbox and can capture the remarks by clicking on the remarks button.



Field Name	Description	At- trib- ute Type	Ob- ject Type	Siz e	Mandatory/Op- tional	Field Validation
Checklist Descrip- tion	System displays the checklists maintained for the stage	Dis- play	Free Text		Mandatory	Verify the entire checklist before clicking the submit button.
Remarks	Specify the remarks	Input	But- ton/T ext		NA	

# 3 Reference and Feedback Support

#### 3.1 References

For more information on any related features, you can refer to the following documents:

- Oracle Banking Getting Started User Guide
- Security Management System User Guide
- Common Core User Guide
- Process Maintenance Worklist User Guide
- Oracle Banking Credit Facilities Process Management Installation Guides

**Documentation Accessibility** 

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# 3.2 Feedback and Support

Oracle welcomes customers' comments and suggestions on the quality and usefulness of the document. Your feedback is important to us. If you have a query that is not covered in this user guide or if you still

need assistance, please contact documentation team.